**T2 – Technical Scoring**

**Award Criteria**

We will review all submissions utilising objective selection criteria and a formal evaluation model. The Contract will be awarded to the most economically advantageous tender based on the evaluation weightings detailed below.

|  |  |
| --- | --- |
| **Criteria (%)** | **Weighting (%)** |
| Supplier Assurance | Pass / Fail |
| Technical | 60% |
| Commercial | 40% |

**Scoring Methodology**

The principles outlined below shall be used to guide the scoring awarded by the Tender Evaluation Panel (the panel).

|  |  |
| --- | --- |
| **Score** | **Scoring Principles** |
| **0** | **Rejected** - the question is not answered, or the response is completely unacceptable |
| **1** | **Very poor response** – Only partially answers the requirement with major deficiencies and little relevant detail proposed. |
| **2** | **Poor response** - only partially acceptable with deficiencies apparent. Some evidence provided but response falls short of providing full confidence in the approach/solution described. |
| **3** | **Acceptable response** – meets all or most requirements but limited and /or could have been expanded upon further. Any weaknesses can be addressed. |
| **4** | **Good response** – Meets all requirements fully. Good level of detail, response provides high levels of assurance in relation to the proposal. |
| **5** | **Excellent response -** Exceeds requirement in some or all areas. Comprehensive responses demonstrating a detailed understanding of requirement and/or Customer. No weaknesses noted. |

If a score of zero is given for any of the award criteria we reserve the right to exclude that bid from the evaluation at our discretion.

Please provide responses in a standalone PDF document in your own corporate branding following the question structure as set out below.

**Question Weighting**

The questions will be weighted as follows:

|  |  |  |
| --- | --- | --- |
| **Ref** | **Question** | **%** |
| **1** | **Example Contracts**  Please also provide up to 3 case study projects that are of a similar nature to the proposed scheme. | 15 |
| **2** | **Project Team**  Using the headings below, please list the skills and experience (including professional, managerial, and technical expertise) that are available within your organisation to enable you to carry out the required work for this scheme.  Please include qualifications of staff where this is relevant to the subject of the contract:  Skill  Number of Staff  Qualifications, Training, & Experience  CVs – Project Team  Experience – Contracts Manager & Site Manager  Organogram – Project Team | 15 |
| **3** | **Methodology / Programme**  Please provide a methodology demonstrating how you intend to manage the works from initial appointment through to handover. You should, specifically, clearly identify how you intend to manage the below:   * Work Phasing – to minimise impact on existing church operations. * Health & Safety – to minimise the risk on the staff & public.   The response should include a Gantt Chart / Project Programme which clearly identifies the programme critical path along with a phasing / construction management plan for each phase.  Note : Gantt Chart is required. | 20 |
| **4** | **Quality / Cost Management**  A high quality of workmanship is required, working within a defined budget. Please advise on how you’ll manage, the works to ensure a high quality of finish within the available funding envelope. | 10 |
|  | **Total** | **60** |

The Quality Questions total 60% of the overall score. The full percentage score for each question will be awarded to answers receiving the highest mark. The method used will be:

***Bidder’s % score for this question = ([Bidder’s Mark / Highest Mark Available] x Question’s % weighting)***

The total percentage for each question will then be added together to give a combined score out of the 60% available for the technical quality analysis.

Please refer to ‘**T3 – Scoring Matrix**’ for more details on the scoring process.