

## CONTRACT FOR SUPPLIER SERVICES

### Section 1 - FORM OF CONTRACT

**CONTRACT FOR** :Evaluation of Africa Risk Capacity  
**PURCHASE ORDER NUMBER** : PO 7066

#### **THIS CONTRACT is made**

**BETWEEN** : The Secretary of State for International Development at the Department for International Development, Abercrombie House, Eaglesham Rd, East Kilbride. G75 8EA ("DFID");

**AND** : Oxford Policy Management ("Supplier")  
whose principal place of business, or, where the Supplier is a company, whose registered office is situate at 6 St Aldates Courtyard, 38 St Aldates, Oxford. OX1 1BN

(together "the Parties").

#### **WHEREAS:**

- A.** DFID requires the Supplier to provide the services as defined in Section 3 (the "Services") to DFID, in the management of our investment as well ARC stakeholders: ARC Insurance Company Limited (ARC Ltd), ARC Agency, the African Union, African countries (and their citizens, particularly those covered by Contingency Plans linked to ARC insurance policies), and donors (particularly those supporting ARC Agency, or with capital invested in ARC Ltd). (the "Recipient"); and the International risk management community: The humanitarian and climate change communities including academics and practitioners, and other regions considering setting up risk pooling mechanisms
- B.** the Supplier has agreed to provide the Services on the terms and conditions set out in this Contract.

#### **IT IS HEREBY AGREED** as follows:

##### **1. Documents**

This Contract shall be comprised of the following documents:

Section 1	Form of Contract
Section 2	General Conditions
Section 3	Terms of Reference
Section 4	Special Conditions

Section 5	Schedule of Prices
Annex 1	Technical Proposal dated April 2015
Annex 2	Commercial Proposal dated April 2015
Annex 3	Revised Commercial Proposal dated 01/09/2015
Annex 4	Contract Management Plan dated 09/10/2015
Annex 5	Value for Money Table dated 01/09/2015
Annex 6	OPM Clarification Meeting Presentation dated 03/06/2015
Annex 7	OPM Further Clarification Responses dated 09/06/2015
Annex 8	OPM Post Tender Clarification Response 1 dated 20/07/2015
Annex 9	OPM Post Tender Clarification Response 2 dated 20/08/2015
Annex 10	DFID PTC Response to OPM dated 27/08/2015
Annex 11	OPM Workplan to accompany dated 01/09/2015

This Contract constitutes the entire agreement between the Parties in respect of the Suppliers obligations and supersedes all previous communications between the Parties, other than as expressly provided for in Section 3 and/or Section 4.

## 2. Contract Signature

If the Original Form of Contract is not returned to the Contract Officer (as identified in Section 4) duly completed (including the applicable Purchase Order Number at the top of Section 1), and signed and dated on behalf of the Supplier within **15 working days** of the date of signature on behalf of DFID, DFID will be entitled, at its sole discretion, to declare this Contract void.

**No payment will be made to the Supplier under this Contract until a copy of the Form of Contract, signed on behalf of the Supplier, is returned to the Contract Officer.**

## 3. Commencement and Duration of the Services

The Supplier shall start the Services on 15 October 2015 (the "Start Date") and shall complete them by 14 October 2025 (the "End Date") unless this Contract is terminated earlier in accordance with its terms and conditions.

## 4. Financial Limit

Payments under this Contract shall not, in any circumstances, exceed **£1,911,290** exclusive of any government tax, if applicable (the "Financial Limit").

## 5. Time of the Essence

Time shall be of the essence as regards the performance by the Supplier of its obligations under this Contract.

For and on behalf of

Name:



Department  
for International  
Development



The Secretary of State for  
International Development

Position: Procurement and Commercial  
Specialist

Signature:

Date:

For and on behalf of OPM

Name:

Position:

Signature:

Date:

CB116 (March 2014)