

## **RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)**

### **Order Form**

CALL-OFF REFERENCE: 7840

THE BUYER: Department for Education

BUYER ADDRESS 2 St Pauls Place, 125 Norfolk Street, S1 2JF

THE SUPPLIER: PA Consulting Services Ltd

SUPPLIER ADDRESS: [REDACTED]

REGISTRATION NUMBER: [REDACTED]

DUNS NUMBER: [REDACTED]

### **Applicable framework contract**

This Order Form is for the provision of the Call-Off Deliverables and dated 5th June 2023

It's issued under the Framework Contract with the reference number RM6187

for the

provision of Change Programme Delivery Partner.

### **CALL-OFF LOT(S):**

Lot 7

### **Call-off incorporated terms**

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.

2. Joint Schedule 1(Definitions and Interpretation) RM6187

3. The following Schedules in equal order of precedence:

### **Joint Schedules for RM6187 Management Consultancy Framework Three**

- Joint Schedule 1 (Definitions) - Mandatory
- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 6 (Key Subcontractors)
- Joint Schedule 7 (Financial Difficulties)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
- Call-Off Schedules for 7840
  - Call-Off Schedule 3 (Continuous Improvement) - Optional
  - Call-Off Schedule 7 (Key Supplier Staff) - Optional
  - Call-Off Schedule 8 (Business Continuity and Disaster Recovery) -

#### Optional

- Call-Off Schedule 9 (Security) (Mid-Tier contract Schedule 16)
- Call-Off Schedule 10 (Exit Management) - Optional
- Call-Off Schedule 13 (Implementation Plan and Testing) - Optional
- Call-Off Schedule 14 (Service Levels) - Optional
- Call-Off Schedule 15 (Call-Off Contract Management) - Optional
- Call-Off Schedule 20 (Call-Off Specification) - Optional

#### 4. CCS Core Terms

5. Joint Schedule 5 (Corporate Social Responsibility) - Mandatory

6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**Call-off start date: 15<sup>th</sup> June 2023 ( to be updated)**

**Call-off expiry date: 14<sup>th</sup> June 2025**

**Call-off initial period: 2 years**

**Call-off extension period: 1 year**

**Call-off deliverables:**

See details in Call-Off Schedule 20 (Call-Off Specification)

#### **Security**

Call off schedule 9 has been replaced by Mid-Tier schedule 16 buyer specific security requirement's.

**and**

**Security Policy**

**Maximum liability**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first contract year are:

Estimated Year 1 Charges of the Contract [REDACTED]

**Call-off charges**

All Call-off charges to stand as per the Pricing Schedule in our bid response.

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Model version: v3.7

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law
- Benchmarking using Call-Off Schedule 16 (Benchmarking)

**Reimbursable expenses**

Recoverable as stated in Framework Schedule 3 (Framework Prices) paragraph 4.



**Payment method**

[REDACTED]

Buyer's invoice address

**DfE**

[REDACTED]

2 St Pauls Place, 125 Norfolk Street, Sheffield, S1 2JF

**FINANCIAL TRANSPARENCY OBJECTIVES**

The Financial Transparency Objectives do not apply to this Call-Off Contract.

Buyer's authorised representative

[REDACTED]

Area Lead

[REDACTED]

Buyer's security policy

**Policy DfE information security January 2021**

**or insert:** [Appended at Call-Off Schedule 9

Supplier's authorised **representative**

[REDACTED]

Supplier's contract manager

[REDACTED]

**Progress report frequency**

First Working Day of each month- Programme Progress

Quarterly report- Learnings from REPs

Milestone reports once each milestone has been met

**Progress meeting frequency**

Programme meetings once a month

**Buyer contact**

[REDACTED]

Contract Manager

[REDACTED]

**Key subcontractor(s)**

PA Holdings Limited



**Commercially sensitive information**

**No. Item(s) Duration of**

**Confidentiality**

1 Identity of professional staff and skills experience 5 years

2 Fee rates for professional staff 5 years

3 PA Consulting Methodologies and Tools 5 years

**Service credits**

Not applicable.

**Additional insurances**

Not applicable

**Guarantee**

Not applicable

Buyer's environmental and social value policy

**CT196 Environmental Policy in procurement** V1.3, 26/7/22 Appended as a separate document.

Social value commitment

The Supplier agrees, in providing the Deliverables and performing its obligations under

the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender) and social value KPI set in statement of requirements.

**Formation of call off contract**

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

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**For and on behalf of the Supplier:**

Signature: \*\*\*\*\*


Name: <redacted>

Role: <redacted>

Date:

**For and on behalf of the Buyer:**

Signature: \*\*\*\*\*

Name: 

Role:

Date:

Aug 16, 2023