

## **Tender details for Contracts Finder – Maintenance of West Mersea Town Council public toilets**

The toilet blocks are very well used at all times especially during the peak summer months and bank holidays.

Contractor's tender response must take into account that the Coast Road toilet block may flood when there are very high tides, especially when combined with a surge tide and this may require extra cleaning and servicing. It is planned for this toilet block to be extensively refurbished in autumn 2020.

It is expected that all tenderers will visit the sites to obtain a full understanding of the work needed.

The Council will not necessarily accept the lowest bid but will be looking for the best overall service and value.

Requirements:

1. Cleaning and restocking of toilet blocks in 4 locations in West Mersea, less than 1 mile apart.
  - 1 block to be cleaned and restocked daily throughout the year (Library)
  - 2 blocks to be cleaned and restocked daily throughout the year plus midday cleaning and restocking during peak periods, including school summer holidays. Other dates to be agreed. (Coast Road & Willoughby)
  - 1 block to be cleaned and restocked daily from April to September only (Fairhaven)
2. General maintenance and repairs, (including graffiti removal and drainage) of buildings and contents, including supply and fit as necessary.
3. Twice yearly deep clean of all blocks, including flushing of drains.
4. Preventative maintenance programme.
5. Quarterly maintenance reports.
6. Signage on each block with contractors details.
7. 24 hour incident reporting line.
8. Staff ID and uniforms.
9. £10 million public liability insurance.
10. Waste disposal licence

March 2020 v3