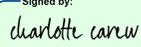
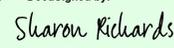
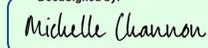


Project Owner	
Department	DSIT
Directorate	Digital Infrastructure
Policy Team	Data Infrastructure Security and Resilience
Grade 6 Policy Official	Hugo Ridley
Policy Lead	Charlotte Carew
Project Reference No	PRJ4308
ITT Reference No	n/a
Project Details	
Requirement Title	Legal Advice from Ashurst
Requirement Description	<p>The Data Infrastructure Team urgently requires external legal to support a National Security case. Initially we will require legal advice on the impacts of a transaction on the Deed of Understanding between DSIT and the company. Further to this we may require legal advice on the continuation of the Deed of Undertaking based on the new company structure.</p> <p>We anticipate legal assistance in the following:</p> <ol style="list-style-type: none"> 1. General advice on corporate law issues that HMG should take into account, in view of the existing Deed of Undertaking and the proposed transaction. 2. Legal Interpretation and analysis of shareholder structure being proposed under the M&A transaction. 3. Legal analysis and advice on the implication for the Government's Deed or Undertaking, which is currently in place and options available to ensure that protections continue to remain in place should the Deed of Undertaking be affected by the proposed transaction. 4. Potential assistance with the drafting and negotiation of the Deed of Undertaking (or depending on the options analysis, replacement and/or supplementary documents(s)) given the new company structure. 5. Ad-hoc requests as required.
Is this a one off/new procurement or re-occurring procurement	Re-Procurement
Is there in house capacity to deliver the requirement	No
Duration of contract (Months)	6
Option to Extend (Months)	Yes - 6 months
Proposed Procurement Start	03-Sep

Date	31-Dec-24		
Estimated Budget (Excluding VAT)	£70,000		
Total Budget Including Options to Extend (Excluding VAT)	£70,000		
Is this requirement above the procurement threshold	No		
Is this being Triaged to UKSBS	No		
Financial Details			
Spend Type	Legal Aid		
Cost centre(s)	809015		
Programme code(s)	807047		
Account code(s)	52112001		
VAT code(s)	GB 888 8255 50		
Financial Year	Admin	Programme	Capital
2024/25	£	£	£
2025/26	£	£	£
2026/27	£	£	£
Have you Checked Cabinet office spend controls threshold(s)	Yes		
Is the full spend above included in budget plans	Yes		
Procurement Details			
Commercial Lead	Michelle Channon		
Procurement Type	Re-procurement		
Have checked if there is an arrangement in place already	Yes		
Was this requirement on the pipeline	No		
If not why not	This is an ongoing national security case, we now require some further legal advice following updates to the case.		

Engagement	No
complete	in house knowledge of the case.
Procedure Details	
Procedure Type	Via Framework
Award Type	Direct Award Via Framework
Framework Name, No, Lot	RM6179 Lot 2
Weightings	
Price	0.2
Quality	0.8
Are you including a standstill period	No
Additional Information	
interest	No
GDPR risks and have they been raised to the relevant teams (IT Security, KIM etc.) internally to agree mitigation?	No
Have you completed the contract segmentation assessment	No
Outcomes of Contract Segmentation required	N/A
If legal advice has been sought please detail here	Yes
Have you included social value	Advice from DSIT, NCSC, UKGI Lawyers to contract external legal advice
Have you included social value	No
If buying Digital Goods & Services have you engaged with ICS Digital	No

Signatures & Sign Off

Policy Team Lead	<p>Signed by:  <small>F6EC58CB4BDE479...</small></p> <p>Charlotte Carew</p>
Finance Approval	<p>DocuSigned by:  <small>8D1D1E534966412...</small></p> <p>Sharon Richards</p>
SRO/Budget Holder Approval	<p>Signed by:  <small>8BD3C89AA23A473...</small></p> <p>Ethan Thornton</p>
ICS Digital Approval (If applicable)	N/A
Research	N/A
Commercial Approval	<p>DocuSigned by:  <small>BBE3DDBF82BD446...</small></p> <p>Michelle Channon</p>



Wider Program Name
Wider Project Team

Milestone
complete CAF
complete sourcing
Contract signature

Risk Description
n/a using existing framework
Opportunity Description
n/a

Delivery Model Assessments Which delivery options have been considered? Has a Delivery Model Assessment (DMA) been conducted and what were its outcomes? If a DMA was not proportionate to the project, briefly set out the different delivery options considered (e.g., do nothing, insource services, outsource services) and their relative strengths / weaknesses.
Should Cost Modelling To what extent has Should Cost Modelling been attempted for this project? What are the cost drivers linked to the preferred delivery model and how can commercial savings potentially be realised?

