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Project Code	project_18567
Project Title	Cumbria & Lancashire Digital Upskilling
Reference	UL DWP_101495
IFT Code	IT_20060
IFT Title	Cumbria & Lancashire Digital Upskilling
IFT Status	Awarded

Vedas Recruitment & Training		Response Date : 16/12/2014 18:28:38
		Questions Answered
1 Qualification Envelope		
1.1 READ ME FIRST - SUPPLIERS TIPS FOR COMPLETING YOUR RESPONSE		
Note		Note Details
1.1.1	Note:	Please read instructions in the document attached to support with the completion of your response
Question		Description
1.1.2	Acceptance of Instructions	(*) Have you read and understood the above instructions?
1.1.3	Name and Position in Company	(*) Please enter your name and position held within your organisation
1.1.4	Date	(*) Enter the date this section is completed
1.2 Invitation to Tender		
Note		Note Details
1.2.1	Introduction	This Invitation to Tender Form contains questions you as a Potential Supplier will need to respond to in your tender. Before completing please ensure you read the Invitation to Tender Instructions to Potential Suppliers, the Specification, the Background Information, the Authorities Terms and Conditions and any other document which are included as part of the whole tender package. These documents will provide you with the instructions you will need to complete this tender. To ensure equality of treatment for all Potential Suppliers you must ensure you return all the information as requested in the 'Declaration by Potential Supplier' to enable a full evaluation of your tender to take place. If any documents are missing at bid opening stage your tender will be classed as non-compliant and will not be evaluated any further resulting in disqualification from the procurement exercise. DWP is managing this procurement in accordance with its general obligations under the Regulations, and specifically in accordance with the open procedure (Regulation 15). [and the requirements relating to framework agreements (Regulation 19).] DWP is using an e-procurement solution (ePS) portal to manage this procurement and to communicate with Potential Suppliers. No hard copy documents will be issued as part of the tender process and all communications with DWP (including the submission of tenders) will be conducted via the DWP ePS portal.
1.2.2	Information Sharing	All Potential Suppliers need to be aware that all Central Government Departments and their Executive Agencies and Non Departmental Public Bodies are subject to control and reporting within Government. In particular, they report to the Cabinet Office and HM Treasury for all expenditure. Further, the Cabinet Office has a cross-Government role delivering overall Government policy on public procurement – including ensuring value for money and related aspects of good procurement practice. For these purposes, the Authority may disclose within Government any of the Potential Suppliers' documentation/information (including any that the Potential Supplier considers to be confidential and/or commercially sensitive such as specific bid information) submitted by the Potential Supplier to the Authority during this procurement. The information will not be disclosed outside Central Government and their Executive Agencies and Non Departmental Public Bodies.
1.3 ORGANISATION AND CONTACT DETAILS		
Note		Note Details
1.3.1	Note	Your response to this section is for information purposes only. If any of this information changes during the bidding period you must inform DWP of the changes via the DWP ePS portal.
1.4 ORGANISATION AND CONTACT DETAILS: Contact Details		
Note		Note Details
1.4.1	Note	Contact details for enquiries about this tender.
Question		Description
1.4.2	Contact Details	(*) Name and job title
1.4.3	Contact Details	(*) Address
1.4.4	Contact Details	(*) Telephone number
1.4.5	Contact Details	Mobile number
1.4.6	Contact Details	(*) Email address
1.5 ORGANISATION AND CONTACT DETAILS: Tendering Organisation		
Question		Description
1.5.1	(OD) Organisation name	(*) Full name of organisation tendering (or of organisation acting as lead contact where a consortium bid is being submitted)
1.6 ORGANISATION AND CONTACT DETAILS: Tendering Organisation Details		
Question		Description
1.6.1	(OD) Registered office address	(*) Registered office address
1.6.2	(OD) Company registration number	Company registration number
1.6.3	(OD) Charity registration number	Charity registration number (if applicable)
1.6.4	(OD) VAT registration number	VAT registration number
1.6.5	(OD) Name of immediate parent	Name of immediate parent company
1.6.6	(OD) Name of ultimate parent	Name of ultimate parent company
1.7 ORGANISATION AND CONTACT DETAILS: Type of Tendering Organisation		
Question		Description
1.7.1	(OD) Type of organisation	(*) Specify type of organisation
1.7.2	(OD) Type of Organisation - other	If you have answered other above, please specify
1.7.3	(REG) Number of Employees	(*) How many employees does your organisation have? (A) Fewer than 10 (B) 10 - 49 (C) 50 - 249 (D) 250 or more
1.7.4	(REG) Current Financial Status	(*) What is your current financial status (select which most closely describes your organisation)? (A) Turnover less than £41.4m and/or balance sheet less than £35.4m (B) Turnover less than £8.3m (C) Turnover less than £1.7m (D) Turnover more than £41.4m and/or balance sheet more than £35.4m

