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**United Kingdom-Croydon: Security services
2015/S 118-214563**

Prior information notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

Home Office
7th Floor, Lunar House, 40 Wellesley Road
For the attention of: Chris Veale
CR9 2BY Croydon
UNITED KINGDOM
Telephone: +44 2070354187
E-mail: gatwickprocurement@homeoffice.gsi.gov.uk
Fax: +44 20819644442

Further information can be obtained from: The above mentioned contact point(s)

I.2) Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local sub-divisions

I.3) Main activity

Public order and safety

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II.B: Object of the contract (Supplies or services)

II.1) Title attributed to the contract by the contracting authority:

Contract for the provision of operational, management and maintenance services at Tinsley House Immigration Removal Centre, Brook House Immigration Removal Centre and Cedars Pre-Departure Accommodation.

II.2) Type of contract and place of delivery or of performance

Service category No 27: Other services

(1) Brook House Immigration Removal Centre, Perimeter Road South, London Gatwick Airport, Gatwick, West Sussex, RH6 OPQ. (2) Tinsley House Immigration Removal Centre, Perimeter Road South, London Gatwick Airport, Gatwick, West Sussex, RH6 OPQ. (3) Cedars Pre Departure Accommodation, Brighton Road, Pease Pottage, Crawley, West Sussex, RH11 9AD.

NUTS code UK

II.3) Information on framework agreement

II.4) Short description of nature and quantity or value of supplies or services:

The Authority is responsible, under the Immigration Act 1971 and the Immigration and Asylum Act 1999, for detaining and/or enforcing the removal of certain persons (Detainees), being persons detained under the 1971 Act and assigned by the Authority to the Immigration Removal Centre from the United Kingdom.

The Immigration Enforcement Directorate of the Authority is responsible for the provision of bed space, escorting services and electronic monitoring. At any one time, approximately 3 400 Detainees are held overnight in one of ten Immigration Removal Centres, two residential Short Term Holding Facilities, a pre-departure accommodation, prisons and police stations across the United Kingdom. In addition, persons can be detained for shorter periods of time in Short Term Holding Facilities (Rooms) at Reporting Centres, air and sea ports, including locations overseas at the juxtaposed controls in Calais and Coquelles.

The Authority is seeking commercial partners to provide a range of services related to the provision of centres in the West Sussex area.

Two Immigration Removal Centres (IRCs) are situated on the perimeter of Gatwick Airport. Brook House IRC accommodates approximately 448 male detainees and Tinsley House IRC accommodates approximately 119 male detainees and 35 family members (over the age of 18). The Authority is looking to maximise the efficient use of its immigration estate and may increase/decrease capacity at these sites in future. Services at the IRCs include (but are not limited to):

- Overall management of the Immigration Removal Centres;
- Security and Guarding services;
- Local escorting and hospital bed watches;
- Recreational. Sporting and Educational facilities;
- Catering and Shop Services;
- Religious and welfare facilities;
- Provision of furniture and equipment; and
- Facilities Management and Cleaning Services;
- Hard & soft landscaping services.

In addition the Authority requires services to be provided at Cedars Pre Departure Accommodation (PDA), which is situated at Pease Pottage, Crawley. This site provides short term pre departure accommodation for families, with children under the age of 18. Services at the PDA include (but are not limited to):

- Overall management of the Immigration Removal Centres;
- Security and Guarding services;
- Local escorting and hospital bed watches;
- Catering and Shop Services;
- Religious facilities;
- Provision of furniture and equipment; and
- Facilities Management and Cleaning Services;
- Hard & soft landscaping services.

At Cedars PDA safeguarding and welfare, recreational, sporting and educational provision are currently delivered separately by another organisation, though the Authority may alter its approach in future. This position will be made clear at the formal procurement stage.

The Authority has made no decisions about whether to seek separate bids for the provision of the services required in each of the three immigration centres or to seek bids for a combination of the centres. The length of contract is yet to be determined though the contract length for immigration centres are generally a minimum 5+ years, with options to extend, possibly for a further 3 years.

No decision has been made on whether lotting should occur. However, the Authority reserves the right to divide this requirement into lots.

II.5) **Common procurement vocabulary (CPV)**

79710000, 45112700, 55500000, 60130000, 79713000, 79993000, 80000000, 90911100, 92000000, 98131000, 98341000, 98341100

II.6) **Scheduled date for start of award procedures**

18.10.2015

II.7) **Information about Government Procurement Agreement (GPA)**

II.8) **Additional information:**

Suppliers are invited to express an interest in the provision of services by e-mailing the project at the address given at section I.1. of this notice. Further information regarding the project will be provided to all interested parties.

The Authority uses an eSourcing toolkit to enable its sourcing activities to be conducted over the internet. Any organisation intending to submit an expression of interest must be registered as a supplier with the Crown Commercial Services eSourcing Portal. To register, visit the portal's login page at <https://gpsesourcing.cabinetoffice.gov.uk> by clicking on the Register for CCS eSourcing link on the portal homepage. For technical assistance on use of the e-Sourcing Suite please contact the Crown Commercial Services Helpdesk: + 44 3450103503; or email: supplier@ccs.gsi.gov.uk

Procurement documents will be made available for unrestricted and full direct access, free of charge via the eSourcing portal, subject to interested parties signing a confidentiality (Non Disclosure) agreement first.

To register, visit the portal's login page at: <https://gpsesourcing.cabinetoffice.gov.uk> by clicking on the Register for CCS eSourcing link on the portal homepage. Only suppliers that are registered can be invited to participate in the procurement process.

The entire registration process should take no more than 10 minutes. Passwords are issued via e-mail, normally within 1 working day.

For technical assistance on use of the e-Sourcing Suite please contact, Crown Commercial Service Helpdesk: + 44 345 0103503 or email: supplier@ccs.gsi.gov.uk

It should also be noted that the Authority through the Project Team intends to facilitate a Supplier Open Day which is currently planned for autumn 2015.

The Authority will, if requested, facilitate the communication of an organisations details to other prospective bidders who may not want to bid in their own right but may be interested in bidding to supply the services via either a joint venture or sub-contract arrangement.

Section III: Legal, economic, financial and technical information

III.1) **Conditions relating to the contract**

III.1.1) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

III.2) **Conditions for participation**

III.2.1) **Information about reserved contracts**

Section VI: Complementary information

VI.1) **Information about European Union funds**

The contract is related to a project and/or programme financed by European Union funds: no

VI.2) **Additional information:**

The contract falls under Regulation 74 of and Schedule 3 to the Public Contracts Regulations 2015. As a result the Authority shall determine the procurement procedure that will be followed. The Authority will ensure that the procurement procedure is at least sufficient to ensure compliance with the principles of transparency and equal treatment of Bidders. As yet no decision has been made on the procurement process that will be adopted.

VI.3) **Information on general regulatory framework**

VI.4) **Date of dispatch of this notice:**

17.6.2015