

Annex D

DEFFORM 096 Edition - Coding Sheet For Procurement Documentation

1. This Coding Sheet to be used in conjunction with the Schedule of Requirements and the variants of DEFFORM 300 as applicable.

Description And Procurement Reference No - Col (b)

2. The type of reference will be explained either by use of an abbreviation or a code. Details are as follows:

NAME	CODE	ABBREVIATION
Manufacturer's Part Number	A	Manf Pt No
Specification	B	Spec No
MOD Drawing No	C	MOD Dwg No
General Arrangement Drawing NoD	D	Gen Arr Dwg No
Assembly Drawing No	E	Ass Dwg No
Master Record Index	F	MRI No
Model Number	G	Mod No
GMK Number	H	GMK No
GW Equipment Spares Schedule Number	J	GWESS Item
International Standard	K	IS
British Standard	L	BS
Defence Standard	M	DS
Item Name	N	Item Name
Electrical and Mechanical Engineering Regulation Number	P	Emer No
Equipment Table Schedule Number	Q	Ets No
French National Standard	R	FS
German National Standard (*Deutsche Industrie Norm)	S	* DIN

New Packaging Codes

3. Explanation: As part of The Cleansing Project (TCP) and the drive towards a single inventory management system, Def Pkg were tasked to develop a range of new packaging codes. The existing Packaging levels have been reduced to 11 numeric codes. The packaging code fields on CRISP have been amended to reflect the new codes. SS3 and SCCS will be amended in due course.

Revised Packaging Codes	Packaging Level CRISP	Packaging Level SCCS	Packaging Level SS3
Packaging Code 0	No Packaging	No Packaging	No Packaging
Packaging Code 1	NATO Level 1	NATO Level 1, Tornado 1, EFA 1 and EPSIS 1	NATO Level 1
Packaging Code 2	NATO Level 2	NATO Level 2, Tornado 2, EFA 2 and EPSIS 2	NATO Level 2
Packaging Code 3	NATO Level 3	NATO Level 3, Tornado 3, EFA 3 and EPSIS 3	NATO Level 3
Packaging Code 4	NATO Level 4	NATO Level 4, Tornado 4, EFA 4 and EPSIS 4	NATO Level 4
Packaging Code 5	UK Level J	UK Level J	UK Level J
Packaging Code 6	UK Level N	UK Level N	UK Level N
Packaging Code 7	UK Level P	UK Level P	UK Level P
Packaging Code 8	Retail Trade Pack 'A'	Retail Trade Pack 'A'	Retail Trade Pack 'A'
Packaging Code 9	Trade Pack (Bulk) 'B'	Trade Pack (Bulk) 'B'	Trade Pack (Bulk) 'B'
Packaging Code 10	Trade Pack (Export) 'C'	Trade Pack (Export) 'C'	Trade Pack (Export) 'C'
Packaging Code 11	Special To Contents (STC) Container, UK code H for special design	STC Container, UK code H for special design. NATO, Tornado, EFA and EPSIS where an STC selected and also includes EPSIS codes 7, 8 and 9	STC, UK code H for special design

Notes:

The **Packaging level** will appear on the package or container

The **Packaging code** will appear on the inventory management system

Denominations of Quantity (D of Q) - Col (d)

4. Explanation: A code to indicate the quantity or measure by which an item of materiel is managed. The following apply unless otherwise stated in the Contract:

NAME	CODE	NAME	CODE
Area		Length (cont'd)	
Square Inch	SI	Thousand Feet	MF
Square/Super Foot	SF	Yard	YD
Hundred Square Feet	HS	Hundred Yards	HY
Square Yard	SY	Fathom	FM
Square Millimetre	MN	Millimetre	MM
Square Centimetre	QC	Centimetre	CM
Square Decimetre	QD	Decimetre	DE
Square Metre	SM	Metre	MR
		Hundred Metres	HM
Capacity/Volume		Kilometre	KM
Cubic Foot	CF	* Linear Metre * A term used for measuring preformed piping, insulation, etc.; not synonymous with 'Metre'	LM
Thousand Cubic Feet	MC	Number	
Cubic Yard	CD	Each/Number/Single	EA
Cubic Centimetre	CC	Pair	PR
Cubic Decimetre	CV	Ten	XX
Cubic Metre	CZ	Dozen	DZ
Hundred Cubic Metres	HC	Twenty	AX
Gill (Imperial)	GI	Fifty	LL
Pint (Imperial)	PT	Hundred	HD
Pint (USA)	PU	Gross	GR
Quart (Imperial)	QT	Two Hundred and Fifty	AA