Market Analysis & Engagement

What is the preferred route to market and why? What options were considered and why were they discounted? What is being done to mitigate incumbent advantage, avoid distorted competition and maximise competition. Have you received any early feedback from the market (e.g., on the specification, proposed commercial model, T&Cs, etc.) that you are adopting into your commercial strategy?

Commercial Sustainability

What has been the outcome of your analysis regarding addressing the commercial sustainability priorities? What are the key opportunities and risks? What kind of support, if any, do you require any support to drive forward the implementation of 'sustainable by design' principles and embed commercial sustainability?

Evaluation Strategy

How do you intend to evaluate proposals against key criteria which will ensure the successful bidder is well positioned to meet our requirements? If you have included the ITT link in "Section C" for contracts, then you can use this section to summarise (and expand) the rationale for the proposed approach. Please indicate which pricing evaluation strategy you have selected and why.

Commercial Model

Provide an overview of the selected commercial / pricing model (e.g. time and materials based on a rate card, fixed price, target cost, etc.). And why it is the most appropriate (e.g. if the requirement is volume based, how is that considered in the selected model).

Resourcing and Change Management

Provide an explanation of how the agreements will be managed, including assurance that resourcing will be of sufficient size & capability. Outline approach to performance management, change management, governance, managing claims and disputes, supply chain management, payments to suppliers.

Procurement Playbook

Please provide details around what elements of the procurement playbooks have been adopted as part of this procurement exercise

Lessons learnt (If there was a re-procurement)
Please detail what you examined from the previous procurement and what lessons learnt you have carried forward

Additional Procurement Information

Data Infrastructure Security and Resilience

Data Infrastructure Security and Resilience

Key Delivery Milestones

Description

complete CAF

agree scope + any associated pricing with supplier

formalise call off

Risk Analysis in regards to

Risk Mitigation

Opportunity Analysis in regards to

Commercial Support needed

Commercial Considerations

n/a

n/a

RM6179 -CCS framework with pricing and documentatio

n/a

n/a - direct source via framework

1

Delivery by	
	25-Nov-24
	21-Nov-24
	03-Dec-24

Residual Risk	

n



Procurement O
Main Supplier(s) Name(s)
Main Type of Supplier
Total Contract Value
Savings
Will there be any overspend
If there was overspend please provide details here
Have you re-sought financial approval
Actual Contract Start Date
Actual Contract End Date (Not including Extensions)

Tender Evaluati
Rank
1
2
3
4

Procurement Proc
Number of submissions received
Number of submissions disqualified
Procurement issues or risks (Highlight if any)
Were any amendments made during the tender process
What Amendments were made
Were there any post tender clarification
If yes what were these
Rationale for Recommendation to Award
Deviations from Procurement timetable
Lessons Learnt

Mobilisation & Compl
Agreement plan in place and in line with standards?
Nominated contract manager completed relevant training?
Is the contract manager aware they will manage the delivery of sustainability and/or SV commitments?
Agreement Notice to be published within timeframe (e.g., 30 days for Awards)
Agreement Manager informed of the Agreement Ref # to support P2P Process?
Financial Due Diligence completed on awarded suppliers(s)?
Savings recorded or planned to be recorded imminently?
Procurement folder zipped and saved on Jaggaer?
Risk Register completed?
All approvals in place, including Digital if relevant?
If a re-occurring procurement have you added to the pipeline
Contract Manager Name:

Any other Relevant information - Key Risk, L



Signatures & Approvals	
Policy Team Lead	
SRO/Budget Holder Approval	
ICS Digital Approval (If applicable)	
Commercial Approval	
Additional Approvals	
Commercial Assurance Board Approval	
Project Investment Committee Approval	
Cabinet Office Approval	
HM Treasury Approval	

