

Schedule 1 - Contract including draft Order Form and Contract Conditions

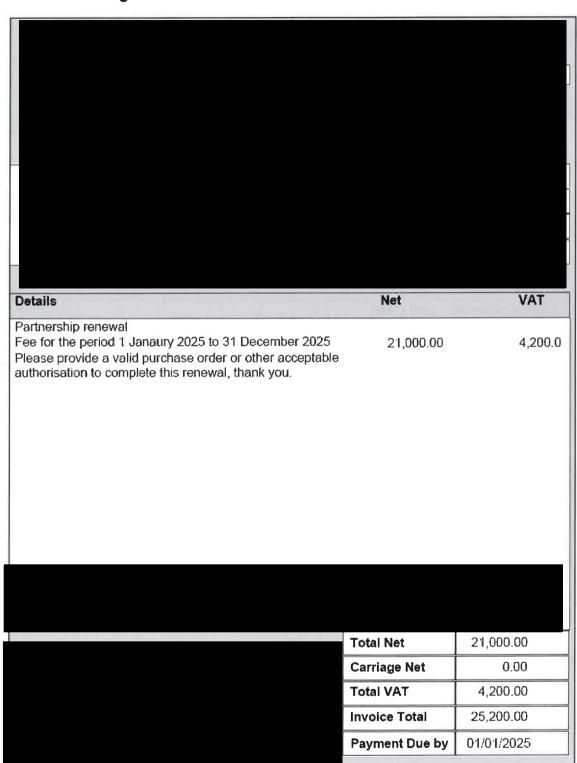
1. Contract Reference	TRHR3318	
2. Date	23/12/24	
3. Buyer	Department for Transport	
	Great Minster House 33 Horseferry Road, London, SW1P 4DR	
4. Supplier	Business Disability Forum	
	Dowgate Hill House, 14-16 Dowgate Hill, London, EC4R 2SU	
5. The Contract	The Supplier shall supply the deliverables described below on the terms set out in this Order Form.	
	Unless the context otherwise requires, capitalised expressions used in this Order Form have the same meanings as in Conditions.	
	In the event of any conflict between this Order Form and the Conditions this Order Form shall prevail.	
	Please do not attach any Supplier terms and conditions to this Orde Form as they will not be accepted by the Buyer and may delay conclusion of the Contract.	
6. Deliverables	Services	
	Business Disability Forum Partnership renewal the period of 01/01/2025 – 31/12/2025.	
	Full partnership benefits as per <u>www.businessdisabilityforum.org.uk</u> .	
7. Specification	NA - Business Disability Forum Partnership renewal the period of 01/01/2025 – 31/12/2025	
8. Term	01/01/2025 - 31/12/2025	
9. Charges	The Charges for the Deliverables shall be as set out as per below:	
	Fixed Cost of £25,200.00 including VAT.	
10.Payment	Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. The Purchase Order Number for this contract is: [PO Number] . You must quote the aforementione PO number on all invoices, and these must be submitted directly to:	

11.Buyer Authorised Representative(s)	you should send to: Unity Business Services (U 5 Sandringham Park Swansea Vale Swansea SA7 0EA Should you have any issuenced to contact the Unity E	es relating to invoices or payment and Business Services (UBS) support desk, pport@Ubusinessservices.co.uk or the 192 0343
12.Address for notices	Culture and Wellbeing Advisor One Priory Square Hastings East Sussex TN34 1EA EmailL @dft.gov. uk	Finance Director Dowgate Hill House, 14-16 Dowgate Hill. London EC4R 2SU Attention: Email @businessdisabilityforum.org .uk
13.Key Personnel	Buyer:	Supplier:

	Advisor E: @dft.gov. Lk Contact No.	Dowgate Hill House, 14-16 Dowgate Hill. London EC4R 2SU Attention Email: @businessdisabilitforum.org. uk
14.Procedures and Policies	NA	

Signed for and on behalf of the Supplier	Signed for and on behalf of the Buyer (on behalf of the Secretary of State for Transport)
Name:	Name:
Finance Director	DfT Commercial Manager
Date: 23/12/24	Date: 20/12/2024
Signature:	Signature:

Annex 3 – Charges



Contract Terms.

It is agreed that this contract will be subject to the Business Disability Forums Terms and Conditions of Business.

