



Department for Transport

Cambridge Econometric
Covent Garden
Cambridge
CB1 2HT



Commercial Directorate

DVLA
Longview Road
Morriston
Swansea SA6 7JL

Phone:

Web Site: www.dft.gov.uk

Our ref: PPRO 004/043/022

Date: 31 July 2018

Dear Supplier

PPRO 004/043/0022 Wider Impacts Dataset Update – ASD – TASM

On behalf of the Secretary of State for Transport, I accept your quote dated 26 July 2018. This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The Department for Transport Short Terms and Conditions see link below:
<https://www.gov.uk/government/publications/short-form-terms-and-conditions>

Additional term & Condition

The supplier will provide a cost breakdown of the £19,880 price (price of the dataset, days of work, day rates).

Please note there will be a variation in the near future to these terms and conditions to include Compliance with the General Data Protection Regulation (GDPR).

2. Your quote dated 26 July 2018

The Supplier should note the following project milestones

Milestone	Description	Timeframe
1	Agreement on timescales.	Within 3 days of the contract being awarded
2	Handover of final versions of the dataset and report detailing sectors included and evidence of quality assurance.	Within one week of the contract being awarded

The period of the contract will commence from a mutually agreed date with the Contract Owner during August 2018. The contract will be for a period of up to 6 weeks with an option for the Department to extend for a limited time at no extra cost.

The contract value is £19,880 exc VAT

Delivery Location: 10th Floor, Windsor House, 50 Victoria Street, London, SW1H 0TL

Your **invoice** should be submitted in accordance with DfT's Invoicing Procedures, which are embedded below.



Annex 5 - Invoicing
Procedures.doc

The DfT contract owner will be [REDACTED] who can be contacted on email [REDACTED]@df@gov.uk or telephone [REDACTED] who will advise you of the Purchase Order reference number and discuss delivery arrangements.

Any variation to the above shall not be without the written agreement of the Authority. If you have any queries regarding the details of this order please contact me.

Please acknowledge receipt of this order to me by signing this letter and returning an electronic copy to me by email to [REDACTED]@df.gsi.gov.uk

Yours sincerely

Sent via email unsigned

[REDACTED]
Procurement Business Partner
Department for Transport
[REDACTED]@df.gsi.gov.uk
On behalf of the Secretary of State for Transport

Accepted for and on behalf of **Cambridge Econometrics** by:-

Signature:

Name:

Capacity:

Date: