



Highways England Company Limited

Concrete Roads Framework - Design

SCOPE

Reference Documents

Annex 02

CONTENTS AMENDMENT SHEET

Amend No.	Revision No.	Amendments	Initials	Date
0	0	Tender Issue	SOS	19/06/20
1	1	Item 23 – not used	SOS	23/07/20

Ref	Document Name	Published by / Available from
1.	3D Responsibility Matrix	See folder in E-TENDERING SYSTEM
2.	3D Scheme Passport	See folder in E-TENDERING SYSTEM
3.	3D User Guide for Scheme Management	See folder in E-TENDERING SYSTEM
4.	Air Quality Strategy	https://www.gov.uk/government/publications/highways-england-air-quality-strategy
5.	American Society for Testing and Materials	https://www.astm.org/
6.	Annual Communication Plan	See folder in E-TENDERING SYSTEM
7.	Apprenticeship data collection form	See folder in E-TENDERING SYSTEM
8.	Asset Data Management Manual (ADMM)	http://www.standardsforhighways.co.uk/ha/standards/admm/index.htm
9.	Behavioural Maturity Framework	See folder in E-TENDERING SYSTEM
10.	Biodiversity plan - our plan to protect and increase biodiversity	https://www.gov.uk/government/publications/biodiversity-plan
11.	BPSS Form and guidance	See folder in E-TENDERING SYSTEM
12.	BPSS Privacy Notice	See folder in E-TENDERING SYSTEM
13.	Bribery Act 2010	http://www.legislation.gov.uk/ukpga/2010/23/contents
14.	Business continuity plan template	See folder in E-TENDERING SYSTEM

15.	Cabinet Office Government Construction Strategy (May 2011 and 2016)	https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/61152/Government-Construction-Strategy_0.pdf https://www.gov.uk/government/publications/government-construction-strategy-2016-2020
16.	Certified pavement engineer requirements	https://www.instituteofasphalt.org/index.php?id=pavement_engineer_certificate
17.	Chief Highway Engineer Memo 415/18 Incident Reporting Standard ("CHE 415")	See folder in E-TENDERING SYSTEM
18.	Chief Information Officer Memo 01/09	See folder in E-TENDERING SYSTEM
19.	Chief Information Officer Memo 04/08	See folder in E-TENDERING SYSTEM
20.	Chief Information Officer Memo 05/08	See folder in E-TENDERING SYSTEM
21.	Client's Road to Good Design	The road to good design: Highways England's design vision and principles
22.	Collaborative Performance Framework (CPF)	See folder in E-TENDERING SYSTEM
23.	Not used	Not Used
24.	Commercial Reporting and Monitoring System (CRaMS)	https://supplychainportal.highways.gov.uk/commparf/SitePages/Home.aspx
25.	Communications Plan	See folder in E-TENDERING SYSTEM
26.	Construction (Design and Management) Regulations 2015	http://www.legislation.gov.uk/ukxi/2015/51/contents/made
27.	Control of Asbestos Regulations	http://www.legislation.gov.uk/ukxi/2012/632/contents/made

28.	Construction Industry Training Board (CITB) guidance	https://www.citb.co.uk/about-citb/partnerships-and-initiatives/construction-design-and-management-cdm-regulations/cdm-regulations/
29.	Control of Pollution (amendment) Act 1989	http://www.legislation.gov.uk/ukpga/1989/14/contents
30.	Control of Substances Hazardous to Health Regulations	http://www.legislation.gov.uk/uksi/2002/2677/contents/made http://www.hse.gov.uk/coshh/index.htm
31.	Corporate Complaints Process	See folder in E-TENDERING SYSTEM
32.	Customer maturity matrix	See folder in E-TENDERING SYSTEM
33.	Customer maturity matrix guidance	See folder in E-TENDERING SYSTEM
34.	Customer Service Strategic Plan	See folder in E-TENDERING SYSTEM
35.	Customer Service Strategy – Better Journeys and Better Conversations	https://www.gov.uk/government/publications/customer-service-strategy
36.	Data Protection Legislation	The General Data Protection Regulation (EU 2016/679) ; The Law Enforcement Directive (LED) (Directive EU 2016/680) ; The Data Protection Act 2018 ;
37.	Decision Register	See folder in E-TENDERING SYSTEM
38.	Declaration of Interest Form	See folder in E-TENDERING SYSTEM
39.	Departures Manual	https://das-help.highwaysengland.co.uk/departures-manual/

