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| **Parish Clerk** | will & Jev Council 1

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 | **Office Hours 9 am to 1 pm** |
| **The Parish Office,** **The Triangle,** |  | **Monday to Friday** |
| **Willingdon** |  |  |
| **East Sussex BN20 9PJ** |  | **Telephone / Fax: 01323 489603** |
| [www.willingdonandjevington.org.uk](http://www.willingdonandjevington.org.uk/) | **email: parishclerkwjpc@btconnect.com** |

**WILLINGDON AND JEVINGTON PARISH COUNCIL**

**SPECIFICATION FOR GRASS CUTTING 2022 - 2026**

1. **AREAS TO BE CUT**

1.1 The Contractor shall maintain the grassed areas on public highways within the area of Willingdon and Jevington Parish as detailed on the attached schedules.

1.2 The schedules are offered for guidance only. It is the responsibility of the Tenderer to ensure that he/she has accurately identified and measured the areas to be cut. It is suggested that he/she consult the Clerk in cases of doubt.

1.3 The tenderer should state his/her estimate of the total areas involved, and the rate per metre.

1. **VARIATIONS**

2.1 Additional areas of grass may be added during the period of the contract. Additional payment will be based on the rate per metre.

2.2 Areas of grass may be removed during the period of contract. A reduction in payment will be based on the agreed rate per metre.

1. **FREQUENCY OF CUT**

3.1 All grassed areas identified are to be cut up to 15 times per annum, commencing in March/April, depending on suitable conditions.

3.2 If extreme weather conditions render the agreed programme of works impractical, the contractor shall immediately notify the Clerk. An amended or reduced schedule may then be negotiated at the discretion of the Council.

3.3 All work will take place between the hours of 07.30 and 18.00 hours, Monday to Friday.

3.4 If the contractor needs to carry out any works on the weekend,

1. **STANDARD OF CUTTING**

4.1 Grassed areas are to be cylinder cut and let fly.

4.2 The height of the grass immediately after cutting shall not exceed 20 mm in length.

4.3 All work is to be carried out to the satisfaction of the Clerk. Upon inspection, should the cut be deemed unsatisfactory, as a whole or in part, the unsatisfactory area is to be re cut, at no additional cost, on the next working day.

4.4 Where the grass prior to cutting exceeds 100 mm in length, the contractor will collect all arisings, and remove to an authorised disposal site.

4.5 All rubbish, debris and litter from the area to be mown must be removed.

4.6 After each area of grass is cut, all edges are to be strimmed, and areas around light columns, fence lines, trees and hedges, manhole covers, indication signs, street furniture or any other obstacles are to be strimmed to the corresponding height of the grass cut.

4.7 After cutting and strimming the grassed area, the contractor must make sure that the adjoining hard surface areas are cleared of cuttings. In the event of the amount of cuttings being excessive, the areas are to be swept, and arisings removed at an authorised disposal site.

4.8 In areas where bulbs and orchids grow, no cutting is to take place during the growing and flowering period. These areas will be advised to the contractor by the Clerk. Once growth has died back, it is recommended that this be a six week period from flowering, arisings from the next cut are to be removed to an authorised disposal site.

1. **CARE OF TREES**

5.1 No strimmers shall operate around the base of trees to a distance of 30 mm.

5.2 Care must be taken not to damage trees, particularly with strimmers and mower arms.

5.3 If any tree incurs bark damage to 50% of its circumference, or be irreparably damaged in any other way due to the actions or neglect of the contractor, the tree will be replaced. The full cost of removal, replacement, planting and maintenance is to be paid by the contractor.

5.4 In the event of less severe damage the contractor will bear the cost of remedial work.

5.5 In addition to the above, the contractor will be liable to default penalties.

5.6 The condition of trees will be monitored by the Council arboriculture contractor throughout the year. The decision of the Clerk as to the cause of the damage is final and binding.

5.7 The contractor should also ensure that no damage is caused to any protective devices or mulch around young trees. If damage occurs, it must be made good.