

## CALL-OFF SCHEDULE 12: VARIATION FORM

No of Call-off Order Form being varied: CCFI17A23 (DLUHC Reference CPD4118172)

.....  
Variation Form No: 8

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BETWEEN:

The Department for Levelling Up, Housing, and Communities,  
Formerly the Ministry of Housing, Communities and Local Government,  
Formerly the Department for Communities and Local Government ("**the Customer**")  
and

The Federation of Groundwork Trusts (trading as Groundwork UK) ("**the Supplier**")

**Details of amendment:**      The purpose of this amendment is to extend the  
services provided by Groundwork for a further year.  
extend the expiry date until 31<sup>st</sup> March 2024.

This Call-off Contract is varied as follows and shall take effect on the date signed by  
both Parties:

### 1. CALL OFF CONTRACT PERIOD

#### Section 1.2 Expiry Date

Add: An extension of the services by Groundwork for a further year shall be  
executed and therefore the expiry date is extended until 31<sup>st</sup> March 2024.

### 2. SERVICES

#### Section 2 Services Required

Add:

- a)      The Discounted Market Homes Programme closed to new applications  
at the end of Year 4 (31 March 2022). Unexhausted NDO grant pots will require  
grant administration throughout 2023-24.
- b)      The HSSI pilot (as per CV 6) issued a number of grants in 2022-23 and  
these will need to be brought to a close in 2023-24.
- c)      New NDO's - the issue of between 10-12 further NDO grants in 2023-  
24.

The indicative budget is as set out below: **[REDACTED]**

Annex 1 to Call-off Services Schedule 2, Para 5.7

Add:

Design Code Pathfinder – Neighbourhood Plans 2022-23

The issuing and administration of 4 grants issued in 2022-23 with regard to the design code pathfinder.

Design Code Pathfinder – Neighbourhood Plans 2023-24

The issuing administration of up to 20 grants at **[REDACTED]** per grant.

For the avoidance of doubt payment of these grants will be authorised directly by DLUHC and not by Locality. Spend and return of Design Code Pathfinder grant funds will require separate reporting.

## 6. PAYMENT

Section 6.1 Call Off Contract Charges

Add:

Year 6 (2023-2024) Contract Charges **[REDACTED]**

Please note: the Year Six charges are in line with the average previous spend across Year 1-4 of the Contract (The Year Six Contract Charges are exactly a quarter of the contract value for Year 1-4 of the Contract) in line with Annex 1 to Schedule 3 of the Contract.

Year 6 (2023-2024) Administration of Design Code Pathfinders, NDO and HSSI grants – **[REDACTED]**

Section 6.8 Contractual Value

Delete: existing section 6.8.

Insert: new section 6.8 as follows

The original value of this contract was £313,087.45 (excluding VAT).

Year One of the Pilot Programme was for an additional sum of £44,952.10 (excluding VAT).

Year Two of the Pilot Programme was for an additional sum of £27,000.00 (excluding VAT).

Year Three of the Pilot Programme was for an additional sum of £27,000 (excluding VAT).

Contract Amendment 06 for costs associated with High Street Regeneration and Social Infrastructure Support, is for an additional sum of £5,000 (excluding VAT).

Contract Amendment 07 for Year Five of the Contract, Management Information Reporting, and administering NDO/HSSI grants is for an additional sum of £86,907 (excluding VAT).

Contract Amendment 08 for Year Six of the Contract, Administration of Design Code Pathfinders, NDO and HSSI grants is for an additional sum of £83,275 (excluding VAT).

The total value of the contract is now £587,221 (exc. VAT) as set out in the table below:

**[REDACTED]**

Words and expressions in this Variation shall have the meanings given to them in this Call-off Contract. The definition of Programme is amended to include the services covered by the DMH Pilots and subsequent Variations.

This Call-off Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

Signed by an authorised signatory for and on behalf of the Customer  
Signature

**[REDACTED]**

Date 30/03/2023

Name (in Capitals) **[REDACTED]**

Address                      Department for Levelling Up, Housing &  
Communities, 2 Marsham Street, London, SW1P  
4DF

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Signed by an authorised signatory to sign for and on behalf of the Supplier  
Signature                      **[REDACTED]**

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Date                              29 March 2023

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Name (in Capitals)              **[REDACTED]**

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