40.	Design Manual for Roads and Bridges (DMRB)	http://www.standardsforhighways.co.uk/ha/standards/dmr/index.htm
41.	Dignity at Work Guidance	See folder in E-TENDERING SYSTEM
42.	Disclosure and Barring Service	https://www.gov.uk/government/organisations/disclosure-and-barring-service/about
43.	Efficiency Register	See folder in E-TENDERING SYSTEM
44.	Environment Protection Act 1990	http://www.legislation.gov.uk/ukpga/1990/43/contents
45.	Environmental Information Regulations 2004	Environmental Regulations 2004
46.	Environmental Strategy	https://www.gov.uk/government/publications/highways-england-environment-strategy
47.	Equal Opportunities Policy	See folder in E-TENDERING SYSTEM
48.	Equality Act 2010	http://www.legislation.gov.uk/ukpga/2010/15/contents
49.	Equality Impact Assessment – Action Plan	See folder in E-TENDERING SYSTEM
50.	Equality Impact Assessment – Full Assessment	See folder in E-TENDERING SYSTEM
51.	Equality Impact Assessment – Initial Assessment	See folder in E-TENDERING SYSTEM
52.	Essentials of Managing Construction Health Risks	https://hse.gov.uk/construction/healthrisks/managing-essentials/essentials.pdf

53.	Fleet Operator Recognition Scheme (FORS)	https://www.fors-online.org.uk/cms/
54.	Government Buying Standards Transport 2017	https://www.gov.uk/government/collections/sustainable-procurement-the-government-buying-standards-gbs
55.	Guidance on Knowledge Transfer Packs	https://kol.withbc.com/HA-Lean/
56.	Hazardous Waste (England and Wales) Regulations 2005	http://www.legislation.gov.uk/ukxi/2005/894/contents/made
57.	Health and Safety at Work Act	http://www.legislation.gov.uk/ukpga/1974/37/contents
58.	Health and Safety Executive (HSE) F10.	https://www.hse.gov.uk/forms/notification/f10.htm
59.	Health and Safety Management System and the associated policies and procedures.	http://www.highwayssafetyhub.com/
60.	Health and Safety Maturity Matrix	See folder in E-TENDERING SYSTEM
61.	Her Majesty's Passport Office guidance	https://www.gov.uk/government/publications/basic-passport-checks
62.	Highways England Delivery Plan	https://www.gov.uk/government/publications/highways-england-delivery-plan-2015-2020
63.	HMG Baseline Personnel Security Standard v6.0 - May 2018	https://www.gov.uk/government/publications/government-baseline-personnel-security-standard
64.	HMG Government Security Classifications	https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/715778/May-2018_Government-Security-Classifications-2.pdf

65.	HMG Security Policy Framework (SPF)	https://www.gov.uk/government/publications/security-policy-framework
66.	Home Safe and Well initiative	See folder in E-TENDERING SYSTEM
67.	Information Security Data Security Standard	See folder in E-TENDERING SYSTEM
68.	Information Security Incident Management Requirements	See folder in E-TENDERING SYSTEM
69.	Information Security Secure Data Handling Requirements	See folder in E-TENDERING SYSTEM
70.	Insurance Act 2015	http://www.legislation.gov.uk/ukpga/2015/4/contents/enacted
71.	Interim Advice Notes (IAN)	http://www.standardsforhighways.co.uk/ha/standards/ians/index.htm .
72.	ISO 14001	https://www.iso.org/standard/60857.html
73.	ISO 22301	https://www.iso.org/standard/75106.html
74.	ISO 27001	https://www.iso.org/isoiec-27001-information-security.html
75.	ISO 31000	https://www.iso.org/iso-31000-risk-management.html
76.	ISO 44000	https://www.iso.org/standard/72800.html
77.	ISO 44001	https://www.iso.org/standard/72798.html
78.	ISO 45001	https://www.iso.org/iso-45001-occupational-health-and-safety.html
79.	ISO 9000	https://www.iso.org/standard/45481.html
80.	ISO 9001	https://www.iso.org/standard/62085.html
81.	ISO 9004	https://www.iso.org/standard/41014.html

