

**INVITATION TO TENDER  
FOR  
FAAM Car Park Remedial Work**

**WORK TO BE UNDERTAKEN AT FLEET AIR ARM MUSEUM –  
B3151, RNAS YEOVILTON, BA22 8HT.**

**Annex A**

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## Annex A

### 1.1 Background

The Fleet Air Arm Museum (FAAM) is part of the National Museum of the Royal Navy. The purpose and scope of this ITT and its supporting documents is to explain in further detail the requirements of the NMRN and the procurement process for submitting a tender proposal.

A maximum budget has not been set for this work, but we would not expect to invest more than £30,000.

The Fleet Air Arm Museum is located at the following address: Fleet Air Arm Museum, RNAS Yeovilton, Ilchester, Somerset, BA22 8HT.

The Museum has a large car park approx. 3800 sq. metres in size. This contains some 230 spaces and coach bays to serve the Museum operation, primarily open to the public between Wednesday and Sunday each week (with minor staff use Mon/Tues) (see appendix 1).

The car park surface is gradually breaking down, and although a full resurface is not required, the Museum wants to invest in remedial work to ensure a sound and safe footing to see us through at least the next five years.

### 1.2 Requirements of Contract

- 1.2.1 FAAM expects that a series of patch repairs will enable us to continue using the car park during any remedial work, meaning that a phased approach to works must be part of the proposal. We would expect a submission to adopt a 50/50 approach. Any work area should be segregated from the public domain as the Museum will remain open throughout the works.
- 1.2.2 Any remedial work should also consider the impact upon current parking line markings, defining the existing spaces. Although the Museum is happy to stick with the current configuration any submission must include re-marking of parking bays and lines as standard.
- 1.2.3 The works must be completed following the South Somerset School Holidays in August. FAAM requires full use of the parking area and associated spaces until the 5<sup>th</sup> of September. Therefore, any works between the 6<sup>th</sup> September 2021 and between the 22<sup>nd</sup> of October 2021 would be our preference. The work can also be completed after the South Somerset School Holidays in October (23<sup>rd</sup> October – 1<sup>st</sup> November 2021).
- 1.2.4 The Contractor is to provide all personnel and materials to undertake the work. The contractor will also remove and dispose of any surplus or waste materials not required.
- 1.2.5 The Contractor is to be responsible for all aspects of Health and Safety when undertaking the work, and is to produce Risk Assessment and Method Statements (RAMS) for review by NMRN prior to undertaking the

work. Health and Safety shall mean the Health and Safety at Work Act 1974, subsequent legislation and all relevant regulations and legislation identified and defined by the Health and Safety Executive. Any work area must be clearly segregated from the public domain and the risk assessment should acknowledge this. The Museum would expect to see a temporary physical barrier (Herras fencing or similar).

- 1.2.6 The contractor must demonstrate how it will abide by both the security and health and safety regulations of both Museum and RNAS Yeovilton in addition to any national regulations. This includes ensuring the Museum continues to comply to the 'SHEF' agreement (see appendix 4).
- 1.2.7 During the current COVID-19 Pandemic the Contractor shall provide, in advance and for review, all RAMS associated with conducting the work within the relevant COVID-19 regulations and procedures in force at the time. The Contractor is also to comply with all amendments and alterations dependent upon the overall Pandemic Alert State and measures, including local lockdown measures, as defined by HM Government, Local Government, and as specified by the NMRN or its representatives.
- 1.2.8 A Site Visit should be arranged to survey the work required. We anticipate that patching repairs will be needed and you should advise the method of removal, in fill required and surface course. We anticipate approx. 500 sq. metres of patching but rely upon your appraisal to clarify our requirements.
- 1.2.9 The following appendices will also assist your submission: -

Annex H – Car Park Drawings (showing configuration and markings).

Annex I – Aerial Shot of Car Park (scale).

Annex J – Fleet Air Arm Museum / RNAS Yeovilton SHEF Agreement.