

**The Royal Borough of Kensington and Chelsea**  
 The Town Hall, Hornton Street, Kensington, London, W8 7NX

**Chief Executive**  
 Barry Quirk, CBE

**Director of Housing Management**  
 Doug Goldring



**Appendix 4**

30<sup>th</sup> September 2020

Scope of Works / Specification

**Project Title: Hunter House Fence Renewal & Gate (Estate Improvement Budget)**

Scope of Works	<p>The contracted supplier will be required to: -</p> <ul style="list-style-type: none"> <li>• Supply labour, plant, materials to site.</li> <li>• Demolish 1brick walls/copings down to new curb level throughout the entire perimeter of the entire block.</li> <li>• Dismantle and removal of 2 x double leaf vehicular gates and handed over to RBKC HM for repurposing.</li> <li>• Double vehicular Gates are to have centre rest with iron foot for closed position and chain hold-open when open. attached and operated from either side of gate. Hinges are to permit gate to swing back against fence 180 degrees if required.</li> <li>• The full height of the new metal fence will not exceed more than 1.2meters on a kerb detail.</li> <li>• Supply and Install 2 x front entrance gates into the block in line with the specification.</li> <li>• A black painted metal steel railing fence RAL 9005 with forged spiked Finials in a wrought iron style with posts to match the existing are considered the most appropriate solution in the conservation area</li> <li>• Supply and install black metal fence railing RAL 9005 through the entire parameter of the block in a wrought iron style with post to match the most appropriate solution in the conservation area.</li> <li>• Allowing for 1no post per 1500mm long x 900mm high panel. Each panel will have 12mm railing bars spaced at 100mm centres, including footings each one topped with a 150mm finial detail, as per specification drawings.</li> <li>• Application and associated costs in respect of any temporary footpath closures, licences, permits, and any additional Local Authority requirements.</li> <li>• Provision of all necessary security/pedestrian barriers and signage</li> <li>• Provision for a full time Site Manager</li> </ul>
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Commented [SPR1]: How many walls? Count each individual section

Commented [SPR2]: RAL number?

Commented [SPR3]: RAL number

	<ul style="list-style-type: none"> <li>• Provision of a secure storage facility for all plant and materials for the duration.</li> <li>• Provision welfare facilities.</li> <li>• Provision for transfer and disposal of all waste and debris to an off-site facility recycling facility in accordance with RBKC's Environmental Policy.</li> </ul>
Project Lead	Fola Adesakin
Department	Estate and Environmental Services
Project Team	Fola Adesakin, Patrick Sullivan, Dominic Davies, John Gaffney
Estimated Project Cost	£50,000 – £55,000 Excl. VAT, based on Benchmark Cost Exercise.
Funding Route	Estate Improvement Budget (EIB)
Consultation	<p>Consultation has been undertaken with the Residents Association and the Estate in line with the Estate Improvement Budget (EIB) processes. Letters were issued to the estate and they were consulted on the proposed works.</p> <p>Support has been given by local councilors for the works.</p>
S.20 Required	No as through EIB and no recharge
JCT Minor Works 2016	Yes
CDM Requirements	Not expected to exceed 30 days with more than 20 workers at any time, or, have over 500 person days on site.
Proposed Project Start Date	<p>TBC through tender process by procurement.</p> <p>If agreed, site works would need to be commenced between Monday 9<sup>th</sup> November 2020 and Friday 20<sup>th</sup> November 2020.</p>
Proposed Project Works Period	<p>Works to be agreed in set time frame. It is thought that works should not take more than 30 working days.</p> <p>Monday 9<sup>th</sup> November 2020 – Friday 18<sup>th</sup> December 2020</p> <p>No works to be undertaken on Weekends Works to be proposed between the hours of 9am – 5pm</p>
Project Specification	Please see attached documentation
Tender Evaluation Criteria	60: 40 (Quality: Cost)
Tender Questions	

	<p>1.0) Please submit a minimum of two examples of previous contracts that are similar to this Project. Submissions, which do not, in the opinion of the Council, adequately meet the requirements of this Project with regard to previous experience, will be excluded from the Technical and Price Criteria outlined below and will not be taken forward to any subsequent stages of the Tender evaluation.</p> <p>2.0) Please identify the potential issues around working within a residential site where neighbours are residents, and how you would look to mitigate them. Please answer with emphasis on site specifics.</p> <p>3.0) Please outline how you propose to manage site logistics i.e. welfare facilities, deliveries, parking, residents and other business access etc. with minimal disruption to neighbours on a small site. Please answer with emphasis on site specifics.</p> <p>4.0) Please identify the potential Health and Safety issues specific to this particular project and how you propose to mitigate them. Please answer with emphasis on site specifics.</p> <p>5.0) Please outline the environmental and sustainability principles that should be taken into consideration prior and during the works to avoid or minimise any negative impact on the environment. Please answer with emphasis on site specifics.</p>
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Picture of the existing site



Commented [SPR4]: Any other Pics?



Yours faithfully

**Fola Adesakin**  
*Environmental Surveyor*  
*Royal Borough of Kensington and Chelsea*  
*Network Hub, 292 Kensal Road, London, W10 5BE*  
**Our Values** | Putting Communities First | Respect | Integrity | Working Together



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