

Item	Element Description	Price in £
	Branding & Signage on the exterior (continued)	
16.3	MF Private (229 x49) 1.6mm thick special adhesive fixed and screwed directly to door leaf at height indicated. Blue ground. White lettering. White border with Radius corners. At height indicated on drawing.	
	Signage for the interior	
16.4	No Smoking (300 x 100) code – 9002513 Radius corners. White ground red and black figure. Fixed inside the toilet on an SGL laminate wall @ 1700mm FFL.	
16.5	Hi-vis jackets must be worn to and from cab (300 x 100). Fixed inside the toilet at 1300mm Above FFL.	

Process Deliverables		Price in £
17	Providing drawings suitable for Planning application, a specification and detailed construction set for Building Control and the "As Built" section for the Health and Safety file and the Operating and maintenance manuals in hard copy, digital PDF and Autocad 2015 3D and 2D dwgs.	
18.1	Liaison with civil contractor during installation and for post-installation commissioning per unit. Site visits and meeting attendance as required.	
18.2	Total Price for 1 toilet unit.	
18.3	Discounted price for Multiple units The aim is to purchase a total 6 units per year and have a single delivery to a storage yard under TFL control. (The number of units per year can be changed at Tfl discretion)	
	Draft Programme	
19.1	Attendance at tender meeting Q&A session	
19.2	Design review – detailed design drawings, samples approvals, factory visits	
19.3	Design approval of detailed set	
19.4	Quality review of first unit build.	
19.5	Acceptance of first unit.	
19.6	Construction phase of remaining (up to 6 units per year)	
	Total cost for manufacture / installation and handover The delivery cost of £2178 comprises of a one-off delivery on a HIAB vehicle with additional vehicle with all-terrain fork lift tractor unit (which is required to manoeuvre the units due to the low-level bridge above – based on previous delivery scenario of the initial 6no drivers' toilet units)	

Attachments: Attachment 1: Services to be provided and other relevant information

Attachment 2: Service Provider's Proposal

Attachment 3: Special Conditions for Call-Off

Draft Call-Off Contract

- 2.2 The Service Provider acknowledges that it has been supplied with sufficient information about the Agreement and the Services to be provided and that it has made all appropriate and necessary enquiries to enable it to perform the Services under this Call-Off Contract. The Service Provider shall neither be entitled to any additional payment nor excused from any obligation or liability under this Call-Off Contract or the Agreement due to any misinterpretation or misunderstanding by the Service Provider of any fact relating to the Services to be provided. The Service Provider shall promptly bring to the attention of the Call-Off Co-ordinator any matter that is not adequately specified or defined in the Call-Off Contract or any other relevant document.
- 2.3 The timetable for any Services to be provided by the Service Provider and the corresponding Milestones (if any) and Project Plan (if any) are set out in Attachment 1. The Service Provider must provide the Services in respect of this Call-Off Contract in accordance with such timing and the Service Provider must pay liquidated damages in accordance with the Agreement of such an amount as may be specified in Attachment 1. The Service Provider shall be liable for the ongoing costs of providing Services in order to meet a Milestone.
- 2.4 The Service Provider acknowledges and agrees that as at the commencement date of this Call-Off Contract it does not have an interest in any matter where there is or is reasonably likely to be a conflict of interest with the Services provided to the Authority under this Call-Off Contract.

3. CALL-OFF TERM

This Call-Off Contract commences on the date of this Call-Off Contract or such other date as may be specified in Attachment 1 and subject to Clause 4.2 of the Agreement, shall continue in force for the Call-Off Term stated in Attachment 1 unless terminated earlier in whole or in part in accordance with the Agreement.

4. CHARGES

Attachment 2 specifies the Charges payable in respect of the Services provided under this Call-Off Contract. The Charges shall not increase during the duration of this Call-Off Contract unless varied in accordance with the Agreement. The Service Provider shall submit invoices in accordance with the Agreement and the Charges shall be paid in accordance with the Agreement.

5. CALL-OFF CO-ORDINATOR AND KEY PERSONNEL

The Authority's Call-Off Co-ordinator in respect of this Call-Off Contract is named in Attachment 1 and the Service Provider's Key Personnel in respect of this Call-Off Contract are named in Attachment 2.