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Quart USA	QU	Five Hundred	VC
Gallon (Imperial)	GB	Thousand	MX
Gallon (USA)	GL		
Millilitre	ML		
Decilitre	DL		
Litre	LI	Paper	
		Quire	QR
		Ream	RM
Length			
Inch	IN		
Foot/Foot Run	FT		
Hundred Feet	HF		
Weight			
Grain	GN		
Dram	DM		
Ounce	OZ		
Ounce Troy	TO		
Pound	LB		
Hundredweight	HW		
Short Tonne (Assay Tonne) 2000LBS	ST		
Long Tonne - 2240LBS	LT		
Milligram	MG		
Centigram	CG		
Decagram	DC		

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Gram Hectogram	HG		
Kilogram	KG		
Quintal (100 Kilograms)	QN		
Metric Tonne	TM		
Quarter Pound	QL		
Miscellaneous		Miscellaneous (cont'd)	
Ampoule	AM	Drum	DR
Assembly	AY	Jar	JR
Bag	BG	Keg	KE
Bale	BE	Kit	KT
Ball	BA	Length	LG
Bar	BR	Pack	PK
Block	BC	Packet	PZ
Bobbin	BB	Piece	PC
Book	BK	Ration	RA
Bottle	BT	Reel	RL
Box	BX	Roll	RO
Bundle	BD	Set	SE
Can	CN	Sheet	SH
Capsule	CP	Skein	SK
Card	DK	Spool	SL
Carton	CT	Stick	SX
Case	CS	Strip	SP
Coil	CL	Syphon	ZY
Container	CO	Tablet	TT
Cap	KP	Tin	TI
Cylinder	CY	Tray	TR

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		Tube	TU
		Unit	IU

CODE	NAME	CODE	NAME
AA	Two Hundred and Fifty	HC	Hundred Cubic Metres
AM	Ampoule	HD	Hundred
AX	Twenty	HF	Hundred Feet
AY	Assembly	HG	Hectogram
		HM	Hundred Metres
BA	Ball	HS	Hundred Square Feet
BB	Bobbin	HW	Hundredweight
BC	Block	HY	Hundred Yards
BD	Bundle		
BE	Bale	IN	Inch
BG	Bag	IU	Unit
BK	Book		
BR	Bar	JR	Jar
BT	Bottle		
BX	Box	KE	Keg
		KG	Kilogram
CC	Cubic Centimetre	KM	Kilometre
CD	Cubic Yard	KP	Cap
CF	Cubic Foot	KT	Kit
CG	Centigram		
CL	Coil	LB	Pound
CM	Centimetre	LG	Length
CN	Can	LI	Litre

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CO	Container	LL	Fifty
CP	Capsule	LM	Linear Metre
CS	Case	LT	Long Tonne - 2240lbs
CT	Carton		
CV	Cubic Centimetre	MC	Thousand Cubic Feet
CY	Cylinder	MF	Thousand Feet
CZ	Cubic Metre	MG	Milligram
		ML	Millilitre
DC	Decagram	MM	Millimetre
DE	Decimetre	MN	Square Metre
DK	Card	MR	Metre
DL	Decilitre	MX	Thousand
DM	Dram		
DR	Drum	OZ	Ounce
DZ	Dozen		
		PC	Piece
EA	Each	PK	Pack
		PR	Pair
FM	Fathom	PT	Pint (Imperial)
FT	Foot/Foot Run	PU	Pint (USA)
FZ	Fluid Ounce	PZ	Packet
GB	Gallon (Imperial)	QC	Square Centimetre
GI	Gill (Imperial)	QD	Square Decimetre
GL	Gallon (USA)	QL	Quarter Pound
GM	Gram	QN	Quintal (100 Kilograms)
GN	Grain	QR	Quire
GR	Gross		

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QT	Quart (Imperial)	TI	Tin
QU	Quart (USA)	TM	Metric Tonne
		TO	Ounce Troy
RA	Ration	TR	Tray
RL	Reel	TT	Tablet
RM	Ream	TU	Tube
RO	Roll		
		VC	Five Hundred
SE	Set		
SF	Square/Square Foot	XX	Ten
SH	Sheet		
SI	Square Inch	YD	Yard
SK	Skein		
SL	Spool	ZY	Syphon
SM	Square Metre		
SP	Strip		
ST	Short Tonne (Assay Tonne) - 2000lbs		
SX	Stick		
SY	Square Yard		

Consignee Codes - Col (e) when appropriate (including Special Instructions where applicable)

