**MARKET ENGAGEMENT QUESTIONNAIRE (MEQ)**

**PROCUREMENT FOR THE PROVISION OF RESEARCH SERVICES, LOOKING INTO ‘UNDERSTANDING THE FACTORS WHICH INFLUENCE/IMPACT ON ALCOHOL USE AND ACCESS TO TREATMENT/SUPPORT IN GREATER MANCHESTER’ ON BEHALF OF**

**NHS GREATER MANCHESTER INTEGRATED CARE BOARD (NHS GM ICB)**

# DISCLAIMERS

Organisations considering whether to respond to this information request should note the following:

* This Market Engagement Questionnaire (MEQ) seeks the views and opinions of those organisations that may be interested in delivering a research project looking into understanding the factors which influence/impact on alcohol use and access to treatment/support in Greater Manchester.
* Participation in the engagement exercise is not a mandatory requirement for participating in any potential future procurement; however, responses received will assist to inform NHS Greater Manchester Integrated Care Board as to the level of interest from the market and will be used to evidence a decision as to whether to undertake a competitive procurement.
* This MEQ, the accompanying information and the responses received arising from it are in no way legally binding on any party.
* MEQ responses will be treated as commercially confidential and may be used by the ICB to shape the final Service specification, but no organisation will be individually identified.
* A response to this notice does not guarantee any invitation to participate in any future public procurement process that NHS GM ICB may conduct.
* NHS GM ICB may reasonably conclude a lack of capable market interest in the absence of responses to this questionnaire.

# RESPONSE INSTRUCTIONS

Organisations should ensure that they have read the supporting information Draft Service Specification provided prior to responding.

Responses to this MEQ should be submitted as a single document.

**Please return your completed MEQ via email to** **SAP** **Ariba by no later than** **16:00, Friday 8th December 2023.**

# PROJECT INFORMATION

1. **Lot 1 and Lot 2 Draft Specification**

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Please note, there are two separate research projects within this requirement, which will be procured and evaluated in their own right. Providers will be able to bid for Lot 1 and/or Lot 2, and therefore two different providers may be appointed to deliver this requirement.

1. **Budget and contract duration (including any extension options)**

**Lot 1** - Mixed-methods research to understand the factors at an individual, locality and Greater Manchester wide level (including barriers and facilitators to alcohol treatment/support) that influence/impact on alcohol use among young people within Greater Manchester

**Contract Duration:** 12 months

**Budget:** Up to £200,000 including VAT

**Lot 2** - Qualitative social research to understand the barriers and facilitators to positive behaviour change and access to treatment/support among adults who are identified as being at the greatest risk of alcohol-related morbidity and/or mortality in Greater Manchester

**Contract Duration:** 12 months

**Budget:** Up to £100,000 including VAT

# INDICATIVE TENDER TIMETABLE

|  |  |
| --- | --- |
| **Activity** | **Date** |
| Market Engagement Questionnaire Issued | Monday 27th November 2023 |
| **Market Engagement Questionnaire Response deadline** | **by 4pm Friday 8th December 2023** |
| Invite to Tender published  | Monday 8th January 2024 |
| **Bid submission deadline**  | **Monday 5th February 2024** |
| Service Commencement  | Monday 25th March 2024 |

**ORGANISATION DETAILS AND POINT OF CONTACT**

Full name, address and website of the Organisation:

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| --- | --- |
| **Company Name** |  |
| **Address** |  |
| **Town/City** |  |
| **Postcode** |  |
| **Website** |  |

Name, position, telephone number and e-mail address of main contact:

|  |  |
| --- | --- |
| **Name** |  |
| **Position** |  |
| **Telephone Number** |  |
| **E-mail** |  |

# MARKET ENGAGEMENT QUESTIONNAIRE

# RESPONSE INSTRUCTIONS

Organisations should ensure that they have read the supporting information (i.e., the draft Specification) provided prior to responding.

Responses to this MEQ should be submitted as a single document.

Please return your completed MEQ via the e-procurement portal **SAP Ariba procurement portal** by no later than **16:00** **Friday 8th December 2023.**

# Questions

1. Please confirm you interest below in bidding for this opportunity. Please provide any supporting detail in the response section.

|  |  |
| --- | --- |
| Lot 1  | Lot 2 |
|[ ] [ ]
| Response. |

1. Please introduce your organisation, outlining your experience and the reasons for your interest in this opportunity. Please include link/s to any similar research you have carried out.

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| response:  |
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1. Do you have any helpful feedback on the content of the draft Specification; are the requirements clear, would you recommend any changes, or do you feel any further clarification is required?

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| response:  |
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1. Is your organisation able to deliver the Lot 1 and/or Lot 2 specification within the proposed project timescales and budget, as detailed in this document? Please include detail specifically around receiving ethics approval where appropriate.

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| response:  |
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1. Please describe any specific barriers or challenges to delivering this requirement.

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| response:  |
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1. Would your organisation consider collaborating with other organisations to deliver this requirement. If so, please detail who these organisations are.

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| response:  |
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1. If interested in Lot 1, please provide detail around your relevant networks in place, to assist in delivering this research.

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| response:  |
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1. Please detail any other comments or queries you have about this opportunity.

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| response:  |
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**Please return your completed MEQ via SAP Ariba Procurement Portal by no later than** **16:00, Friday 8th December 2023.**