# **RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)**

## Order Form

CALL-OFF REFERENCE: 713792450

THE BUYER: Strategic Command (Defence Digital) - Ministry of Defence

BUYER ADDRESS Defence Digital, Building 405, Spur F1, MoD Corsham, Westwells Road, Corsham, SN13 9NR

THE SUPPLIER: ATKINSREALIS

SUPPLIER ADDRESS: **The Hub 500 Park Avenue, Aztec West, Bristol BS32 4RZ**

REGISTRATION NUMBER: **00688424**

DUNS NUMBER: N/A

### Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated 15/01/2025.

It’s issued under the Framework Contract with the reference number RM6187 for the provision of an MFA Development Team.

### CALL-OFF LOT(S):

Lot 3

### Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187
3. The following Schedules in equal order of precedence:

### Joint Schedules for RM6187 Management Consultancy Framework Three

* + Joint Schedule 1 (Definitions)
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)

### Call-Off Schedules

* + Call-Off Schedule 1 (Transparency Reports)
  + Call-Off Schedule 7 (Key Supplier Staff)
  + Call-Off Schedule 9 (Security)
  + Call-Off Schedule 10 (Exit Management)
  + Call-Off Schedule 14 (Service Levels)
  + Call-Off Schedule 15 (Call-Off Contract Management)
  + Call-Off Schedule 17 (MOD Terms)
  + Call-Off Schedule 20 (Call-Off Specification)

1. CCS Core Terms
2. Joint Schedule 5 (Corporate Social Responsibility)

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

### Call-off special terms

The following Special Terms are incorporated into this Call-Off Contract:

Special Term 1 - The Buyer is only liable to reimburse the Supplier for any expense or any disbursement which is:

(i) specified in this Contract or

(ii) which the Buyer has Approved prior to the Supplier incurring that expense or that disbursement. The Supplier may not invoice the Buyer for any other expenses or any other disbursements.

Special Term 2 - Primary Quality Assurance Standard Requirements – No specific Quality Management System requirements are defined. This does not relieve the Supplier of providing conforming products under this contract. Certificate of Conformity shall be provided in accordance with DEFCON 627.

Special Term 3 - Quality Plans – No Deliverable Quality Plan is required, reference DEFCON 602B Edn. 12/06.

Special Term 4 - Concessions – Concessions shall be managed in accordance with Def Stan. 05-061 Part 1, Issue 7 – Quality Assurance Procedural Requirements – Concessions.

Special Term 5 - Contractor Working Parties – Any contractor working parties shall be provided in accordance with Def Stan. 05-061 Part 4, Issue 4 – Quality Assurance Procedural Requirements – Contractor Working Parties.

Special Term 6 - Security - The Supplier confirms that Supplier Staff working on Buyer Sites and on Buyer Systems and Deliverables hold a valid SC Security Clearance at the start of this contract.

Special Term 7 - Working Arrangements - A hybrid arrangement will be in place consisting of both onsite and remote working. Supplier staff will be expected to attend meetings within standard office hours. Supplier staff will be expected to attend site as and when required, dependent on business need.

Special Term 8 - Security Aspects Letter – The Supplier has confirmed compliance with the Security Aspects Letter for this Contract.

Special Term 8: Cyber Security – In compliance with DEFCON 658, the Risk Profile for this contract has been assessed as “N/A”. The Risk Assessment Reference is: 241204A13

Special Term 9: Maximum Liability – For the purposes of determining the Supplier’s Limitation of Liability under Clause 11.2 of the Core Terms this Framework Order Form this Special Term 9 shall amend the Supplier’s Liability Maximum to £2,370,000 for the term of the contract.

**Call-off start date:**  30th January 2025

**Call-off expiry date:**  31st March 2025

**Call-off initial period:**  2 Months

### Call-Off Optional Extension Period : 3 months + 3 Months (Subject to Authority Approvals)

### Call-off deliverables:

See details in Call-Off Schedule 20 (Call-Off Specification)

### Security

Part A (Short Form Security Requirements)

Short form security requirements apply

### Maximum liability

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms as amended by the Order Form Special Term 9.