Outcomes
£0.00
£0.00

Bidder Details			
Bidder	Price	Quality	Total

Process Details

Compliance Checklist

Lessons Learnt, Commercial/Legal Risk

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Sign Off

provals

Area
Requirement Description
In house Capacity to Deliver the requirement
Triaging to UKSBS
Financial Details
Procurement Details Section
Procedure Details
Outcomes of Market Engagement
Weightings
Standstill Periods
Conflicts of Interest
Contract Segmentation
Legal Advice
Social Value
Signatures & Sign Off
Research
Cabinet office spend controls
Additional Approvals

Area
Procurement Strategy/Plan
Risk Analysis
Opportunity Analysis

Area
Total Contract Value
Savings
Overspend

Tender Evaluation Details
Procurement Issues
Amendments
Post tender clarifications
Agreement Plans
Completion of relevant training
Signatures & Sign Off
Cabinet office spend controls
Additional Approvals

Processing through

Approval to Procure Guidance

Guidance

which should cover the what, why, when, what are the expected outcomes of the requirement, how this supports delivering the wider objectives. Please also highlight any below threshold requirements this is a yes or no response however for above threshold requirement a delivery model assessment would need to be captured in the procurement need to be completed.

For financial details please speak to your financial business partner.

This should be completed by the commercial team with your support.

This should be completed by the commercial team with your support.

You should provide the details of any outcomes from market engagement and how you have incorporated them into your procurement exercise.

team. For an MOU these would not need to be completed.

requirement it is mandatory to include a 10 days standstill period. For requirements via a DPS or Framework it is only voluntary however is considered best practice to include one.

of interest must be addressed and conflict of interest forms completed. DSIT is required to ensure that we take measure to operate in an open, fair and transparent way while providing equal treatment to all bidders. Reference the Conflicts of Interest Policy to ensure

management is requirement. For requirements below £100,000 it is not required to completed the segmentation tool .

of a framework that is not owned by CCS, if developing a framework or DPS, or if there is likely to be a contentious element. If your unsure please engage with your commercial

provide details if you're a using the standard questions or if you are using an amended

approvals must be inline with delegated authorities

For all research based project please ensure you contact the Analytical Assurance Team

You must check to ensure that your requirement complies with all cabinet office spend control requirements before proceeding.

Additional approval forms / templates will need to be completed for projects >£10m to support their CAB and / or PIC submission. Contact the Assurance team if needed.

Additional Procurement Information

Guidance

procurement threshold and when there is not already a business case developed

arrangement. Ensure you consult widely, including xHMG, to leverage insights.

arrangement. Ensure you consult widely, including xHMG, to leverage insights.

Approval to Award

Guidance

This should detail what the total value will be including any options to extend.

determine the saving.

from finance.

please add additional rows.
before providing approval.
such as amendment to specifications, agreeing additional terms or liabilities.
Please detail any post tender clarifications these could be but not limited to the technical or c
Please ensure that contract management standards have been reviewed.
Please ensure that the contract manager has or will complete all relevant training such as CM
approvals must be inline with delegated authorities
You must check to ensure that your requirement complies with all cabinet office spend control requirements before proceeding.
Additional approval forms / templates will need to be completed for projects >£10m to support their CAB and / or PIC submission. Contact the Assurance team if needed.

gh Docusign please ensure that you PDF the

Appropriate Links
UKSBS Commissioning Form
DSIT Finance Organogram
Link to Conflict of Interest Information
Link to Contract Segmentation tool
Guidance on Legal Risk
research.assurance@dsit.gov.uk
Link to Cabinet Office Spend Controls
commercialteam@ics.gov.uk
Digital Spend Controls
Portfolio & Investment Committee (PIC)

Appropriate Links

Appropriate Links
Guidance can be found on K-hub

commercial aspects of the bid, detailing why the

[Contract Management Standards](#)

ACP and tackling modern slavery.

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[Link to Cabinet Office Spend Controls](#)

commercialteam@ics.gov.uk

[Digital Spend Controls](#)

[Portfolio & Investment Committee \(PIC\)](#)

the excel-sheet before in