

TENDER RESPONSE DOCUMENT

1. 1 Tenderers must respond to Technical Question 2 using the form below.
1. 2 Please upload your completed response via Jaggaer, using the following naming convention: **TQ2 [Your company name] (e.g. ABC Ltd)**

Technical Question that Tenderers need to respond to		
Number	Question	Max. available score
Technical Question 2 – Maintenance and support of the networks	<p><i>Please set out your strategy and approach for successfully maintaining and supporting the two networks - SLP and SPN, in line with the requirements set out in the specification.</i></p> <p><i>Your response should include:</i></p> <ul style="list-style-type: none"> - <i>Clear evidence and rationale to support your approach.</i> - <i>Demonstration of how the proposed approach will ensure the SLPs and lead SPN schools have sufficient resource to deliver the required volume of CPD at a consistently high standard.</i> - <i>Proposed funding models for the networks.</i> - <i>Details of proposed processes for recruitment, monitoring and termination of a school's status as an SLP or lead SPN school.</i> <p><i>Please upload your document to Jaggaer using the following naming confirmation "TQ2_ your organisation name"</i></p> <p style="text-align: right;"><i>(max. 1500 words)</i></p>	15
Tender response:		



¹ Guskey's Impact Model

[Redacted Content]

- [Redacted]

- [Redacted]

- [Redacted]

- [Redacted]

[Redacted]

[Redacted]

- [Redacted]

- [Redacted]

- [Redacted]

[Redacted]

[Redacted]

[REDACTED]

[REDACTED]

2 [REDACTED]

4.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[Redacted content]

www.gov.uk/dfe

TQ3 – Response Document

Tender for Science CPD Programme

Tender Reference: itt_1016

Project reference: project_5045

TENDER RESPONSE DOCUMENT

- 1.1 Tenderers must respond to Technical Question 3 using the form below.
- 1.2 Please upload you completed response via Jaggaer, using the following naming convention: **TQ3 [Your company name] (e.g. ABC Ltd)**

Technical Question that Tenderers need to respond to		
Number	Question	Max. available score
Technical Question 3 – Access to services	<p><i>Please set out your strategy for ensuring services are accessible for schools, teachers and support staff.</i></p> <p><i>Your response should include:</i></p> <ul style="list-style-type: none"> - <i>Clear evidence and rationale to support your approach.</i> - <i>Details of your approach to engaging schools, teacher and support staff in the programmes.</i> - <i>Considerations in relation to teacher and support staff availability to participate in the programmes and their affordability for schools.</i> <p><i>Please upload your document to Jaggaer using the following naming confirmation "TQ3_ your organisation name"</i></p> <p style="text-align: right;"><i>(max. 1500 words)</i></p>	10%
Tender response:		

[illegible]

- [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

1 [REDACTED]

<div data-bbox="351 179 722 230" data-label="Text"><p>• [Redacted]</p></div> <div data-bbox="394 253 1337 976" data-label="Text"><p>[Redacted]</p></div> <div data-bbox="394 1003 1337 1429" data-label="Text"><p>[Redacted]</p></div> <div data-bbox="346 1460 1110 1507" data-label="Text"><p>■ [Redacted]</p></div> <div data-bbox="394 1534 1337 2000" data-label="Text"><p>[Redacted]</p></div>
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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

www.gov.uk/dfe

TQ4 – Response Document

Tender for Science CPD Programme

Tender Reference: itt_1016

Project reference: project_5045

TENDER RESPONSE DOCUMENT

1. 1 Tenderers must respond to Technical Question 4 using the form below.
1. 2 Please upload you completed response via Jaggaer, using the following **naming convention: TQ4 [Your company name] (e.g. ABC Ltd)**

