

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form for: C26050 EUC Hardware & Peripherals

CALL-OFF REFERENCE: **C26050**

THE BUYER: **The Secretary of State for the Home Department**

BUYER ADDRESS 2 Marsham Street, London, SW1 4DF.

THE SUPPLIER: British Telecommunications PLC

SUPPLIER ADDRESS: 1 Braham Street, London,
United Kingdom, E1 8EE

REGISTRATION NUMBER: 01800000

DUNS NUMBER: 22 701 5716

SID4GOV ID: NA

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated **5th of March 2024**.

It's issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2.

CALL-OFF LOT(S):

Lot 2 Hardware where applicable to include:

1. End user devices such as laptops, desktops, mobiles, and tablets.
2. Device as a service (for example, outsourcing hardware and device management).
3. Infrastructure as a service (for example, storage and networking resource on a pay as you use type basis).

RM6098 Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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4. Infrastructure hardware such as servers, data centres, hubs, routers, and switches.
5. Consumables such as cabling, connectors, data storage and memory sticks
6. Peripheral equipment such as keyboards, mouse, screens and monitors.
7. Other technology hardware relating to audio visual, radio, sensors, networking and security.

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6098
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6098
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for RM6098
 - ✓ **Appendix A: Hardware Specification.**
 - ✓ **Appendix B & C:** Suppliers response to all mandatory questions including Social Value.
 - ✓ **Appendix D: Suppliers pricing schedule** (Prices to be fixed for a minimum of 2 years).
5. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form
6. Joint Schedule 5 (Corporate Social Responsibility) RM6098
7. Call-Off Schedule 4 (Call-Off Tender)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

[None]

CALL-OFF START DATE:	5th of March 2024
CALL-OFF EXPIRY DATE:	4th of March 2026
CALL-OFF INITIAL PERIOD:	2 Years
CALL-OFF OPTIONAL EXTENSION	12 Months + 12months

CALL-OFF DELIVERABLES

- ✓ **Appendix A: Hardware Specification.**
- ✓ **Appendix B & C:** Suppliers response to all mandatory questions including Social Value.
- ✓ **Appendix D: Suppliers pricing schedule** (Prices to be fixed for a minimum of 2 years).
- ✓ **Appendix E: Tender Clarifications**

REDACTED REDACTED REDACTED REDACTED

LOCATION FOR DELIVERY

To be confirmed upon issuing Purchase Order

DATES FOR DELIVERY

As per the Purchase Order details.

TESTING OF DELIVERABLES

Testing: All the proposed hardware will be subject to testing as per the specification as specified in appendix A. Devices will be subject to testing integration to our estate and checking for manageability and compliance requirements. Any equipment requested for testing should be delivered to the following Home Office location.

(FAO **REDACTED**)

EUC Engineering Team
Home Office Digital, Data and Technology
Room 14,
Smedley Hydro,
Southport,

Framework Ref: RM6098
Project Version: v2.0
Model Version: v3.8

PR8 2HH.

WARRANTY PERIOD

All proposed hardware must be supportable for 60 months and include a 3-year extended warranty.

Note: If the specific model is no longer available, under warranty process any replacement device must comply with or exceed the original specification. The Authority will also need to test any successor devices prior to acceptance.

For the Apple MacBook's, manufacturer's warranty alongside Apple Care for 3 years is acceptable. Authority notes implications for year 4 and 5 which may incur further charges for repairs.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is Estimated Charges in the first 12 months of the Contract. The Buyer must always provide a figure here £ REDACTED.

CALL-OFF CHARGES

- ✓ As per the quoted prices – Appendix D: Suppliers pricing schedule (Prices to be fixed for a minimum of 2 years).
- First year spend based on estimated committed volumes £4,870,163.
- Second year spend based on estimated un-committed volumes £ REDACTED
Total charges for 2year contract £ REDACTED

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

REDACTED

*Lenovo

Part Number	Description	Supported Unit Price
REDACTED	REDACTED	REDACTED

REDACTED	REDACTED	REDACTED
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Note: Proposed “Lenovo” monitors and prices above are valid for the first 2 years of the contract.

****Dell**

Part Number	Description	Supported Unit Price
REDACTED	REDACTED	REDACTED
REDACTED	REDACTED	REDACTED

Note: Proposed “Dell” monitors and prices above are valid only for the first 2 years of the contract.

OPTIONAL ITEMS AND PRICING FOR MONITORS

Should the above proposed monitors (*Lenovo or **Dell) be unavailable, below are alternatives which the business is able to purchase.

Samsung (optional monitors)

Part Number	Description	Supported Unit Price
REDACTED	REDACTED	REDACTED
REDACTED	REDACTED	REDACTED

Note: Prices above are valid only for the first initial PO raised. Future requirements on this particular brand / model are subject to special bid pricing review from BT via “Samsung” manufacturer.

Philips (optional monitor)

Part Number	Description	Supported Unit Price
REDACTED	REDACTED	REDACTED

Note: Prices above are valid only for the first initial PO raised. Future requirements on this particular brand / model are subject to special bid pricing review from BT via “Philips” manufacturer.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

BACS payment method on presentation of valid invoices with Authorities Purchase Order number. All invoices must include a purchase order number and Contract **Reference C26050.**

BUYER'S INVOICE ADDRESS:

REDACTED

BUYER'S AUTHORISED REPRESENTATIVE

REDACTED

BUYER'S ENVIRONMENTAL POLICY

REDACTED

BUYER'S SECURITY POLICY

REDACTED

SUPPLIER'S AUTHORISED REPRESENTATIVE

REDACTED

SUPPLIER'S CONTRACT MANAGER

REDACTED

PROGRESS REPORT FREQUENCY

- ✓ On the first Working Day of each calendar month
- ✓ All reporting including KPI's for Social Value must be directed to REDACTED (Lead Service Manager EUC Service Management) and to copy in Commercial Team REDACTED and REDACTED

PROGRESS MEETING FREQUENCY

- ✓ Quarterly on the first Working Day of each quarter

KEY STAFF

REDACTED

KEY SUBCONTRACTOR(S)

- Not Applicable

COMMERCIALLY SENSITIVE INFORMATION

- All information detailed in the section 'CALL-OFF CHARGES' of this call-off contract and all information pertaining to supplier pricing is considered commercially sensitive information.

SERVICE CREDITS

Framework Ref: RM6098
Project Version: v2.0
Model Version: v3.8

- Not Applicable

ADDITIONAL INSURANCES

- Not applicable

GUARANTEE

- Not applicable

SOCIAL VALUE COMMITMENT

- Appendix B & C: As per BT’s response to all mandatory questions including Social Value:

Theme 2 Tackling economic inequality (MAC 3.5 Cyber Security Risks).

- ✓ Evidence of engaging with the supply chain to identify and build resilience against cyber security risks.
- ✓ Evidence of actions to be taken to actively raise cyber security awareness.

Theme 3 Fighting Climate Change (MAC 4.1 Environmental Benefits /

- ✓ Evidence of supplier actions and aims to increase transparency for climate change issues within their supply chain?
- ✓ Evidence of actions / strategy the supplier will deliver to address climate change associated for this contract?
- ✓ Availability of high-level risk plan for this contract and showing how the suppliers organisation would identify climate change risks and including mitigating actions.

For and on behalf of the <u>Supplier:</u>		For and on behalf of the <u>Buyer:</u>	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Job Title:	Account Director	Job Title:	ACS
Date:	05/03/2024	Date:	05/03/2024

