



DIGITAL SERVICES RM1043ii CUSTOMER REQUIREMENTS DS02-003 DSTL

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WHATS INCLUDED

Customer Requirements (this document)

- Appendix A – Award Questionnaire (template to be completed)
- Appendix B – Supplier Pricing Matrix (template to be completed)
- Appendix C – Call-Off Contract (Part A&B) (Customer specific terms)
– Call-Off Contract (Part C) (Standard Terms and Conditions)
- Appendix D - Supplier List for Partnering Possibilities

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OVERVIEW

CCS Project Lead:	Lucy McCormack
Customer:	Defence Science and Technology Laboratory
Delivery Location:	Dstl Porton Down
Phase(s):	Discovery, Alpha, Beta
Project:	DS02- 003
Required Capabilities:	<p>Include, but are not limited to: (mark those that apply)</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Software engineering and On-going Support <input checked="" type="checkbox"/> Agile Product Design & Delivery <input checked="" type="checkbox"/> Front-end Design and Interaction Design <input checked="" type="checkbox"/> System Administrations and Web Operations
Subcontracting Permitted?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Supplier Partnering Permitted?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Contract Charging Mechanism (Discovery Phase):	Fixed Price
Contract Charging Mechanism (Alpha Phase):	Capped Time and Materials
Contract Charging Mechanism (Beta Phase):	Capped Time and Materials
Tender Publish Date:	24/08/2015
Tender Submission Deadline:	15/09/2015
Proposed length of phase:	Discovery: 2 weeks, Alpha: 3 weeks, Beta: 1 month
Proposed Commencement Date of Project:	26/10/2015

LOTING STRUCTURE

The Customer has structured this procurement as follows:

Lot 1	Software engineering and ongoing support, System administration and web operations (DB specialist), Agile Product Design & Delivery, Front-end Design and Interaction Design
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TIMESCALES

The Customer or CCS may change this timetable at any time. The Potential Provider will be informed by email if there are any changes to this timetable.

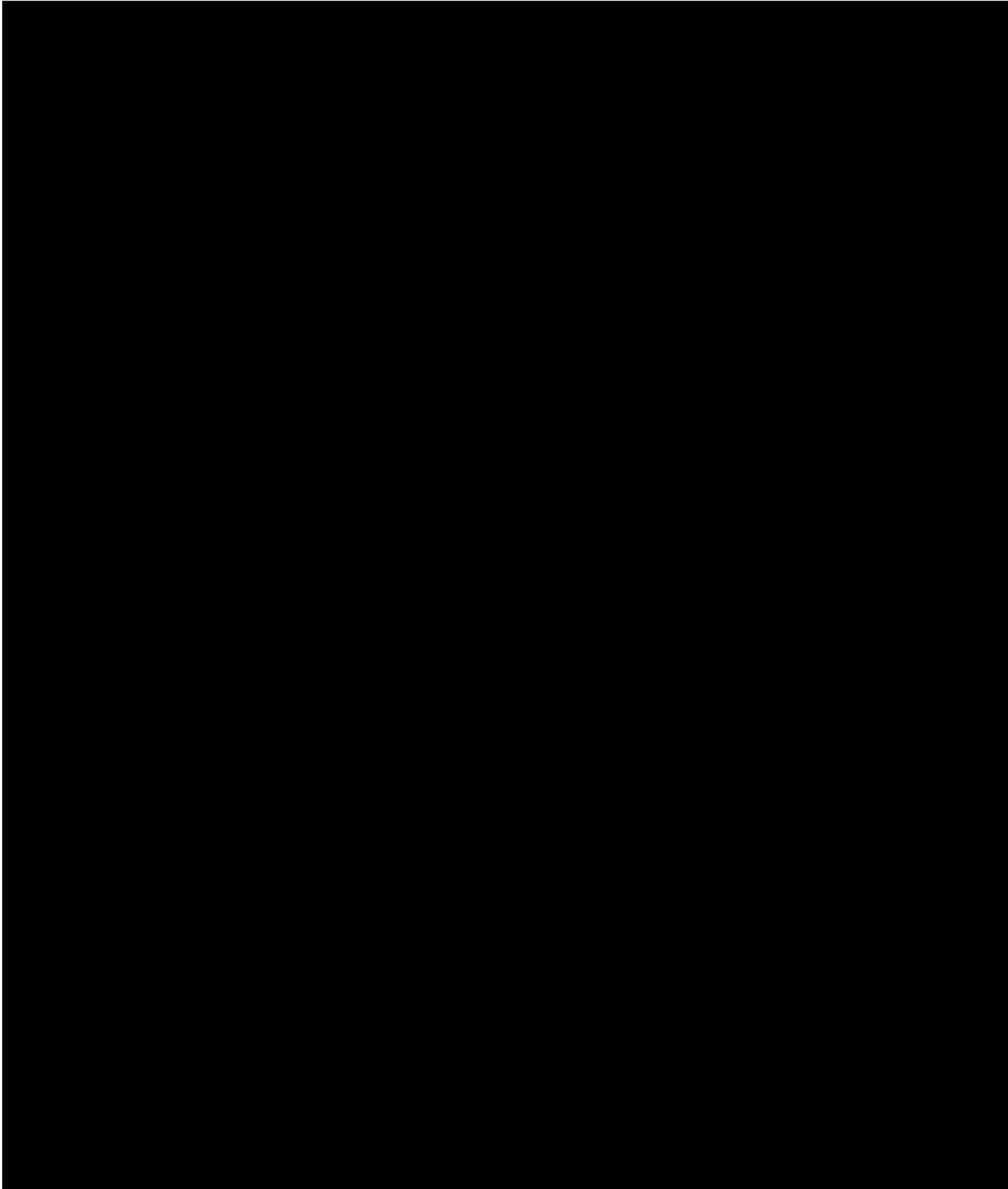
It is the Potential Provider's responsibility to monitor the online messaging facility (e-Sourcing).