Technical Question that Tenderers need to respond to		
Number	Question	Max. available score
<u>Technical Question 4 – Quality assurance and continuous improvement</u>	<p><i>Please set out your approach for quality assurance and continuous improvement of services delivered.</i></p> <p><i>Your response should include:</i></p> <ul style="list-style-type: none"> - <i>Clear evidence and rationale to support your approach.</i> - <i>Details of your approach and processes for monitoring quality assurance and taking remedial action if necessary.</i> - <i>Details of how you will collect and process sufficient feedback, learn lessons and ensure opportunities for continuous improvement are implemented.</i> <p><i>Please upload your document to Jaggaer using the following naming confirmation "TQ4_ your organisation name"</i></p> <p style="text-align: right;"><i>(max. 1500 words)</i></p>	10
Tender response:		

[REDACTED]	
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	
[REDACTED]	[REDACTED]

	[REDACTED]
I	[REDACTED] [REDACTED]
I	[REDACTED] [REDACTED]
I	[REDACTED] [REDACTED]
	[REDACTED]
	[REDACTED]
	[REDACTED]

1. [REDACTED]

3.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

•	
■	
■	

2 _____



MODEL AGREEMENT FOR SERVICES SCHEDULES

SCHEDULE 4.2

COMMERCIALLY SENSITIVE INFORMATION

Commercially Sensitive Information
Not Applicable

MODEL AGREEMENT FOR SERVICES SCHEDULES

SCHEDULE 4.3

NOTIFIED KEY SUB-CONTRACTORS

Notified Key Sub-Contractors

- 1 In accordance with Clause 15.11 (*Appointment of Key Sub-contractors*), the Supplier is entitled to sub-contract its obligations under this Agreement to the Key Sub-contractors listed in the table below.
- 2 The Parties agree that they will update this Schedule periodically to record any Key Sub-contractors appointed by the Supplier with the consent of the Authority after the Effective Date for the purposes of the delivery of the Services.

	Related product/Service description		Key role in delivery of the Services	Credit Rating Threshold
	The main objectives of the charity are to increase the uptake of physics post-16, particularly for under-represented groups, by supporting the teaching of physics, and supporting students to develop physics identity.		Sub-contracted to deliver the SKPT workstream of the Services - provision of specialist physics CPD to support non-physics specialists	Unknown
	Promoting improvements in science education and education in general, specifically through advice and support for teachers, technicians and		Sub-contracted to deliver the Inclusion in Schools workstream of the Services - supporting	Unknown

	others with meetings and conferences, journals and resources, curriculum and professional development programmes and contributions to research and policy debates.		schools to develop inclusive approaches to teaching at a whole school level	
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MODEL AGREEMENT FOR SERVICES SCHEDULES

SCHEDULE 4.4

THIRD PARTY CONTRACTS

Third Party Contracts

- 1 The contracts listed in the table below constitute Third Party Contracts entered into exclusively for the purposes of delivering the Services.
- 2 The Supplier shall be entitled to update this Schedule in accordance with Clause 15.5 (*Appointment of Sub-contractors*).

[REDACTED]	[REDACTED]	Related product/service description
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED]	Delivery of the SKPT workstream – provision of specialist physics CPD to support non-physics specialists
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED]	Delivery of the Inclusion in Schools workstream – supporting schools to develop inclusive approaches to teaching at a whole school level

MODEL AGREEMENT FOR SERVICES SCHEDULES

SCHEDULE 5

SOFTWARE

Software

1 THE SOFTWARE

- 1.1 The Software below is licensed to the Authority in accordance with Clauses 16 (*Intellectual Property Rights*) and 17 (*Licences Granted by the Supplier*).
- 1.2 The Parties agree that they will update this Schedule regularly, and in any event no less than every 6 (six) Months from the Effective Date, to record any Supplier Software or Third Party Software subsequently licensed by the Supplier or third parties for the purposes of the delivery of the Services.

