

Redacted

Attn: **Redacted**

Redacted

Date: **Redacted**

Contract ref: CCZZ20A55

Dear Sir/Madam,

Award of contract for the supply of *Biodiversity Project*

Further to your submission of a bid for the above Procurement, on behalf of Cabinet Office (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence 20 day of October 2020 and the Expire upon Contract Award. The Contracting Authority reserves the option to extend the call-off contract by a one (1) month period the total contract value shall be £72,118.00 including all extension options.

This procurement activity was a Call Off under Commercial Agreement RM6018 Research Market Place and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please print and sign a copy of this letter and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 30th September 2020

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of Cabinet Office

Name: **Redacted**

Signature:

Redacted

Date: Redacted

OFFICIAL