

Mitie Limited  
REDACTED

Attn: REDACTED  
REDACTED@mitie.com

Date: Wednesday, 10<sup>th</sup> February 2021  
Contract reference: CCZI21A06

Dear Sir/Madam,

**Intention to Award the Contract for the Provision of DHSC Covid 19 – Border Quarantine Security and Support Services – Workplace Services (FM Marketplace Phase 2) Contract RM6089**

**Subject to Contract**

Thank you for submitting a bid for the above procurement. I am pleased to inform you that your bid was successful in some of the regions you tendered for.

**Successful Lot**

This letter notifies you that it is our intention to award the Contract for the above procurement to you for the following lot:

**Lot 4 – Region 4 – Midlands and the South West** having scored 63.68 ranking second. (Due to the win restrictions this meant that the Supplier who scored 100 and ranked first had already achieved the maximum number of Lots and as a result this Lot has been awarded to you as you ranked 2<sup>nd</sup> against your preferences.

As outlined in the Order Form, there is no guarantee of Services required under this Call Off Contract but if the Buyer requires Services in your awarded region, the Buyer shall use the Drawn Down Deliverables process as stated within the Order Form to request their required Services.

**Unsuccessful Lots**

Unfortunately, you were not successful in the remaining lots you tendered for. Below provides details of the winning Supplier and were you ranked against the winning Supplier:

**Lot 1 – Region 1 – London, South East and East of England** – awarded to G4S Secure Solutions (UK) Ltd who scored 100. Your score was 74.20 and your tender was ranked 2<sup>nd</sup>.

**Lot 2 – Region 2 – North West England** – awarded to G4S Secure Solutions (UK) Ltd who scored 100. Your score was 63.68 and your tender was ranked 3<sup>rd</sup>.

**Lot 3 – Region 3 – North East England, Yorkshire and the Humber** – awarded to Corps of Commissionaires Management Limited who scored 70.74. (Due to the win restrictions this meant that the Supplier who scored 100 and ranked first had already achieved the maximum number of Lots and as a result this Lot has been awarded to the 2<sup>nd</sup> ranking supplier). Your score was 63.68 and your tender was ranked 3<sup>rd</sup>.

Lot 5 – Region 5 – Northern Ireland – awarded to G4S Secure Solutions (UK) Ltd who scored 100. Your score was 63.68 and your tender was ranked 2<sup>nd</sup>.

Lot 6 – Region 6 – Scotland – awarded to G4S Secure Solutions (UK) Ltd who scored 100. Your score was 63.68 and your tender was ranked 3<sup>rd</sup>.

Lot 7 – Region 7 – Wales – awarded to G4S Secure Solutions (UK) Ltd who scored 100. Your score was 63.68 and your tender was ranked 2<sup>nd</sup>.

### **Call Off Amendments**

Please note there have been two (2) small changes made to the Order Form and Call-Off Schedules as follows:

1. Estimated Year One Contract Charges (has had the following wording inserted underneath this section)

*The sum equivalent to the total Charges paid or payable by the Buyer to the Supplier during the Contract Period*

2. Call Off Schedule 4 - The following has been removed from Call Off Schedule 4:
  - Definition - Redundancy Costs means Service Change Redundancy Surcharge as defined in Call Off Schedule 23 (Redundancy Surcharge) payable in accordance with and subject to paragraphs 2.1.2 and 4 of that Call Off Schedule 23 (Redundancy Surcharge);and
  - 2.1.5 - Redundancy Costs (as defined in this Schedule)

### **Rate Cards**

Please note that CCS will in due course issue rate cards to you and the Buyer for the lot you have been successful. Please note that these rate cards shall be based on the prices you submitted within Attachment 5 – Price Matrix and Instructions and shall be in place for the Contract Period. The Order Form in any case includes your rates within your submitted Attachment 5 – Price Matrix and Instructions to support you and the Buyer during the Mobilisation Period and Start Date, drawing down the required Deliverables as per the process stated in the Order Form.

### **Next Steps**

In relation to your successful Lot, the Contract is to be executed within one (1) hour of receipt. Can you please send therefore a fully completed and signed copy of the Order Form by 18:00 on Wednesday 10 February 2021 via the eSourcing Portal. We will endeavour to sign and return a full signed copy by the Buyer as soon as possible.

The intention is to hold a meeting on Thursday 10 February 2021 to introduce you virtually to the project team to discuss and commence the mobilisation requirements for your awarded lot if required. The Buyer will be in contact to arrange this meeting. If in the meantime you have any further questions please do not hesitate to contact REDACTED, Commercial Lead, Home Office on REDACTED.

Please be reminded of the Non Disclosure Agreement you signed in relation to the Workplace Services Framework Agreement - (Facilities Management Phase 2). As you understand, there are sensitivities surrounding this Call Off Contract. In addition, you must not provide any press releases or external communications advertising Contract Award unless explicitly pre-approved by the Department for Health and Social Care (DHSC).

Finally, we would like to thank you for your participation in this procurement and wish you luck in the delivery of the Services.

Yours faithfully,

REDACTED

Associate Commercial Specialist