

Steps to Work  
Floor 9 Townend House  
Park Street  
Walsall  
West Midlands  
WN1 1NS

Attn: **REDACTED**  
Email: **REDACTED**

Date: 14th September 2020

Procurement ref: **RFX1000010**

Dear **REDACTED**

**Re: Award of contract for provision of Employment Support for the Work and Health Programme – Targeted Support (JETS) Subcontract - Dudley, Wolverhampton, Sandwell, Walsall**

**NOTIFICATION OF CONTRACT AWARD DECISION**

Thank you for taking part in this procurement. We have now evaluated all of the final tenders we received and we are pleased to inform you that your company ranked 1st in our evaluation and therefore we would like to accept your proposal.

As per the evaluation criteria set out in the Invitation to Tender, your score against the criteria was **REDACTED**.

The contract award is subject to Shaw Trust **approval and a mandatory “standstill” period**. The standstill period is now in force pursuant to Regulation 87 of the Regulations; this period will end on **23<sup>rd</sup> September 2020**.

Subject to Shaw Trust receiving no notice during the standstill period of any intention to legally challenge the award process, Shaw Trust is pleased to confirm that we will award a contract to you, and have accepted your tender submitted on the **2<sup>nd</sup> September 2020**.

The total Contract Value of this Award is **REDACTED**

The contract period shall be 18 months.



Your tender submission, specification, all accompanying documentation and this letter of acceptance form a binding contract between you and Shaw Trust and set out the terms and conditions of that agreement. However, in view of the value of the Contract, Shaw Trust will require you to enter into a formal contract which will be forwarded to you as soon as possible, please note this award remains provisional pending contract finalisation.

We look forward to working with you.

Yours sincerely



**Andy Canniford**  
**Commercial Director**