This Call-Off Contract has been signed by duly authorised representatives of each of the Parties.

SIGNED

For and on behalf of the [*Authority*]

Signature: _____

Name: _____

Title: _____

Date: _____

SIGNED

For and on behalf of [*the Service Provider*]

Signature: _____

Name: _____

Title: _____

Date: _____



Attachment 1

[To be completed by the Authority]

1. Services to be provided

2. Timetable

Commencement date [complete only if different from the date of the Call-Off Contract]:

Call-Off Term:

Attach Project Plan (if any) (including Milestones if applicable)

3. Liquidated Damages

Amount of liquidated damages per day (if any):

4. Expenses

Expenses (if any) that the Service Provider may claim:

5. Authority Account Details

Relevant account code and cost centre:

6. Address for Invoices

Address where invoices shall be sent: Transport for London
Accounts Payable
PO Box 45276
London
SE10 1AJ

Electronic format required (if any) for submission of orders by the Authority and of invoices by the Service Provider:

Date/Period for submission of Invoices: *[Insert time or period for the submission of invoices by the Service Provider in accordance with Clause 7.1 of the Agreement]*

7. Authority Call-Off Co-ordinator

Name:
Address:
Phone:



Fax:
Email:

8. Availability of Key Personnel

The Service Provider's Key Personnel shall be available at the following period of notice:

9. Other information or conditions

Specify any other information or special conditions relevant to provision of Services under this Call-Off Contract



Attachment 2

[To be completed by the Service Provider]

1. Charges

Charges to be specified on a time and materials or fixed fee basis. If time and materials fee, also specify maximum price for provision of the Services.

2. Key Personnel

The Service Provider's Key Personnel (include grades and areas of responsibility):

3. Proposed sub-contractors (if any)

Name and contact details of proposed sub-contractor(s) and details of any proposed sub-contracted work:

4. Proposed completion date

[COMPLETE ONLY IF DIFFERENT FROM DURATION/EXPIRY DATE STATED IN ATTACHMENT 1]