2 SUPPLIER SOFTWARE

The Supplier Software includes the following items:

Software	Supplier (if an Affiliate of the Supplier)	Purpose	Number of Licences	Restrictions	Number of Copies	Type (COTS or Non-COTS)	Term/Expiry
STEM website		Main STEM content site, course catalogue, course booking interface, resource bank	N/A	Future licenses to be for the sole purpose of Science CPD programme delivery	1	Non-COTS	N/A
Impact Toolkit		Embed learning from CPD and evaluate impact.	N/A	Future licenses to be for the sole purpose of Science CPD programme delivery	1	Non-COTS	N/A
Moodle		Online learning management system	N/A		1	Non-COTS	N/A
SQL Reporting		Build and populate datawarehouse	N/A	Future licenses to be for the sole purpose of Science CPD programme delivery	1	Non-COTS	N/A

3 THIRD PARTY SOFTWARE

The Third Party Software shall include the following items:

Third Party Software		Purpose	Number of Licences	Restrictions	Number of Copies	Type (COTS or Non-COTS)	Term/Expiry
Dynamics 365		Back end course/participant management system	1 license for each individual requiring access. Currently ~300			COTS	Monthly license subscription
SmartModules / SmartConnector		Event management and integration tools for Dynamics	Annual support cost			COTS	Annual subscription
Loqate for Dynamics		Address geocoding tool	N/A			COTS	PAYG
Confluence		Documentation repository	1 license for each individual requiring access. Currently ~300			COTS	Monthly subscription
PowerBI		Reporting and BI for course/programme engagement and needs analysis	1 license for each individual requiring access. Currently ~150			COTS	Monthly subscription
Azure data factory / SQL server		Provide data warehouse containers and ETL	1x ADFv2 instance 1x SQL DB S4			COTS	PAYG
Mailchimp (mandrill)		Transactional email from website / registrations / bookings	N/A – licensed as a service			COTS	Monthly subscription

ANNEX 1: FORM OF LETTER RE SUB-LICENSING OF SUPPLIER COTS SOFTWARE AND SUPPLIER COTS BACKGROUND IPRS

[Supplier letterhead]

[insert Authority
name and address]

[Date]

Dear Sirs

LICENCES FOR SUPPLIER COTS SOFTWARE AND SUPPLIER COTS BACKGROUND IPRS

We refer to the agreement between us dated [insert date] in respect of [brief summary of subject of the Agreement] (the “**Agreement**”). Capitalised expressions used in this letter have the same meanings as in the Agreement.

In accordance with Clause 17.4(b) of the Agreement we confirm that:

- 1 the Authority is licensed by the Supplier to use the Supplier COTS Software and Supplier COTS Background IPRs identified in the first column of the Appendix to this letter (the “**Appendix**”) on the terms of the licences identified in the second column of the Appendix (the “**Licences**”); and
- 2 notwithstanding any provision to the contrary in the Licences, it is agreed that the Authority may sub-license, assign and novate the Supplier COTS Software and Supplier COTS Background IPRs as referred to in Clause 17.4(b) of the Agreement.

Yours faithfully,

Signed:

On behalf of [name of the Supplier]

ANNEX 2: FORM OF CONFIDENTIALITY UNDERTAKING

CONFIDENTIALITY AGREEMENT

THIS AGREEMENT is made on [date] 20

BETWEEN:

- (1) [insert name] of [insert address] (the “Sub-licensee”); and
- (2) [insert name] of [insert address] (the “Supplier” and together with the Supplier, the “Parties”).

WHEREAS:

- (A) [insert name of Authority] (the “Authority”) and the Supplier are party to a contract dated [insert date] (the “Contract”) for the provision by the Supplier of [insert brief description of services] to the Authority.
- (B) The Authority wishes to grant a sub-licence to the Sub-licensee in respect of certain software and intellectual property rights licensed to the Authority pursuant to the Contract (the “Sub-licence”).
- (C) It is a requirement of the Contract that, before the Authority grants such sub-licence to the Sub-licensee, the Sub-licensee execute a confidentiality agreement in favour of the Supplier in or substantially in the form of this Agreement to protect the Confidential Information of the Supplier.

