



Crown
Commercial
Service

**Technology Products 2 Agreement RM3733
Framework Schedule 4 - Annex 1**

Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

Customer details

Customer organisation name

HMRC CDIO
[REDACTED]

Billing address

The Supplier should submit their invoice electronically to the following email address;

[REDACTED]
BACS transfer within 30 calendar days of receipt of invoice, in accordance with s.5.1 of schedule 2 of the call-off contract.

Customer representative name

HMRC VOA CG – IT Contracts and Commercial Team

Name - [REDACTED]

Title - [REDACTED]

Customer representative contact details

HMRC VOA CG – IT Contracts and Commercial Team

Address - Valuation Office Agency Redgrave Court, Bootle, Merton Road Liverpool L20 7HS

Email - [REDACTED]

Business unit representative name

Name - [REDACTED]

Title - [REDACTED]

Business unit representative contact details - Valuation Office Agency Customer Group

Address - [REDACTED]

Email - [REDACTED]



Key Contact for goods receipting and purchase orders; -

Name - [REDACTED]
Contact Telephone Number - [REDACTED]
Email Address - [REDACTED]
Delivery Address: [REDACTED]

Customer escalation point contact details

Customer's first point of contact for dispute resolution purposes.

Name - [REDACTED]
Title - [REDACTED]
Address - [REDACTED]
Email - [REDACTED]
Tel - [REDACTED]

Customer's second point of contact (escalation) for dispute resolution purposes.

Name - [REDACTED]
Title - [REDACTED]
Address - [REDACTED]
Email - [REDACTED]
Tel - [REDACTED]



Supplier details

Supplier name

Computacenter (UK) Limited

Supplier address

[Redacted]

Supplier representative name

[Redacted]

Supplier representative contact details

[Redacted]

Supplier escalation point contact details

Suppliers first point of contact for dispute resolution purposes.

Name - [Redacted]

Title - [Redacted]

Address - [Redacted]

Telephone - [Redacted]

Suppliers second point of contact (escalation) for dispute resolution purposes.

Name - [Redacted]

Title - [Redacted]

Address - [Redacted]

Email - [Redacted]

Telephone - [Redacted]

Order reference number

[Redacted]



Section B Overview of the requirement

Framework Lot under which this Order is being placed

Tick one box below as applicable

- | | |
|---|-------------------------------------|
| 1. HARDWARE | <input checked="" type="checkbox"/> |
| 2. SOFTWARE | <input type="checkbox"/> |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS | <input type="checkbox"/> |
| 4. INFORMATION ASSURED PRODUCTS | <input type="checkbox"/> |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/> |

Customer project reference

Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form

Call Off Contract Period (Term)

Call Off Initial Period Months

Call Off Extension Period (Optional) Months

N/A

Specific Standards or compliance requirements

As specified in Section C of this order form.



Section C Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

Goods and/or Services

As per Supplier's quotation [REDACTED]

