

Reed Professional Services LLP
3rd Floor
103 Cannon Street
London
EC4N 5AG

Attn: **Redacted**
Redacted

Date: 20th February 2019
Procurement ref: CCCC18B08

Dear **Redacted**

Award of contract for the Provision of Consultancy for Cabinet Office Programme Delivery

Further to your submission of a tender for the above project, I am writing to advise that the procurement is now complete.

I am pleased to inform you that your organisation has been successful and will be awarded a contract as a Primary Service Provider. Your organisation was ranked **REDACTED** and the scores of the successful providers on this occasion were: **REDACTED**

The feedback following the evaluation of your proposal is contained within Appendix 1.

The call-off contract shall commence on 25th February 2019 and the Expiry Date will be on 25th February 2020. The Authority reserves the option to extend the call-off contract by a period of 24 months in 12 monthly increments subject to further financial approval. The total contract value shall be up to £6,000,000.00 (Exc.VAT) for year 1 with up to a further £6,000,000.00 (Exc.VAT) for each subsequent year subject to further financial approvals. You should note that the Authority cannot guarantee volumes of any work that may be allocated.

This procurement activity was conducted under Lot 1- Business Consultancy of the CCS Management Consultancy Framework (RM6008) and the framework Terms and Conditions shall apply. A copy of the contract, containing those framework terms and conditions, is enclosed with this Award Letter.

Please print and sign a copy and forward to the Procurement Lead electronically via the e-Sourcing Suite messaging service. They in turn will manage its ratification and return a copy for your records.

Please ensure that the signed copy of the contract is submitted via the e-sourcing suite by 15:00 on Thursday 21st February 2019. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of the Cabinet Office

Name: **Redacted**

Signature: **Redacted**

Date: