

IOM Consulting Ltd

Our ref: 23288 Date: 11/2//2020

Dear

Ref: 23288

Title: Provision of Occupational Hygiene and Asbestos Related Services -

Lot 1 – Occupational Hygiene Services

I am pleased to inform you that the Environment Agency (EA) hereby accepts your tender dated 21st August 2019 and the clarifications in respect of the above contract. The contract shall be carried out in accordance with:

This contract award letter

Our Invitation to Tender dated: 18 November 2019

Your response received dated: 21 July 2019

Clarifications dated: 28 October to 18 November 2019

The price for this contract is as follows:

All Rates (£) based on an 8 hour day Monday - Friday between 08:00 - 17:00 hours

Figure 1

Service Provision	Unit of Measure	Rate (£)
Noise surveys, including any associated reports (combined service)		
COSHH assessment, including any associated reports (combined service)		
Bio-aerosol assessment, including any associated reporting (combined service)		
Site visit, including provision of associated reports, inclusive of all Travel &		
Subsistence costs (combined service)		
Access to Occupational Hygiene Consultancy Services (to include expert witness		
service)		
Emergency Response Service		
Minimum invoice value (if applicable)		

These prices will remain fixed for the duration of the contract.

The contract is awarded for an initial period of twelve (12) months, from 20 February 2020 to 31 January 2022. There are two (2) further twelve (12) month extension options available, subject to business requirement, satisfactory performance and price negotiation. Any proposed price increases will be capped at the prevailing rate of CPI. Contract extensions if exercised must be agreed in writing by both parties before any services can commence and invoices can be submitted or paid.

The Purchase Order number is: (TBC). We will require you to quote this on all invoices to ensure timely payment. Invoices should be sent to:



Invoices not containing the correct Purchase Order number will mean we are unable to process them and they will be returned to you.

This contract will be managed on behalf of the Environment Agency

The contract reference and title given above should be quoted on all correspondence.

The contract will be governed by the terms and conditions as contained within the original request for quotation. These are embedded at Appendix 1.

Execution of the Contract is carried out in accordance with EU Directive 99/93 (Community framework for electronic signatures) and the Electronic Communications Act 2000. The Contract is formed on the date on which both Parties communicate acceptance of its terms on the Authority's electronic contract management system ("Bravo").

Please confirm your acceptance of this letter via Bravo. This, together with Defra group Commercial's acceptance on behalf of the Environment Agency, will constitute the execution of this contract.

Yours sincerely



Appendix 1 - Terms and Conditions



Project_23288 -Conditions of Contr