

Framework Schedule 6a (Short Order Form Template and Call-Off Schedules)

[**Buyer guidance** this Framework Schedule 6a (Short Order Form Template and Call-Off Schedules) can be used under lots 1 - 6 only, in instances where a Contract is awarded via Direct Award, and no changes are made to the Framework standard Terms and Conditions as detailed in this Framework Schedule 6a, and the Specification is in line with Framework Schedule 1 (Specification). If a Contracting Authority wish to run a further competition, wish to use Framework Lot 7, or wish to make any adjustments to Terms and Conditions or Specification, then Framework Schedule 6 - Order Form Template should be used.

Order Form

CALL-OFF REFERENCE:	TBC
THE BUYER:	The Department of Health and Social Care
BUYER ADDRESS	39 Victoria Street, 1st Floor South, Westminster, London SW1H 0EU United Kingdom
THE SUPPLIER:	Red Snapper Recruitment Limited
SUPPLIER ADDRESS:	Lytchett House, 13 Freeland Park, Wareham Road, Poole, Dorset, BH16 6FA
REGISTRATION NUMBER:	05129360
DUNS NUMBER:	73-874-9196
SID4GOV ID:	N/A

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

If an electronic purchasing system is used instead of signing as a hard-copy, text below must be copied into the electronic order form **starting from 'APPLICABLE FRAMEWORK CONTRACT' and up to, but not including, the Signature block.**
APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 26th March 2025.

It's issued under the Framework Contract with the reference number RM6277 for the provision of Non Clinical Staff.

CALL-OFF LOT(S): [this order form may be used for lots 1 - 6 only - for lot 7 requirements, or where your requirement is bespoke or where adjustments have been made to terms and conditions, the full Framework Schedule 6 - Order Form Template should be used]

[Lot 2 - Corporate Functions]

CALL-OFF INCORPORATED TERMS

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form.
2. Joint Schedule 1 (Definitions and Interpretation) RM6277
3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6277 ○ Joint Schedule 2 (Variation Form)
 - Call-Off Schedules for RM6277 ○ Call-Off Schedule 1 (Transparency Reports) ○ Call-Off Schedule 2 (Staff Transfer)
4. CCS Core Terms (version 3.0.11)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6277

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF START DATE: **1st October 2025**

CALL-OFF EXPIRY DATE: **31st March 2026**

CALL-OFF DELIVERABLES

The provision of Non Clinical Temporary staff or any other temporary staff or fixed term workers.

DHSC policies and practices apply including the CS Code of Conduct and Official Secrets Act.

Individual will be contracted to WFH, either party must give 4 weeks' notice.

Job Role/Title	
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Framework Schedule 6 (Short Order Form Template and Call-Off Schedules)

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Assignment Type	
Hours/Days required	
Detail on unsocial hours required	N/A
High cost area supplements that may apply	1. None
Immunisations required	N/A
Pay band (as determined by the rate card)	
Expenses to be paid or benefits offered	
Expenses to be paid by Temporary Worker	
Criminal Records Checks requirements	N/A
BPSS required	N/A
State any other required clearance and/or background checking	N/A
State any skills, mandatory training and qualifications necessary for the role (those defined by the Framework Specification apply by default)	N/A

GDPR POSITION

The GDPR provisions for this Call-Off Contract are stated in Joint Schedule 11 – Processing Data, and its annexes.

The contact details of the Relevant Authority's Data Protection Officer are:

The contact details of the Supplier's Data Protection Officer are:

MAXIMUM LIABILITY

Each Party's total aggregate liability in each Contract Year under each Call-Off Contract (whether in tort, contract or otherwise) is no more than the greater of £1 million or 150% of the Estimated Yearly Charges.

CALL-OFF CHARGES

PAYMENT METHOD

[REDACTED]

BUYER'S INVOICE ADDRESS:

Accounts Payable

[REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:	[REDACTED]	Name:	[REDACTED]
Role:	[REDACTED]	Role:	[REDACTED]
Date:	11/08/2025	Date:	13/08/2025

[Buyer guidance: execution by seal / deed where required by the Buyer].