

MULTIDISCIPLINARY TECHNICAL SERVICES FRAMEWORK
OJEU Ref 2018/S 127-289621
APPOINTMENT OF CONSULTANT

INSTRUCTION

CPD004.122079; OxCam New/Expanded Settlements – Sustainability Appraisal Scoping Stage

Date	24 September 2021	Ministry of Housing, Communities, and Local Government	Reference Number CPD/004/122/079 To be quoted on all correspondence relating to this Instruction
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The Consultant entered into a contract dated **24 September 2021** with the Agency whereby it was appointed as a consultant on the Multidisciplinary Panel (the "Framework Contract").

Ministry of Housing, Communities, and Local Government is a Public Sector Body under the Framework Contract.

The Public Sector Body and the Consultant acknowledge and agree that this document is to be treated as an "Instruction" from the Public Sector Body under and for the purposes of the Framework Contract.

The Consultant agrees to supply to the Public Sector Body the Services specified below on and subject to the terms and conditions of this Instruction and the Framework Contract.

Unless otherwise defined in this Instruction, terms used in this Instruction shall have the meaning given to them in the Framework Contract.

The Employer

Ministry of Housing, Communities, and Local Government is the Public Sector Body.

In so far as they relate to the appointment of the Consultant to provide the Services all references to the Agency in the Framework Contract shall also be deemed to be references to the Public Sector Body for the purposes of the Instructions and the Framework Contract.

PUBLIC SECTOR BODY DETAILS

Public Body	Sector	Ministry of Housing, Communities, and Local Government
Public Body's Address		Ministry of Housing, Communities, and Local Government, 2 Marsham Street, London SW1P 4DF
Invoice Address		CP2P TEAM, MHCLG, 4TH FLOOR, HIGH TREES, HILLFIELD ROAD, HEMEL HEMPSTEAD, HP2 4XN CLGInvoices@communities.gov.uk
Contact:		Name: MHCLG Commercial Address: 2 Marsham Street, London e-mail: commerical@communities.gov.uk

CONSULTANT DETAILS

Consultant	Wood Group UK Limited ("Consultant")
Consultant's Address	15 Justice Mill Lane Aberdeen AB11 6EQ Scotland
Contact:	Name: [REDACTED] Address: Wood Group UK Limited, 15 Justice Mill Lane, Aberdeen, AB11 6EQ, Scotland e-mail: [REDACTED]

1. INSTRUCTION PERIOD

(1.1) Commencement Date

This Instruction shall commence on: 30 September 2021

(1.2) Instruction Period

3 months after Commencement Date, with the option to extend by 1 month in exceptional circumstances.

2. SERVICES REQUIREMENTS

The following Services shall be provided:

As set out in Annex A – Statement of Requirements

3. DELIVERABLES

The following outcomes will be delivered:

As set out in Section 9 of Annex A – Statement of Requirements

4. RESOURCES

(4.1) Staff of the Consultant to be involved in the provision of the Services

The following people will deliver the Services:

[REDACTED]

(4.2) Resource Schedule

A resource schedule is at Annex C – Supplier Bid **[REDACTED]**

(4.2) Sub-contractors to be involved in the provision of the Services

N/A

(See clause 31 of the Framework Contract)

5. PROGRAMME

The Services will be delivered in accordance with the Project Plan at Annex C – Supplier Bid [REDACTED]

6. FEE

(6.2) FEE PROPOSAL

As set out in Annex B – Pricing Schedule. [REDACTED]

7. INVOICING AND PAYMENT

Invoices in respect of the Instruction will only be processed for payment by the Public Sector Body where:

- (a) they are for the current Instruction;
- (b) the current Ministry of Housing, Communities, and Local Government Reference Number are quoted on the invoice; and
- (c) invoiced in accordance with Schedule 2 of the Framework Contract
- (d) the invoice is addressed to the Ministry of Housing, Communities, and Local Government

Payment will be made to the Consultant by the Ministry of Housing, Communities, and Local Government.

BY SIGNING AND RETURNING THIS INSTRUCTION THE CONSULTANT AGREES it is entering into a legally binding contract for the Consultant's appointment (the "Consultant Appointment Contract") with the Public Sector Body to provide the Services. The Consultant Appointment Contract incorporates and is subject to all of the terms and conditions contained in the Framework Contract as may be varied and/or amended by the other provisions of this Instruction. If there is any inconsistency between any of the provisions of this Instruction and the provisions of the Framework Contract, the provisions of this Instruction shall prevail).

The Consultant and the Public Sector Body hereby acknowledge and agree that they have read this Instruction and the Framework Contract and by signing below agree to be bound by the terms of this Consultant Appointment Contract from the date appearing at the start of this Instruction.

For and on behalf of the Consultant:

Name and Title	[REDACTED]
Signature	[REDACTED] 01/10/2021

For and on behalf of the Public Sector Body:

Name and Title	[REDACTED]
Signature	[REDACTED] 30/09/2021