5. Explanation: A code to denote the address to which quantities of the same item may be consigned off one contract.

Consignee Code	Address
BE	Postal and Road Consignments: Defence Munitions Centre, Beith, Ayrshire, KA15 1JT
BI	Traffic, Bldg E1, DSDC Bicester, BICESTER, Oxfordshire OX6 0LD (Tel: 01869 253311)
CA	Officer Commanding, No 14 Maintenance Unit, CARLISLE, Cumbria CA6 4DB (Tel: 01228 23422)
CL	The Commander, DRDC Chilwell, Bldg 157, Chetwynd Bks, CHILWELL, Notts NG9 5HA (Tel: 0115 9254811)
CR	Postal: Site Director, Defence Munitions Centre, Crombie, Dunfermline, Fife KY12 8LA Road: Site Director, Defence Munitions Centre, Crombie, Dunfermline, Fife
DE	MOD, Devonport Distribution Facility, Royal William Building W024, HM Naval Base, Devonport, Plymouth, PL2 2BG HMS XXXXXX (Name of Ship) c/o Devonport Distribution Facility, Royal William Building W024, HM Naval Base, Devonport, Plymouth, PL2 2BG. Timber Deliveries: DML Timber Store Building S105, HM Naval Base, Devonport, Plymouth, PL2 2BG Hazardous Stores: MOD Forward Support Store Bldg BP138, Bull Point, HM Naval Base, Devonport, Plymouth, PL2 2BG DML, Devonport Distribution Facility, Royal William Building W024, HM Naval Base, Devonport, Plymouth, PL2 2BG
DO	Traffic, DSDC(N), Donnington, TELFORD, Shropshire TF2 8JT (Tel: 01952 603144)
ER	Postal:

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	DSDA Plymouth, Ernesettle Lane, Plymouth, Devon, PL5 2TX Road: DSDA Plymouth, Transfer Shed, Building 192, Ernesettle Lane, Plymouth, Devon
ES	Engineer Stores Park, HQ Engineer Resources, Long Marston, STRATFORD UPON AVON, Warwickshire CV37 8QR (Tel: 01789 720383)
FA	Accounts Office, Room 4, GPSS, HMNB Clyde, Faslane, Helensburgh, G84 8HL (Tel: 01436 674321 X7270 or 3916) Assistant Director of Logistics, JSB2 Receipt and Dispatch Store, Jetty Area (South), HMNB Clyde, Faslane, Helensburgh, G84 8HL. Out of Hours Deliveries, inward Shipper, General Purpose Support Store, Babcock Naval Services, HM Naval Bases, Clyde, Faslane, Dunbartonshire, G84 8HL (Tel: 01436 74321). RNAD Coulport Receipt Store, Building 216, RNAD Coulport, Cove, Dunbartonshire G84 0PD.
FL	Material Manager, Naval Aircraft Repair Organisation (NARO), Fleetlands Division, Gosport, Hants PO13 0AA (Tel: 01705 822351)
GI	Gibraltar Logistics Unit, HM Naval Base, Gibraltar.
PE	Postal: PSMO (S), HM Mooring & Marine, Salvage Depot, Pembroke Dock, Dyfed SA72 6TB. Road: PSMO (S), HM Mooring & Marine, Salvage Depot, Pembroke Dock, Dyfed. Rail: PSMO (S), HM Mooring & Marine, Salvage Depot, Pembroke Dock, Dyfed.
PH	Material Manager Dept., Naval Aircraft Repair Organisation (NARO), Almond Bank Division, PERTH PH1 3NQ (Tel: 01738 83301).
PO	Physical Receipts - Inward Shippers, Portsmouth Freight Centre, 123 store, Circular Road, HM Naval Base, Portsmouth, Hants, PO1 3LU (Tel: 02392 722796 (Team Leader))
QU	Officer Commanding, No 7 Maintenance Unit, RAF, Quedgeley, GLOUCESTER GL2 6SB (Tel: 01452 21411).
RH	Principal Supply and Transport Officer (Naval), Store No 50, HM Naval Base, ROSYTH, Fife KY11 2XU (Tel: 01383 412121).

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	NOTE: MOD Form 640 to Superintendent, RN Store Depot, COPENACRE, Hawthorn, Wilts SN13 0PW (Tel: 01225 810711).
RO	Supt., RNSD Rosyth, Fife KY11 2HU (Tel: 01383 412121)
ST	Officer Commanding, No 16 Maintenance Unit, RAF Stafford, Sandon Road STAFFORD ST18 0AQ (Tel: 01785 3161)
XX	Contact Technical Authority for Consignment Instructions.
XY	Consignees are detailed in the attached sheet.

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