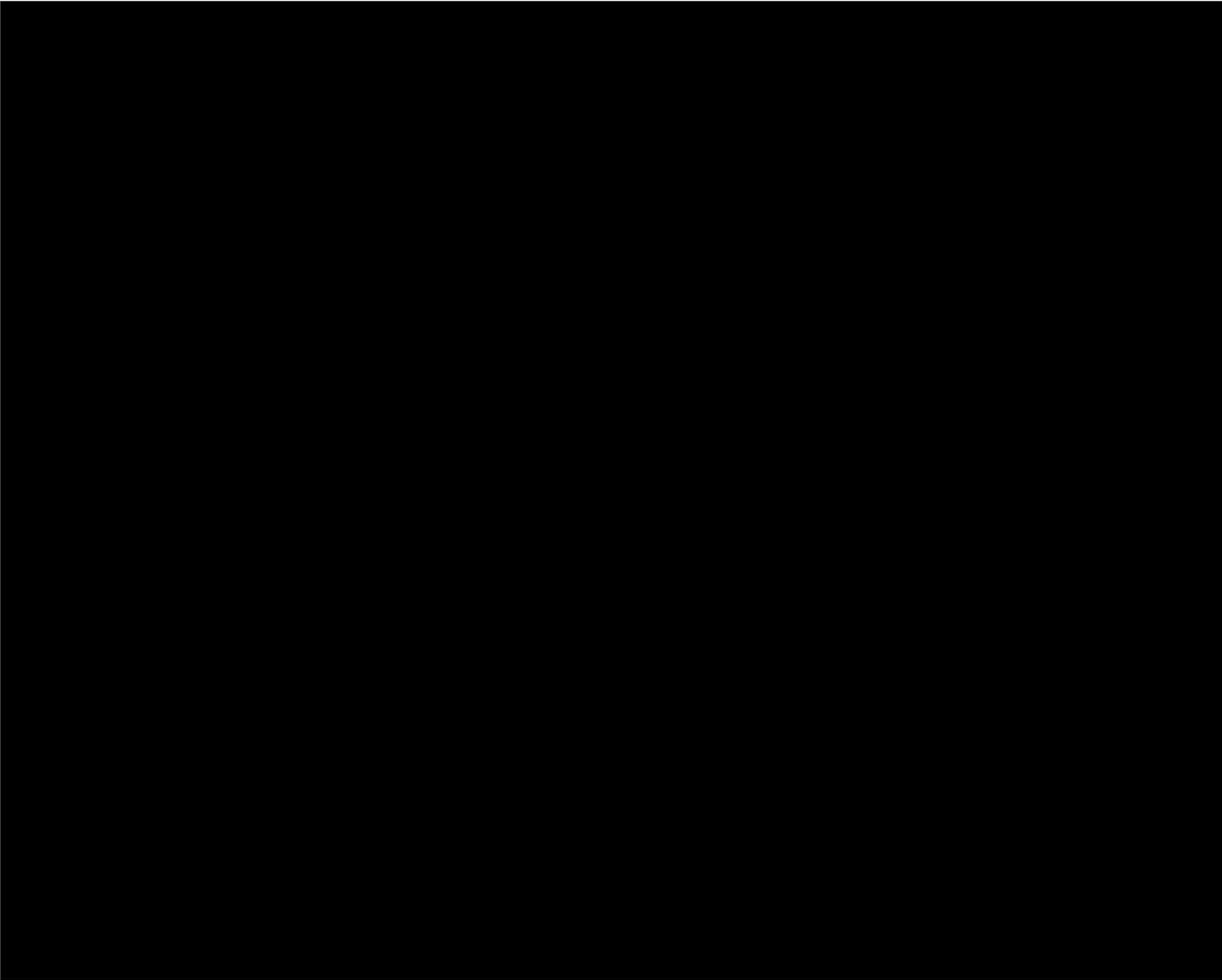
DATE	WHO	ACTIVITY
24/08/2015	CCS	Publish requirements to Potential Providers Clarification period starts
28/08/2015	CCS, Customer & Potential Providers	Clarification Webinar 14:00 Invite to webinar will be issued via the CCS eSourcing Suite. All questions and responses will be published via eSourcing Suite.
04/09/2015	Potential Providers	Clarification Question period closes Please submit all clarification questions by 23:59hrs Please note that we aim to publish all response to Q&A within 24hrs
15/09/2015	Potential Providers	Submission Deadline Potential Provider must upload submission to the eSourcing suite by 12:00noon
12 – 15/10/2015	Potential Providers & Customer	Demonstration, Testing and Scrutiny Outlined in Annex A – Award Questionnaire, AQB8
19/10/2015	CCS	Award Notification Publish Successful and un-successful Potential Providers.
26/10/2015	Potential Providers	Expected "Commencement Date" for Call-Off Contract/s