Attachment 3
Special Conditions for Call-Off

SCHEDULE 7 - FORM FOR VARIATION

Agreement Parties: *[to be inserted]*

Call-Off Contract Number: *[to be inserted]*

Variation Number: *[to be inserted]*

Authority Contact Telephone *[to be inserted]*

Fax *[to be inserted]*

Date: *[to be inserted]*

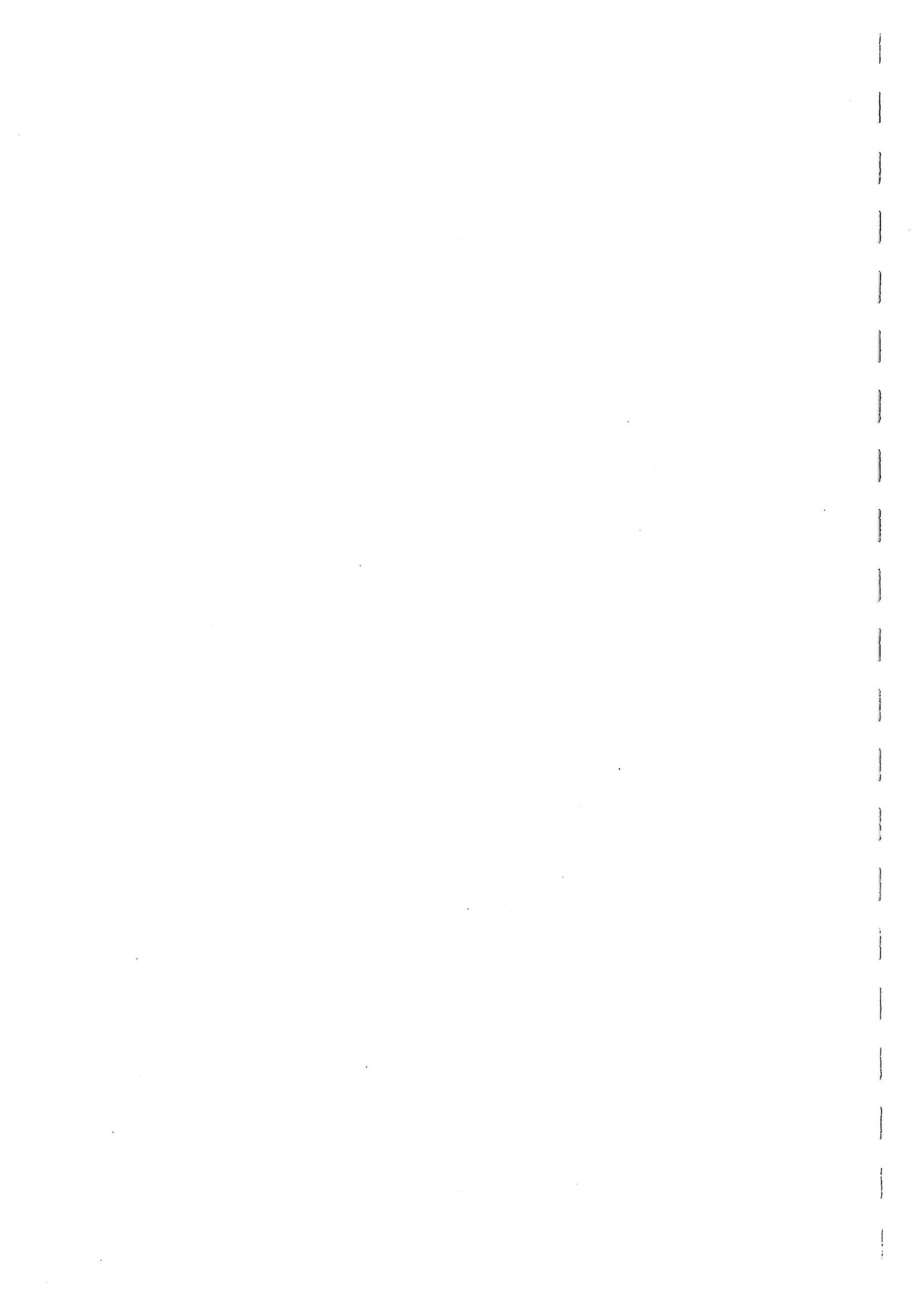
AUTHORITY FOR VARIATION TO AGREEMENT (AVC)

Pursuant to Clause 33 of this Agreement, authority is given for the variation to the Services and the Charges as detailed below. The duplicate copy of this form must be signed by or on behalf of the Service Provider and returned to the Call-Off Co-ordinator as an acceptance by the Service Provider of the variation shown below.

DETAILS OF VARIATION	AMOUNT (£)
ALLOWANCE TO THE AUTHORITY	
EXTRA COST TO THE AUTHORITY	
TOTAL	

.....
For the Authority

ACCEPTANCE BY THE SERVICE PROVIDER	
Date	Signed



**SCHEDULE 8 – CONTRACT QUALITY, ENVIRONMENTAL & SAFETY
CONSIDERATIONS – DOCUMENTS FROM SRL COUNTERTECH TENDER
SUBMISSION**

1) CONFORMITY WITH UK BUILDING REGULATIONS

- i. Toilet Unit Drawing – as built
- ii. Electrical Schematic Drawing – as built
- iii. Service Slab Technical Drawing
- iv. UK Building Regulations Conformity of Products
- v. Structural Engineer
- vi. Legal and Statutory Requirements Register
- vii. Quality Check Sheets

2) HEALTH AND SAFETY INFORMATION

- i. Health and Safety Policy Document
- ii. Health and Safety Responsibilities
- iii. SRL Site Induction
- iv. Sub Contractor Site Code of Practice Agreement

3) TRANSPORTATION OF PRODUCTS

- i. Transportation of Products
- ii. Environmental Management Policy
- iii. Site Waste Management Policy
- iv. SRL Waste Policy

4) ORGANISATION AND MANUFACTURING CAPABILITIES

- i. SRL Organisation Chart
- ii. Competency Matrix for Key Staff

5) WARRANTY LIST

- i. Warranty Period List



1) CONFORMITY WITH UK BUILDING REGULATIONS