IT IS AGREED as follows:

1 Interpretation

- 1.1 In this Agreement, unless the context otherwise requires:

“Confidential Information”

means:

- (a) Information, including all personal data within the meaning of the Data Protection Act 2018, and however it is conveyed, provided by the Authority to the Sub-licensee pursuant to or in connection with the Sub-licence that relates to:
 - (i) the Supplier; or
 - (ii) the operations, business, affairs, developments, intellectual property rights, trade secrets, know-how and/or personnel of the Supplier;

- (b) the source code and the object code of the software sub-licensed to the Sub-licensee pursuant to the Sub-licence together with build information, relevant design and development information, technical specifications of all functionality including those not included in standard manuals (such as those that modify system performance and access levels), configuration details, test scripts, user manuals, operating manuals, process definitions and procedures, and all such other documentation supplied by the Supplier to the Authority pursuant to or in connection with the Sub-licence;
- (c) other Information provided by the Authority pursuant to this Agreement to the Sub-licensee that is clearly designated as being confidential or equivalent or that ought reasonably to be considered to be confidential which comes (or has come) to the Sub-licensee's attention or into the Sub-licensee's possession in connection with the Sub-licence; and
- (d) Information derived from any of the above, but not including any Information that:
 - (a) was in the possession of the Sub-licensee without obligation of confidentiality prior to its disclosure by the Authority;
 - (b) was already generally available and in the public domain at the time of disclosure otherwise than by a breach of this Agreement or breach of a duty of confidentiality; or
 - (c) was independently developed without access to the Information;

“Information”

means all information of whatever nature, however conveyed and in whatever form, including in writing, orally, by demonstration, electronically and in a tangible, visual or machine-readable medium (including CD-ROM, magnetic and digital form); and

“Sub-licence”

has the meaning given to that expression in recital (B) to this Agreement.

1.2 In this Agreement:

- (a) a reference to any gender includes a reference to other genders;
- (b) the singular includes the plural and vice versa;
- (c) the words “include” and cognate expressions shall be construed as if they were immediately followed by the words “without limitation”;
- (d) references to any statutory provision include a reference to that provision as modified, replaced, amended and/or re-enacted from time to time (before or after the date of this Agreement) and any prior or subsequent subordinate legislation made under it;
- (e) headings are included for ease of reference only and shall not affect the interpretation or construction of this Agreement; and
- (f) references to Clauses are to clauses of this Agreement.

2 Confidentiality Obligations

2.1 In consideration of the Authority entering into the Sub-licence, the Sub- licensee shall:

- (a) treat all Confidential Information as secret and confidential;
- (b) have in place and maintain proper security measures and procedures to protect the confidentiality of the Confidential Information (having regard to its form and nature);
- (c) not disclose or permit the disclosure of any of the Confidential Information to any other person without obtaining the prior written consent of the Supplier or except as expressly set out in this Agreement;
- (d) not transfer any of the Confidential Information outside the United Kingdom;
- (e) not use or exploit any of the Confidential Information for any purpose whatsoever other than as permitted under the Sub-licence;
- (f) immediately notify the Supplier in writing if it suspects or becomes aware of any unauthorised access, copying, use or disclosure in any form of any of the Confidential Information; and
- (g) upon the expiry or termination of the Sub-licence:
 - (i) destroy or return to the Supplier all documents and other tangible materials that contain any of the Confidential Information;
 - (ii) ensure, so far as reasonably practicable, that all Confidential Information held in electronic, digital or other machine-readable form ceases to be readily accessible (other than by the information technology staff of the Sub-licensee) from any computer, word processor, voicemail system or any other device; and
 - (iii) make no further use of any Confidential Information.

3 Permitted Disclosures

- 3.1 The Sub-licensee may disclose Confidential Information to those of its directors, officers, employees, consultants and professional advisers who:
- (a) reasonably need to receive the Confidential Information in connection with the Sub-licence; and
 - (b) have been informed by the Sub-licensee of the confidential nature of the Confidential Information; and
 - (c) have agreed to terms similar to those in this Agreement.
- 3.2 The Sub-licensee shall be entitled to disclose Confidential Information to the extent that it is required to do so by applicable law or by order of a court or other public body that has jurisdiction over the Sub-licensee.
- 3.3 Before making a disclosure pursuant to Clause .5, the Sub-licensee shall, if the circumstances permit:
- (a) notify the Supplier in writing of the proposed disclosure as soon as possible (and if possible before the court or other public body orders the disclosure of the Confidential Information); and
 - (b) ask the court or other public body to treat the Confidential Information as confidential.

