**Appendix 3**

**Design of the Permanent Gallery**

**‘Army at Home’**

**GALLERY TIMETABLE – Schedule opens 19th September 2023**

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| Open to Public | 1 day | Tuesday 19th September |
| Private View | 1 evening | 18th September |
| Press | 1 day | 18th September |
| NAM member tour | 1 day | 15th September |
| Training Visitor Experience staff | 0.5 day | 14th September |
| Lighting focusing | 8 days | 4th September to 13th September |
| Off gassing | 4 days | 14th to 17th September (includes weekend) |
| Graphics Installation | 1 week | 4th to 8th September 2023 |
| Object Installation | 2 weeks | 21st August to 1st September 2023 |
| Off gassing (most off site in workshop) | 2 days | 2 & 3rd September (weekend) |
| AV installation | 1 week | 14th to 18th August 2023 |
| Build on site & cases positioned | 2 weeks | 31st July – 11th August 2023 |
| AV edited | 6 weeks | 30th June – 13th August 2023 |
| Manufacture of exhibition off site | 6 weeks | 19th June – 28th July 2023 |
| Production of graphics off site | 3 weeks | 14th August to 1st September 2023 |
| Production of mounts off site | 8 weeks | 26th June to 18th August |
| Production of mannequins off site | 8 weeks | 1st June to 1st August 2023 |
| Framing | 4 weeks | 1st July 2023 to 1st August 2023 |
| Appoint Builder | 1 day | 31st May 2023 |
| Tender for Builder | 3 weeks | 8th to 26th May |
| Appoint Mountmaker | 1 day | 31st May 2023 |
| Tender for Mountmaker | 3 weeks | 8th to 26th May |
| Typesetting of labels & panels | 3 weeks | 17th April to 8th May 2023 |
| Labels & panels signed off for typesetting |  | By 3rd April 2023 |
| Conservation of objects |  | 26th September 2022 to 18th August 2023 |
| Final design drawings produced |  | By 17th April 2023 |
| Draft design & layout produced & graphic concept agreed | 10 weeks | 12th December 2022 |
| Final Object List Received | 3 months | From 26th September 2022 at latest |