

OFFICIAL SENSITIVE - COMMERCIAL



Ministry  
of Defence

**Brendan Hurrell**  
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KPMG LLP  
15 Canada Square  
London  
E14 5LB

FAO: Heather Garrett

Your Reference:

Our Reference:  
712903450

Date:  
10 February 2025

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Dear Heather,

**Offer Of Contract 712903450 for the Provision of External Assistance to the Next Generation Assurance Partnership (NGAP) Contract.**

1. As you are aware, the Authority intends to enter into the above contract with you.
2. Please sign and return the enclosed final version of the Contract within 10 working days of the date of this letter to acknowledge your acceptance of the Terms and Conditions.
3. Payment will be made in accordance with the attached Terms and Conditions. If your company has not already provided its banking details to the Defence Business Services (DBS) Finance Branch, you will be contacted by the named Commercial Officer to provide this information as part of the Onboarding process to [Contracting, Purchasing and Finance \(CP&F\)](#).
4. The Authority may publish notification of the Contract and shall publish Contract documents under the FOI Act except where publishing such information would hinder law enforcement; would otherwise be contrary to the public interest; would prejudice the legitimate commercial interest of any person or might prejudice fair competition in the supply chain.
5. If you wish to make a similar announcement you must seek approval from the named Commercial Officer.
6. Under no circumstances should you confirm to any third party that you are entering into a legally binding contract for **the Provision of External Assistance to the Next Generation Assurance Partnership (NGAP) Contract** insert prior to both parties signing the Terms and Conditions, or ahead of the Authority's announcement of the Contract award.

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Yours sincerely,

*Brendan Hurrell* (Electronically signed)

Brendan Hurrell  
Commercial Business Partner COO & DG Fin