4 General

- 4.1 The Sub-licensee acknowledges and agrees that all property, including intellectual property rights, in Confidential Information disclosed to it by the Supplier shall remain with and be vested in the Supplier.
- 4.2 This Agreement does not include, expressly or by implication, any representations, warranties or other obligations:
- (a) to grant the Sub-licensee any licence or rights other than as may be expressly stated in the Sub-licence;
 - (b) to require the Supplier to disclose, continue disclosing or update any Confidential Information; or
 - (c) as to the accuracy, efficacy, completeness, capabilities, safety or any other qualities whatsoever of any Information or materials provided pursuant to or in anticipation of the Sub-licence.
- 4.3 The rights, powers and remedies provided in this Agreement are cumulative and not exclusive of any rights, powers or remedies provided by law. No failure or delay by either Party to exercise any right, power or remedy will operate as a waiver of it nor will any partial exercise preclude any further exercise of the same, or of some other right, power or remedy.
- 4.4 Without prejudice to any other rights or remedies that the Supplier may have, the Sub-licensee acknowledges and agrees that damages alone may not be

an adequate remedy for any breach by the Sub-licensee of any of the provisions of this Agreement. Accordingly, the Sub-licensee acknowledges that the Supplier shall be entitled to the remedies of injunction and specific performance as well as any other equitable relief for any threatened or actual breach of this Agreement and/or breach of confidence and that no proof of special damages shall be necessary for the enforcement of such remedies.

- 4.5 The maximum liability of the Sub-licensee to the Supplier for any breach of this Agreement shall be limited to [REDACTED]
- 4.6 For the purposes of the Contracts (Rights of Third Parties) Act 1999 no one other than the Parties has the right to enforce the terms of this Agreement.
- 4.7 Each Party shall be responsible for all costs incurred by it or on its behalf in connection with this Agreement.
- 4.8 This Agreement may be executed in any number of counterparts and by the Parties on separate counterparts, but shall not be effective until each Party has executed at least one counterpart. Each counterpart shall constitute an original of this Agreement, but all the counterparts shall together constitute but one and the same instrument.

5 Notices

- 5.1 Any notice to be given under this Agreement (each a “**Notice**”) shall be given in writing and shall be delivered by hand and shall be deemed to have been duly given at the time of delivery provided that such Notice is sent to the relevant physical address, and expressly marked for the attention of the relevant individual, set out in Clause .16.

- 5.2 Any Notice:

- (a) if to be given to the Supplier shall be sent to:

[Address]

Attention: [Contact name and/or position, e.g. “The Finance Director”]

- (b) if to be given to the Sub-licensee shall be sent to:

[Name of Organisation]

[Address]

Attention: [REDACTED]

6 Governing law

- 6.1 This Agreement shall be governed by, and construed in accordance with, English law and any matter claim or dispute arising out of or in connection with this Agreement whether contractual or non-contractual, shall be governed by and determined in accordance with English law.

6.2 Each Party hereby irrevocably submits to the exclusive jurisdiction of the English courts in respect of any claim or dispute arising out of or in connection with this Agreement.

IN WITNESS of the above this Agreement has been signed by the duly authorised representatives of the Parties on the date which appears at the head of page 1.

