

No of Call Off Order Form being varied:

RM3823 Crown Commercial Services Apprenticeship Training and Related Services Framework

Variation Form No:

RM3823 /04

BETWEEN:

The Cabinet Office ("the Authority")

and

Capita Business Services LTD (a wholly owned subsidiary of Capita PLC) ("the Supplier")

1. This Call Off Contract is varied as follows:

Contract Uplift

The current value of £27million for this contract has been increased by **£6,676,668.92** to support the completion of the below programmes for existing apprentices as well as any new apprentices who are onboarded onto these programmes by the end of the current call off contract at 11.59pm on Thursday 31 March 2022.

2. The new contract value for the updated call off charges (7.1) of this contract is **£33,676,668.92**.

Apprenticeship Standard Level
Customer Service 2 and 3
Business Admin 2, 3 and 4
Policy Officer 4
Commercial Procurement 4
Operational Delivery 3

3. While the Call off contract with the Supplier will now expire at 11.59pm on Thursday 31 March 2022, the Supplier will be expected to continue delivering the above programmes for apprentices until completion of February 2024. This Contract Uplift will cover all apprentices during this period.

4. The Authority makes no representations in respect of the volume of business that will be ordered under this contract nor does it confer on the supplier any exclusivity in respect of the provision of the services, the Authority reserves the right to source such services otherwise than through this contract.

5. Words and expressions in this variation shall have the meanings given to them in this Call Off Contract.

6. This Call off Contract, including any previous variations, shall remain effective and unaltered except as amended by this variation except as amended by this variation.

Signed by an authorised signatory for and on behalf of the Authority

Signature

.....

Date

.....

Name (in Capitals)

.....

Job title

.....

Address

.....

Signed by an authorised signatory to sign for and on behalf of the Supplier

Signature

.....

Date

.....

Name (in Capitals)

.....

Job title

.....

Address

.....