### Call-off charges

| Milestone | Milestone Description | Date |  | Value(GBP £) |
| --- | --- | --- | --- | --- |
| M01 | Digital ID Monthly Report – February 2025 | 28/02/2025 | Firm Price | £53,040 |
| M02 | Digital ID Monthly Report – March 2025 | 31/03/2025 | Firm Price | £53,040 |
|  | Total Fixed Price (Ex VAT) | |  | £106,080 |

### Reimbursable expenses

All expenses for locations outside of Corsham must be pre-agreed between the Contractor supplier and Authority Project and Commercial Representative and must comply with the Authority’s Travel and Subsistence (T&S) Policy. For the avoidance of doubt meetings at Corsham will not be reimbursable.

### Payment method

The MOD electronic purchasing system CP&F will be used.  

### Buyer’s invoice address

Invoices must be issued via CP&F

### FINANCIAL TRANSPARENCY OBJECTIVES

The Financial Transparency Objectives do not apply to this Call-Off Contract.

**Buyer’s authorised representative**

Menuka Gurung

DD Crypto and Defensive Cyber Commercial

Building 405, Westwells Road

Corsham

Wiltshire

United Kingdom

SN13 9NR

menuka.gurung119@mod.gov.uk

### Buyer’s security policy

Appended at Appendix 1 to this Schedule 6 Order Form

### Supplier’s authorised representative

Tahir Hanif

Management Consultant

[Tahir.Hanif@atkinsrealis.com](mailto:Tahir.Hanif@atkinsrealis.com)

The Hub 500 Park Avenue,

Aztec West,

Bristol

BS32 4RZ

### Supplier’s contract manager

Marian Jacob

Project Management Consultant

[Marian.Jacob@atkinsrealis.com](mailto:Marian.Jacob@atkinsrealis.com)

The Hub 500 Park Avenue,

Aztec West,

Bristol

BS32 4RZ

### Progress report frequency

|  |  |  |  |
| --- | --- | --- | --- |
| Report | Frequency | Contents | Format |
| KPI Performance Report | Monthly | As agreed between the Parties | Electronic readable format (Word or PDF) |

### Progress meeting frequency

|  |  |  |  |
| --- | --- | --- | --- |
| Meeting | Frequency | Lead | Location |
| Contract Performance Review | Monthly (or Ad Hoc as required) | Authority | Corsham (or via Teams) |

**Key staff**

Tahir Hanif

Project Director

[Tahir.Hanif@atkinsrealis.com](mailto:Tahir.Hanif@atkinsrealis.com)

The Hub 500 Park Avenue,

Aztec West,

Bristol

BS32 4RZ

Marian Jacob

Project Management Consultant

[Marian.Jacob@atkinsrealis.com](mailto:Marian.Jacob@atkinsrealis.com)

The Hub 500 Park Avenue,

Aztec West,

Bristol

BS32 4RZ

### Key subcontractor(s)

Richard Curtis – St Erth

Jon Els – St Erth

### Commercially sensitive information

Call-Off charges, Schedule 6 and Schedule 20

### Service credits

Please refer to Call-Off Schedule 14 (Service Levels)

### Additional insurances

Not applicable

### Guarantee

Not applicable

### Buyer’s environmental and social value policy

Appended at APPENDIX 2 to this Schedule 6 Order Form.

**Validity Period**

28th February 2025

### Social value commitment

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments. Social value commitments to be discussed and agreed with the Supplier following contract award.

### Formation of call off contract

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

**For and on behalf of the Supplier**:

Signature: A close-up of a signature

Description automatically generated

Name: Tahir Hanif

Role: Management Consultant

Date: 30/01/2025

**For and on behalf of the Buyer**:

A black line on a white background

Description automatically generated

Signature:

Name: Menuka Gurung

Role: DIfD Commercial Lead

Date: 31/01/2025