For and on behalf of **[name of Supplier]**

Signature:

Date:

Name:

Position:

For and on behalf of **[name of Sub-licensee]**

Signature:

Date:

Name:

Position:

MODEL AGREEMENT FOR SERVICES SCHEDULES

SCHEDULE 6

SCHEDULE 6.1

NOT USED

MODEL AGREEMENT FOR SERVICES SCHEDULES

SCHEDULE 6.2

NOT USED

MODEL AGREEMENT FOR SERVICES SCHEDULES

SCHEDULE 7

SCHEDULE 7.1

CHARGES AND INVOICING

Charges and Invoicing

1 DEFINITIONS

1.1 In this Schedule, the following definitions shall apply:

“Annual Service Charges”

means the Service Charges to be paid by the Authority to the Supplier in each Contract Year of the Term, as set out in Part A (Service Charges) of this Schedule 7.1;

“Costs”

the following costs (without double recovery) to the extent that they are reasonably and properly incurred by the Supplier in providing the Services:

- (a) the cost to the Supplier or the Key Sub-contractor (as the context requires), calculated per Work Day, of engaging the Supplier Personnel, including:
 - (i) base salary paid to the Supplier Personnel;
 - (ii) employer's national insurance contributions;
 - (iii) car allowances;
 - (iv) any other contractual employment benefits;
 - (v) staff training;
 - (vi) work place accommodation;
 - (vii) work place IT equipment and tools reasonably necessary to perform the Services (but not including items included within limb (b) below); and
 - (viii) reasonable recruitment costs, as agreed with the Authority;
- (b) costs incurred in respect of those Assets which are detailed on the Registers and which would be treated as capital costs according to generally accepted accounting principles within the UK, which shall include the cost to be charged in respect of Assets by the Supplier to the Authority or (to the extent that risk and title in any Asset is not held by the Supplier) any cost actually incurred by the Supplier in respect of those Assets;

(c) operational costs which are not included within (a) or (b) above, to the extent that such costs are necessary and properly incurred by the Supplier in the delivery of the Services;

(d) Forecast Contingency Costs;

but excluding:

- (i) Overhead;
- (ii) financing or similar costs;
- (iii) maintenance and support costs to the extent that these relate to maintenance and/or support services provided beyond the Term, whether in relation to Assets or otherwise;
- (iv) taxation;
- (v) fines and penalties; and
- (vi) non-cash items (including depreciation, amortisation, impairments and movements in provisions);

“European Standard”	in relation to an electronic invoice means the European standard and any of the syntaxes published in Commission Implementing Decision (EU) 2017/1870.
“Forecast Contingency Costs”	the costs which the Supplier forecasts may be incurred in relation to the risks and contingencies that are identified in the Risk Register, such costs being those set out in the column headed ‘Forecast Contingency Costs’ in the Risk Register (as such costs are updated from time to time);
“Indexation” and “Index”	the adjustment of an amount or sum in accordance with Paragraph 3 of Part B;
“Overhead”	those amounts which are intended to recover a proportion of the Supplier’s or the Key Sub-contractor’s (as the context requires) indirect corporate costs (including financing, marketing, advertising, research and development and insurance costs and any fines or penalties) but excluding allowable indirect costs apportioned to facilities and administration in the provision of

**“Supporting
Documentation”**

Supplier Personnel and accordingly included within limb (a) of the definition of “Costs”;

sufficient information in writing to enable the Authority reasonably to assess whether the Charges, and other sums due from the Authority detailed in the information are properly payable;

PART A: PRICING

1 SERVICE CHARGES

- 1.1 The Service Charges are the monthly payments for the Services provided by the Supplier in accordance with the Schedule 2.1 (Services Description) and the Schedule 4.1 (Supplier Solution) and comprise the Annual Service Charges.
- 1.2 The maximum Annual Service Charges shall not exceed [REDACTED] (exclusive of VAT) for the Term.
- 1.3 The pricing model that underpins the Annual Service Charges is set out in the Annex A below.
- 1.4 The Annual Service Charges for the Term of the Agreement comprises:
 - 1.4.1 the co-ordinating body funding; and
 - 1.4.2 the school fundingas detailed in the Pricing Model.
- 1.5 For the avoidance of doubt, the school funding element of the Annual Service Charges comprises funding totalling [REDACTED] which the Supplier shall pay to schools and which is broken down by:
 - 1.5.1 [REDACTED] – in relation to funding the SLPs as set out in paragraph 3.3.15 of Schedule 2.1 (Service Description)
 - 1.5.2 [REDACTED] – in relation to funding the lead SPN schools as set out in paragraph 3.3.38 of Schedule 2.1 (Service Description)
 - 1.5.3 [REDACTED] – in relation to the bursary scheme as set out in paragraphs 3.3.39 to 3.3.42 of Schedule 2.1 (Service Description).and which the Authority shall pay to Supplier on a pass-through basis only.
- 1.6 The Authority shall pay the Supplier the Service Charges monthly in arrears upon receipt of a valid invoice from the Supplier in accordance with the requirements of Part C.
- 1.7 Any Service Credits that accrue at the end of the Term shall be deducted from the Service Charges payable for the Final Service Period.
- 1.8 An invoice for the Service Charges shall not be payable by the Authority unless all adjustments (including, for the Final Service Period only, Service Credits) relating to the Service Charges for the immediately preceding Service Period have been agreed.