82.	Key Personnel Contact List	See folder in E-TENDERING SYSTEM
83.	Lean Benefits Realisation Guide – guidance on BRCF's	See folder in E-TENDERING SYSTEM
84.	Lean Collaborative Planning Guidance	https://www.gov.uk/guidance/collaborative-planning-a-guide-for-highways-england-supply-chain
85.	Lean Maturity Assessment (HELMA) & A3 format performance report	https://www.gov.uk/guidance/highways-england-lean-maturity-assessment-helma
86.	Lean Tracker Guide	See folder in E-TENDERING SYSTEM
87.	Lessons Learned Log	See folder in E-TENDERING SYSTEM
88.	List X	https://www.gov.uk/government/publications/security-requirements-for-list-x-contractors
89.	Major Incident Management	See folder in E-TENDERING SYSTEM
90.	Management of Health and Safety at Work Regulations	http://www.legislation.gov.uk/ukxi/1999/3242/contents/made
91.	Manual Handling Operations Regulations	http://www.legislation.gov.uk/ukxi/1992/2793/contents/made http://www.hse.gov.uk/pubns/priced/l23.pdf
92.	Manual of Contract Documents for Highway Works (MCHW)	http://www.standardsforhighways.co.uk/ha/standards/mchw/index.htm
93.	Modern Slavery Act 2015	http://www.legislation.gov.uk/ukpga/2015/30/contents/enacted
94.	National Audit Act 1983	https://www.legislation.gov.uk/ukpga/1983/44/contents

95.	National Cyber Security Centre End user device (EUD) security guidance	https://www.ncsc.gov.uk/guidance/end-user-device-security
96.	National Examination Board in Occupational Safety and Health (NEBOSH) Construction Certificate	https://www.nebosh.org.uk/home/
97.	Network Occupancy Requirements (DMRB GM 702 – Operational requirements for network occupancy)	https://standardsforhighways.co.uk/dmrb/search/5b4b3ba2-b16e-411c-9879-d9af7c41a61f
98.	Noise at Work Regulations	http://www.legislation.gov.uk/ukxi/1989/1790/contents/made
99.	Normal not formal - a guide to our corporate narrative, tone of voice and writing style	See folder in E-TENDERING SYSTEM
100.	Occupational descriptors	See folder in E-TENDERING SYSTEM
101.	Our visual identity	See folder in E-TENDERING SYSTEM
102.	Part II – The Verification Process of the HMG Baseline Personnel Security Standard (BPSS)	https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/714002/HMG_Baseline_Personnel_Security_Standard_-_May_2018.pdf
103.	Part IV – Post Verification Process of the HMG BPSS	https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/714002/HMG_Baseline_Personnel_Security_Standard_-_May_2018.pdf
104.	Pensions Act 2004	http://www.legislation.gov.uk/ukpga/2004/35/contents
105.	Personal Protective Equipment at Work Regulations	http://www.legislation.gov.uk/ukxi/1992/2966/made

106.	Procurement Policy Note (PPN) 01/17: Update to the Transparency Principles	https://www.gov.uk/government/publications/procurement-policy-note-0117-update-to-transparency-principles
107.	Procurement Policy Note (PPN) 01/18: Supply Chain Visibility	https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/698482/PPN_0118_Contract_Condition_for_Subcontracting_Supply_chain_spend_on_CF_final.docx.pdf
108.	Procurement Policy Note (PPN) 01/19: Applying Exclusions in Public Procurement, Managing Conflicts of Interest & Whistle Blowing or later revision or replacement.	https://www.gov.uk/government/publications/procurement-policy-note-0119-applying-exclusions-in-public-procurement-managing-conflicts-of-interest-and-whistleblowing
109.	Procurement Policy Note (PPN) 02/17: Promoting Greater Transparency	PPN 02/17 Promoting Greater Transparency 13 December 2017
110.	Procurement Policy Note (PPN) 02/18: Changes to Data Protection Legislation & General Data Protection Regulation	https://www.gov.uk/government/publications/procurement-policy-note-0218-changes-to-data-protection-legislation-general-data-protection-regulation
111.	Procurement Policy Note (PPN) 07/14: Implementing Article 6 of the Energy Efficiency Directive	https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/316683/PPN_07-14_implementing_article_6_of_the_energy_efficiency_directive.pdf
112.	Project Bank Account (PBA) tracker system	For registration and guidance contact CommercialCostIntelligenceInbox@highwaysengland.co.uk
113.	Public Contract Regulations 2015	http://www.legislation.gov.uk/ukxi/2015/102/contents/made