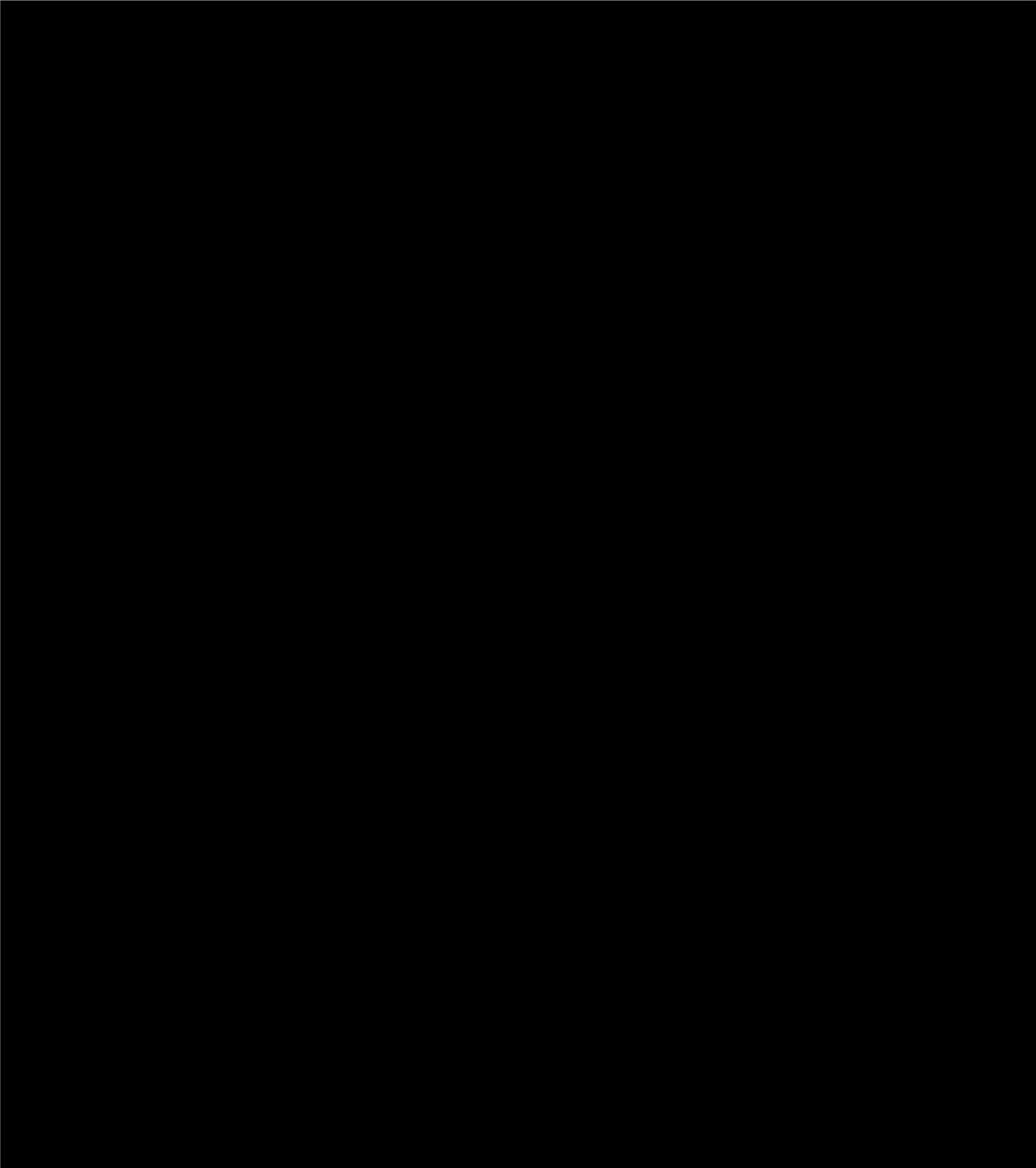
KEY DELIVERY DATES

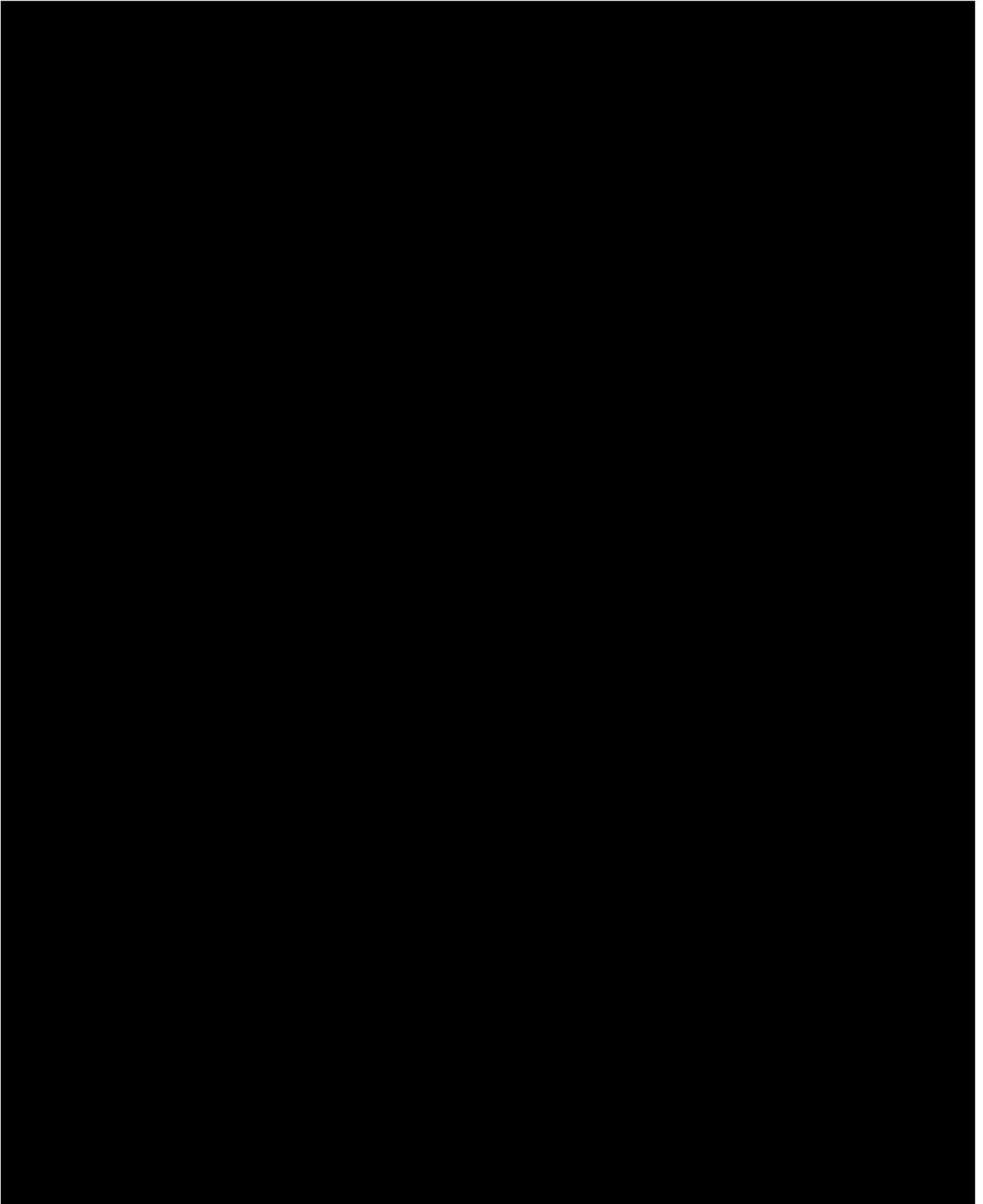
PROJECT PHASES	START DATE	COMPLETION DATE
Discovery	26/10/2015	06/11/2015
Alpha	09/11/2015	27/11/2015
Beta	30/11/2015	06/01/2016

