



Department  
for Transport

[REDACTED]  
[REDACTED]  
Department for Transport  
Group Commercial Directorate  
Great Minster House  
Horseferry Road  
London SW1P 4DR

Contract Agreement Number: **TISEM0002**

26 March 2019

[REDACTED]  
[REDACTED]  
*Sent via email*  
[REDACTED]

Dear [REDACTED]

**TISEM0002 IMO Electrical Infrastructure and Chiller Automatic Switching Works  
– CONTRACT AWARD**

1. On behalf of the Secretary of State for Transport, I am writing to accept your quote for Arthur McKay to undertake the Electrical Infrastructure and Chiller Automatic Switching Works at the International Maritime Organization building at 4 Albert Embankment, London.
2. The form of contract to be let is under NEC4 Engineering and Construction (ECC) Option A and will have an operative period for the duration of the works **22 July 2019 – 6 September 2019**.
3. The scope of the works was detailed in the ITT issued by DfT 19/12/18 and confirmed by your quote dated 08/02/19.
4. The Firm Price for this Contract is **£171,874.22** exclusive of VAT. This includes the provision for out of hours working.
5. You will be issued with a Purchase Order number for this contract which must be quoted on all invoices. An electronic copy of the invoice should be submitted to the Contract Manager [REDACTED] for approval. Once approval is received a hard copy of the invoice must be sent to:  
  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

6. Invoices received without the correct PO number will be returned to you and will delay receipt of payment.

7. Please sign and return a duplicate of this letter of engagement and contact the Project Manager [REDACTED] [REDACTED] [REDACTED] to confirm your availability for the Pre-Start Meeting.

Yours sincerely,

[REDACTED]

[REDACTED], Commercial Relationship Manager,  
**by authority of the Secretary of State for Transport**