Annex A

The Pricing Model

Pricing Schedule Template

Potential Supplier Name: **STEM Learning Limited**

IMPORTANT

Instructions:

This Pricing Schedule workbook is used to capture the Potential Suppliers costs for the delivery of Services for Science CPD Programme

The Department requires this information to understand how the costs in the bid have been calculated and what assumptions underpin the costs provided. By providing a full breakdown of the calculations that underpin the costs quoted the Department can replicate the calculation to assure the accuracy of the bid and be confident in the integrity of the bid.

The protection on each sheet will not allow additional lines to be added. Potential Suppliers can use the tab 'Additional Info' to continue calculations. Potential Suppliers must not unprotect the spreadsheet and must not make any amendments or changes to the Pricing Schedule template. This ensures its integrity is maintained and allows for its consistent use throughout the competition. If the Pricing Schedule is submitted with amendments to either its structure or formulae, a blank template will be re-issued to the Potential Supplier for their completion.

Please use the comments box at the end of each row to identify any relevant assumptions or working details used when determining each cost line or where other costs are applicable.

If you have any questions regarding this Pricing Schedule please seek clarification via the Potential Supplier who can contact the Department via the Jaggaer e-Sourcing portal.

Where irregularities or omissions are identified within the Pricing Schedule the Department reserves the right to seek clarification from the Sub-Contractor for the costing information they have submitted.

Potential Sub-Contractors must not make any amendments or changes to the Pricing Schedule template to ensure its integrity and consistent use throughout the competition is maintained. If the Pricing Schedule is submitted with amendments to either its structure or formulae, a blank template will be re-issued to the Sub-Contractor for their completion.

All costs should be quoted in British pounds sterling and to the nearest pound. The Department will not allow for any indexation of prices, therefore, the Potential Supplier should price for inflation within their bids. Prices for all Services should include non-recoverable VAT.

Further Information

Companies House Registration Number	05081097
Charities Reference Number	N/A
VAT Registration Number	847388772
What is the legal status / type of Tenderer?	Limited Company
If Other...	

Describe your business strategy - From your annual report, what is your future strategic direction?

<p>STEM Learning has a clear purpose that is actively promoted by its Directors. It is dedicated to improving and driving forward young people's education in, and engagement with, the strategically important STEM subjects, including Computing. STEM Learning delivers a range of activities and support which is proven to impact positively on teachers, schools, employers, young people and communities.</p> <p>STEM Learning's mission is: Improving lives through world-leading STEM education Its vision for 2030 is: A world-leading STEM education for all young people across the UK - enabling individuals, society and the economy to thrive - with STEM Learning playing a central role</p> <p>A world-leading STEM education is one which combines knowledge-rich and effective teaching with thinking, investigative, creative and practical skills and experience which develop a lifelong love for STEM and where it can lead. A world-leading STEM education has economic, social, cultural and ethical value with positive impacts on social mobility, promoting equality in future careers.</p>

Declaration

I hereby declare that the information contained within this pricing proposal represents a true and fair view of the Organisations cost data; and, if successful, that I will be bound by the prices detailed in the payment schedule subject to DfE terms.	
I am enclosing an electronic version of my Contract Cost Register.	
SIGNED	
POSITION WITHIN ORGANISATION	
DATE	