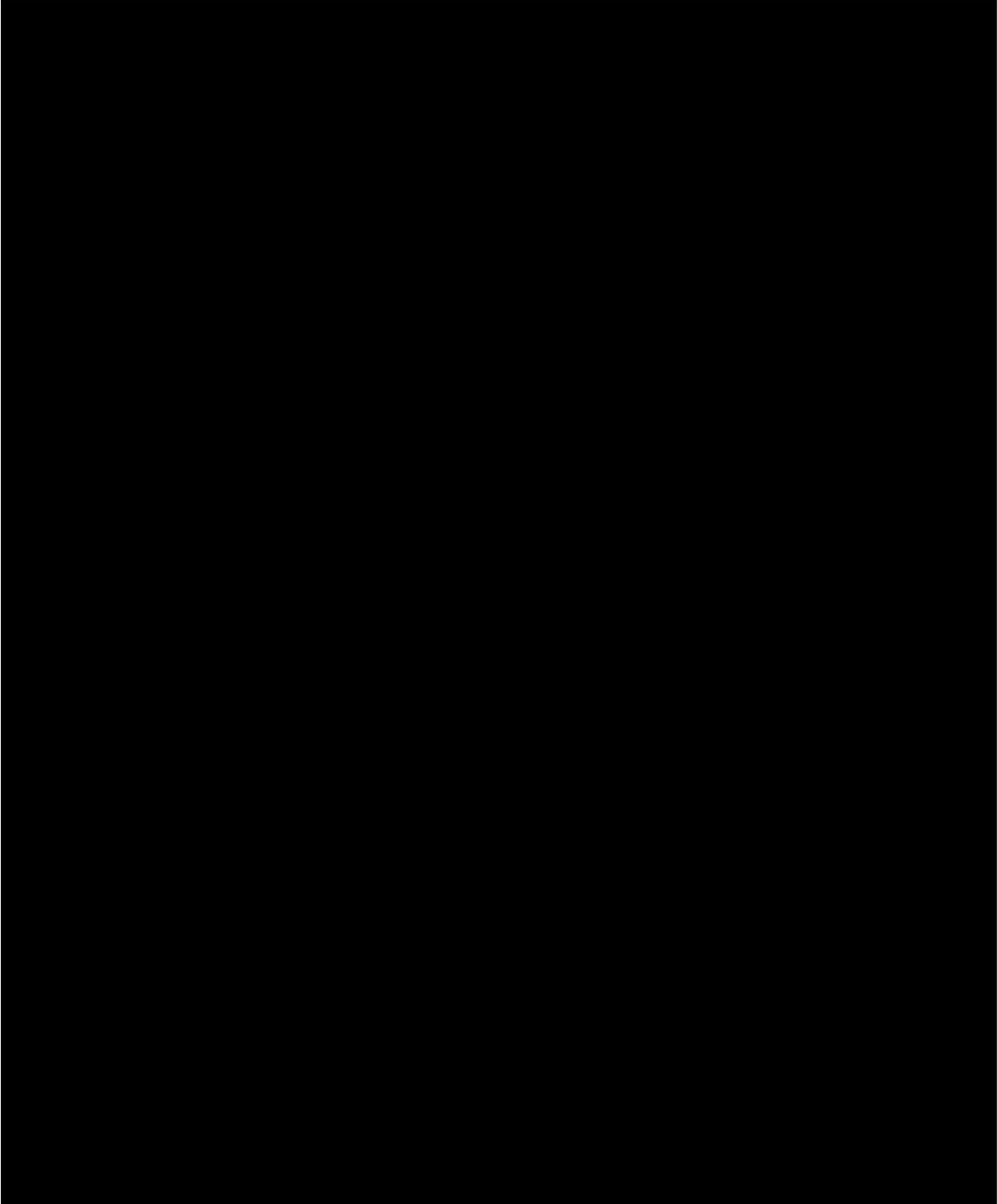
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