Manufacturer Part No.	Description	Qty.	Unit Price (Exc. VAT)	Total Cost (Exc. VAT)
6399-823-109	Jabra Evolve 40 MS stereo headset - Jabra Evolve 40 MS stereo - Headset - on ear- wired - USB, 3.5 mm jack	250	[REDACTED]	[REDACTED]
36SC549	Lexmark B2546dw printer monochrome laser - Lexmark B2546dw - Printer - monochrome - Duplex - laser - A4/Legal - 1200 x 1200 dpi - up to 44 ppm - capacity: 350 sheets - USB 2.0, Gigabit LAN, Wi-Fi(n).	20	[REDACTED]	[REDACTED]
CDLSB-901	Cables Direct - Serial adapter - USB - RS-232	120	[REDACTED]	[REDACTED]
CDLDV-302	Cables Direct video cable HDMI / DVI 2 m - Cables Direct - Video cable - HDMI / DVI - HDMI (M) to DVI-D (M) - 2 m	200	[REDACTED]	[REDACTED]
CDL-DV202	Cables Direct DVI cable 2 m - Cables Direct - DVI cable - dual link - DVI-D (M) to DVI-D (M) - 2 m	200	[REDACTED]	[REDACTED]
USB3-HB-4PM	Dynamode USB3-HB-4PM hub 4 ports - Dynamode USB3-HB-4PM - Hub - 4 x SuperSpeed USB 3.0 - desktop	200	[REDACTED]	[REDACTED]
HDMINIDP-HDMI015	Cables Direct video / audio adaptor DisplayPort / HDMI - Cables Direct - Video / audio adaptor - DisplayPort / HDMI - mini DisplayPort (M) to HDMI (F)	300	[REDACTED]	[REDACTED]
USB3-ETHGIG	Cables Direct USB3-ETHGIG network adapter - Cables Direct USB3-ETHGIG - Network adapter - USB 3.0 - Gigabit Ethernet	200	[REDACTED]	[REDACTED]
16KIGB01A14	Nokia 105 black 4 MB GSM mobile phone - Nokia 105 - Mobile phone - GSM - RAM 4 MB - Nokia Series 30+ - black	150	[REDACTED]	[REDACTED]
K62609WW	Kensington Universal notebook sleeve - Kensington Universal - Notebook sleeve - 11.6"	100	[REDACTED]	[REDACTED]
PK6000NC-U10	Alphacom Office 6000NC including U10p cable	150	[REDACTED]	[REDACTED]
920-002501	Logitech K120 keyboard UK - Logitech K120 - Keyboard - USB - UK layout	200	[REDACTED]	[REDACTED]
910-003357	Logitech B100 mouse USB black - Logitech B100 - Mouse - right and lefthanded - optical - 3 buttons - wired - USB - black	200	[REDACTED]	[REDACTED]
	[REDACTED]			[REDACTED]

Warranty Period, if applicable

The Warranty Period shall be the duration of any guarantee or warranty period the Supplier has received from the third-party manufacturer or supplier.

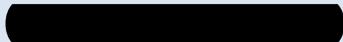
Location/Site(s) for Delivery

[REDACTED]



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Dates for Delivery of the Goods and/or the Services





Software List product details under each relevant heading below

Supplier Software

N/A

Third Party Software

Third party software (if any) shall be licensed subject to the third party licensor's standard license terms which shall govern the supply, the Customer's use of and obligations relating to the software in their entirety and which shall prevail in the event of any conflict with the terms and conditions of this Call-Off Contract.

Maintenance Agreement

Third party services (if any) shall be supplied subject to the applicable third party's standard service terms.

Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

Alternative Clauses

Scots Law
Or

Northern Ireland Law

Additional Clauses

Tick one box below as applicable

A: Termed Delivery – Goods

B: Complex Delivery – Solutions
(includes Termed Delivery – Goods)

Optional Clauses

Tick any applicable boxes below

C: Due Diligence

D: Call Off Guarantee

Non-Crown Bodies

Non-FOIA Public
Bodies

**NB Both of the above options
require an Implementation Plan
which should be appended to this
Order Form**

E: NHS Coding
Requirements

F: Continuous Improvement
& Benchmarking

G: Customer Premises

H: Customer Property

I: MOD Additional Clauses

Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)

N/A



Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)

The Call Off Charges are as per supplier's quotation / £35440.90

The supplier shall issue electronic invoices upon completed delivery of Goods as per the customer's order.

The customer shall pay the supplier within thirty (30) calendar days of receipt of a valid invoice, as per the provisions of the call-off agreement.

The Supplier shall invoice the Customer for Goods on despatch

The Supplier shall invoice the Customer for Services as per Supplier's quotation.

Is a Financed Purchase Agreement being used?

Tick as required

If so, append to Call Off Schedule 2 as Annex A

Estimated Year 1 Call Off Contract Charges (£)

For Orders with a defined Call Off Contract Period

The Estimated Year 1 Call Off Contract Charges shall be the total aggregate Charges paid or payable by the Customer from the Call Off commencement Date until the end of the first Call Off Contract Year.



Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

Commercially Sensitive information

Any information that the Supplier considers sensitive for the duration of an awarded Call Off Contract



Total contract value

Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer's statement of requirements

As per the supplier's quotation / £35440.90 (Exc. VAT)



Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

SIGNATURES

For and on behalf of the Supplier

Name	[REDACTED]
Job role/title	[REDACTED]
Signature	[REDACTED]
Date	[REDACTED]

For and on behalf of the Customer

Name	[REDACTED]
Job role/title	[REDACTED]
Signature	[REDACTED]
Date	[REDACTED]