114.	Public Interest Disclosure Act	http://www.legislation.gov.uk/ukpga/1998/23/contents
115.	Recruiting for Success	See folder in E-TENDERING SYSTEM
116.	Rehabilitation of Offender Act 1974	http://www.legislation.gov.uk/ukpga/1974/53
117.	Risk and issue management manual	See folder in E-TENDERING SYSTEM
118.	Risk and issue management principles	See folder in E-TENDERING SYSTEM
119.	Risk Management Policy and Strategy	See folder in E-TENDERING SYSTEM
120.	Risk Management System User Guide	See folder in E-TENDERING SYSTEM
121.	Risk Register	See folder in E-TENDERING SYSTEM
122.	Road Investment Strategy (RIS) 2	https://www.gov.uk/government/publications/road-investment-strategy-2-ris2-2020-to-2025
123.	Roadworks a customer view	See folder in E-TENDERING SYSTEM
124.	Scotland or Northern Ireland criminal record check process	https://www.mygov.scot/basic-disclosure/apply-for-basic-disclosure/ https://www.nidirect.gov.uk/campaigns/accessni-criminal-record-checks
125.	Security Policy 3	https://webarchive.nationalarchives.gov.uk/+/http://www.cabinetoffice.gov.uk/spf/sp3_ps.aspx
126.	Security Team email	securityteam@highwaysengland.co.uk
127.	Social Media Policy	https://www.gov.uk/government/organisations/highways-england/about/social-media-use
128.	Specification for Highway Works	http://www.standardsforhighways.co.uk/ha/standards/mchw/vol1/

129.	StART Development Plan Guidelines	See folder in E-TENDERING SYSTEM
130.	Statement of Highways England's IT Security Policy	See folder in E-TENDERING SYSTEM
131.	Statutory Undertakers Diversion Template	See folder in E-TENDERING SYSTEM
132.	Strategic Business Plan 2015 – 2020	https://www.gov.uk/government/publications/highways-england-strategic-business-plan-2015-to-2020
133.	Supply Chain Portal	https://highways.sharepoint.com/sites/SupplyChainPortal/SitePages/Home.aspx To request an account, contact: Digital.Communications@highwaysengland.co.uk
134.	Sustainable Development Strategy	https://www.gov.uk/government/publications/highways-england-sustainable-development-strategy
135.	Temporary Traffic Regulation Orders Request Form	See folder in E-TENDERING SYSTEM
136.	The Institution of Occupational Safety and Health	https://www.iosh.com/
137.	The Site Waste Management Plans Regulations 2008	http://www.legislation.gov.uk/ukSI/2008/314/contents/made
138.	Traffic Management Act 2004	http://www.legislation.gov.uk/ukpga/2004/18/contents
139.	Traffic Signs Manuals	https://www.gov.uk/government/publications/traffic-signs-manual
140.	Traffic Systems and Signing Plans Registry	https://tssplansregistry.highwaysengland.co.uk/login.asp
141.	Transfer of Undertakings	https://www.legislation.gov.uk/ukSI/1981/1794/contents/made

	(Protection of Employment) Regulations 1981	
142.	Transport Infrastructure Efficiency Strategy	https://www.gov.uk/government/publications/transport-infrastructure-efficiency-strategy
143.	Transport Infrastructure Skills Strategy	https://www.gov.uk/government/publications/transport-infrastructure-skills-strategy-building-sustainable-skills
144.	UK Biodiversity Action Plan (UK BAP)	http://data.jncc.gov.uk/data/cb0ef1c9-2325-4d17-9f87-a5c84fe400bd/UKBAP-BiodiversityActionPlan-1994.pdf
145.	UK Priority Species and Habitats Actions Plan	https://hub.jncc.gov.uk/assets/9c2e576a-31b7-4bae-a620-972d99177a1f
146.	UK Visas and Immigration guidance on right to work and record retention	https://www.gov.uk/government/collections/employers-illegal-working-penalties
147.	UK Visas and Immigration's "Right to Work" acceptable documents and guidance	https://www.gov.uk/government/publications/right-to-work-checks-employers-guide
148.	Waste management duty of care regulations and code of practice	https://www.gov.uk/government/publications/waste-duty-of-care-code-of-practice