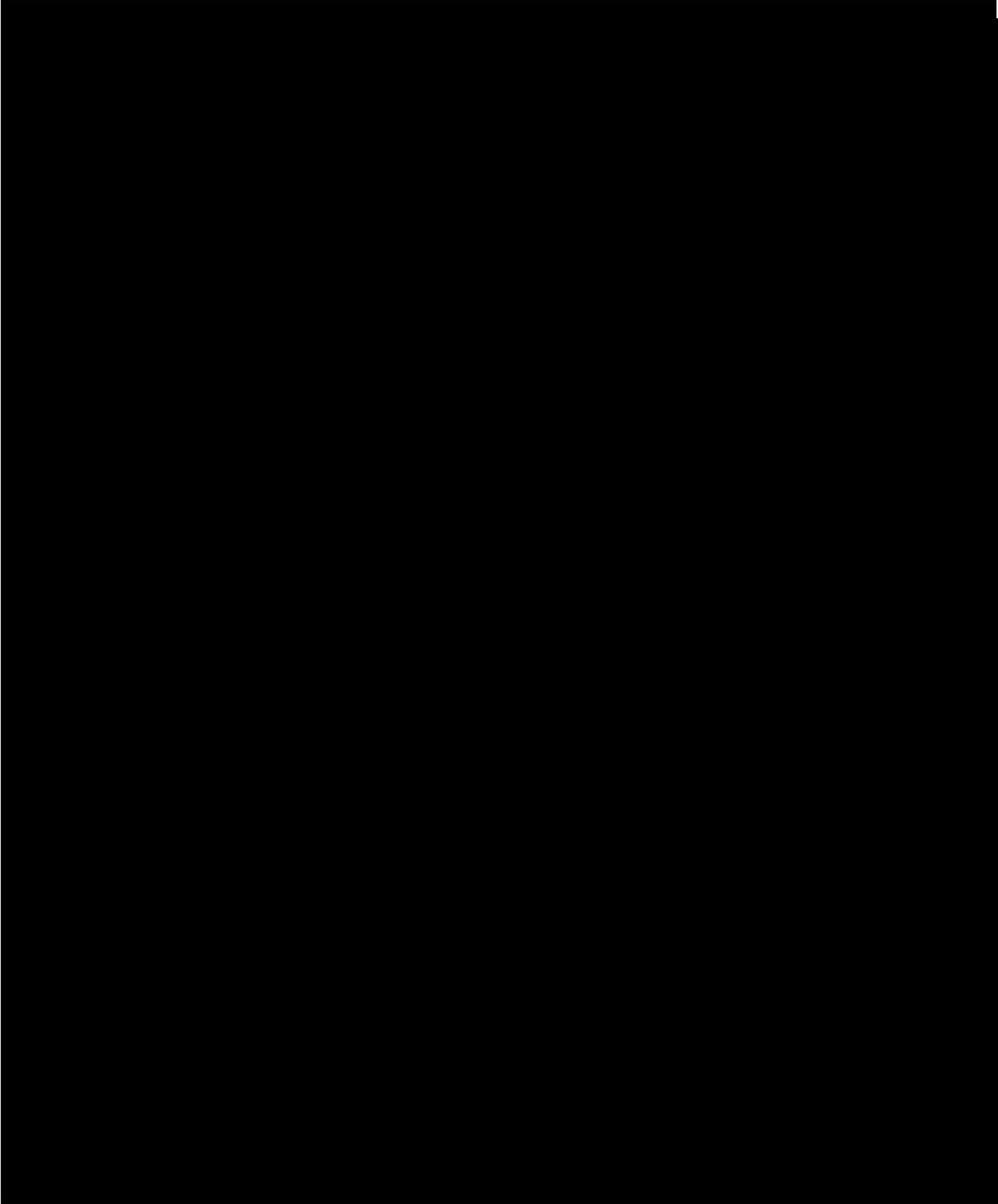


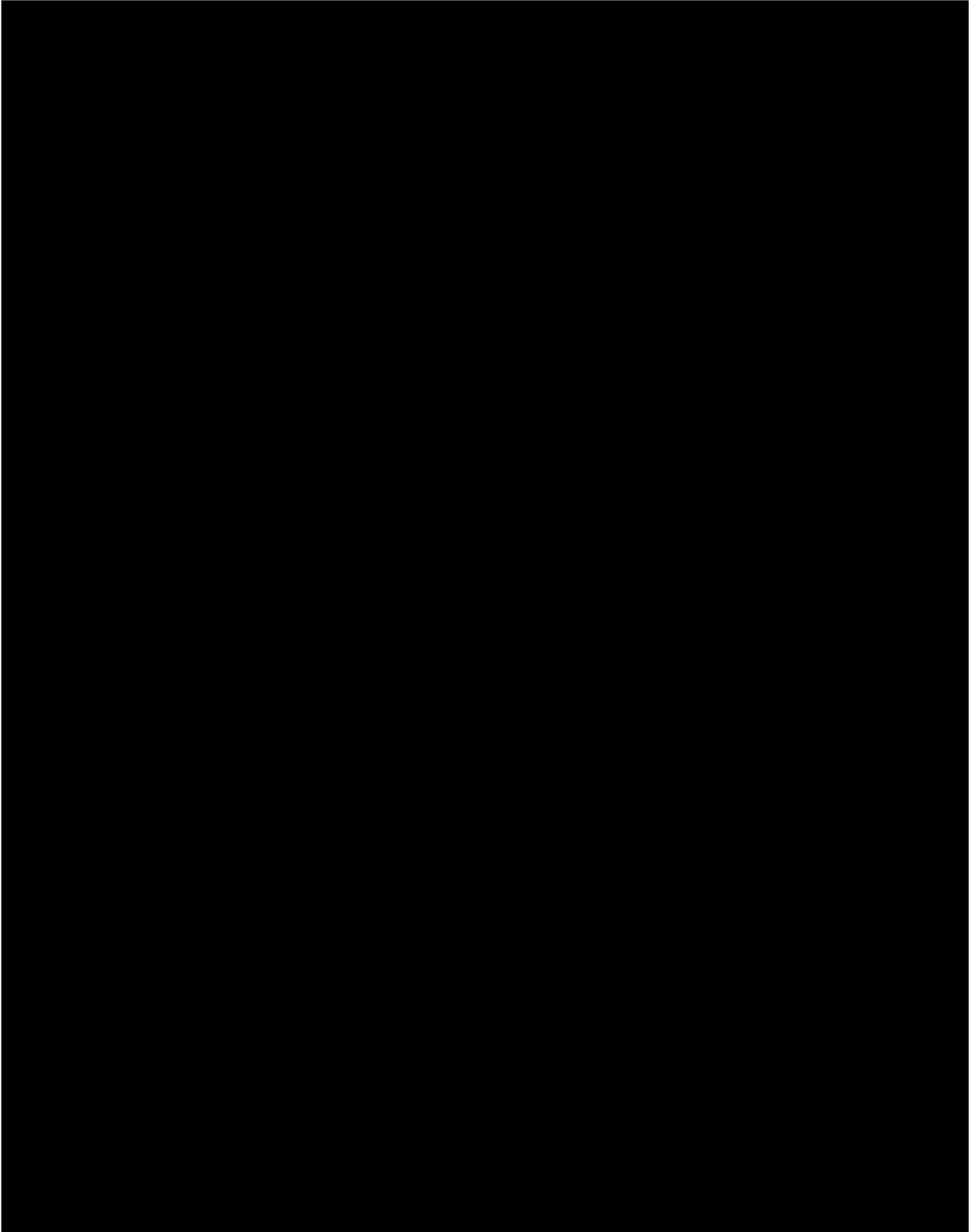


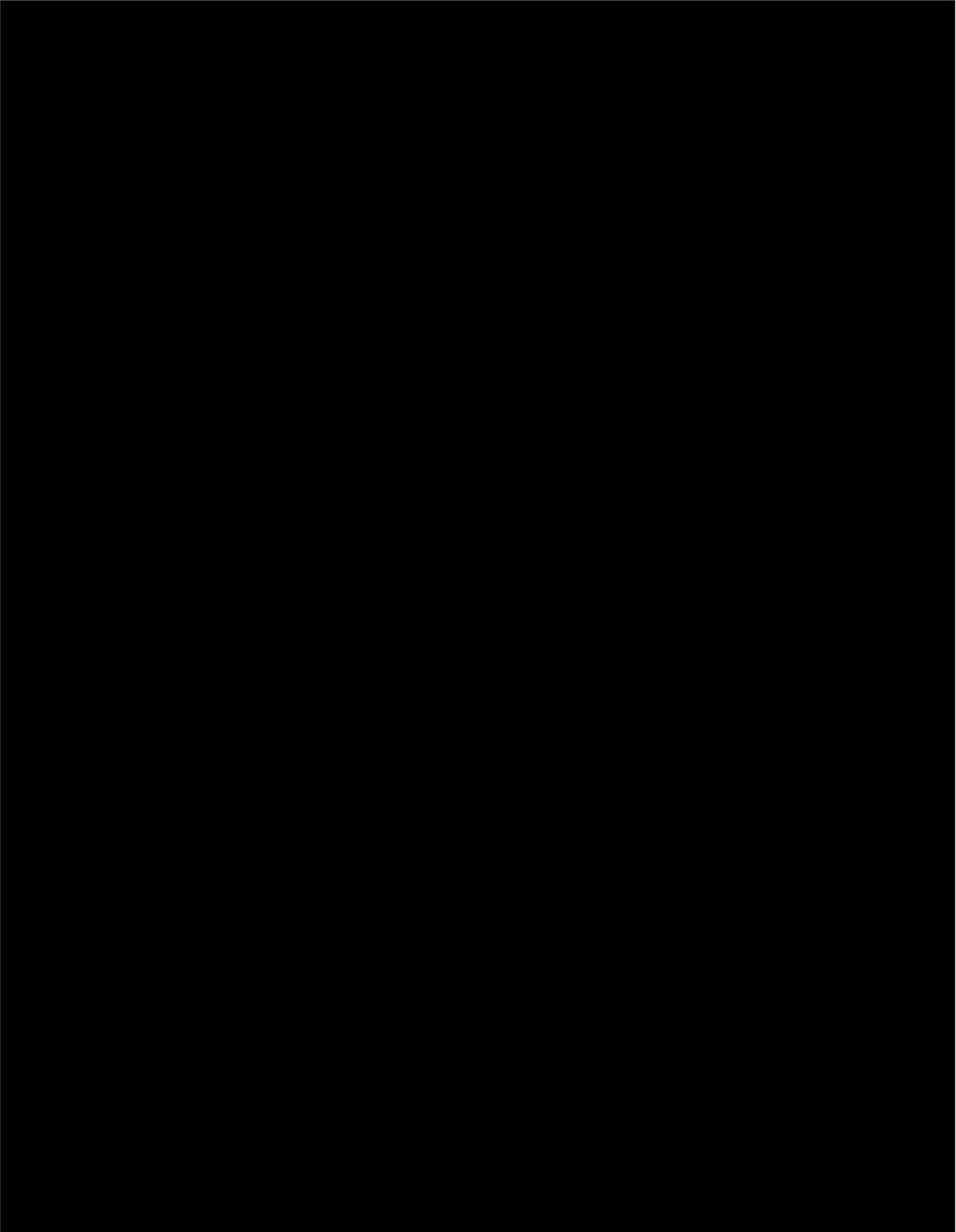














REQUIRED CAPABILITIES AND OUTCOMES OF THE SUPPLIER

Required Capabilities and Outcomes of the Supplier	
Capabilities	Outcomes
Software Engineering and Ongoing Support	Responsible for integrating the various components
Agile Product Design & Delivery	Responsible for designing the technology stack and how the different components can be integrated. Understanding how the deployment environments for the service(s) and any impacts on design. Also management activity to ensure the team follows an agile methodology
Front-end Design and Interaction Design	In collaboration with the User Research role and users, is responsible for ensuring the delivery of a service analysts prefer to use.
System Administration and Web Operations	Responsible for selection and integration of the datastore/index with the other services

