



# Department for Transport

Department for Transport  
Great Minster House  
33 Horseferry Road  
London SW1P 4DR  
Telephone 0300 330 3000  
Website [www.gov.uk/dft](http://www.gov.uk/dft)  
General enquiries: <https://forms.dft.gov.uk>

Burges Salmon LLP  
1 Glass Wharf  
Bristol  
BS2 0ZX

7<sup>th</sup> March 2023

Attn: REDACTED  
Email: REDACTED

**Contract reference: TRAS3094**

Dear REDACTED,

## **Provision of Legal Advisers for the DfT Facilities Management Procurement**

I am pleased to inform you that your firm has been selected for a Direct Award for the Provision of Legal Services for the DfT Facilities Management Procurement and therefore we would like to award the contract to you.

The call-off contract shall commence on the 9<sup>th</sup> March 2023 and the expiry date of the initial term (a period of 13 months) will be 8<sup>th</sup> April 2024, with the option for DfT to extend for up to a further 6 months thereafter. The contract value will be up to £300,000 excluding VAT for the provision of Call Off Schedule 20 Specification.

This Direct Award is being offered under Panel RM6179 Legal Services Panel Lot 1 and the Panel Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter.

Please print and sign a copy of this Letter of Appointment with the acknowledgement signed by a partner of your firm and return via email.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully

Signed for and on behalf of the Department for Transport

Name: REDACTED, Commercial Relationship Adviser

Signature: REDACTED

Date: 8 March 2023

I hereby confirm receipt of the above Letter of Appointment and the agreement of Burges Salmon LLP to provide to the Department for Transport (DfT) the Services as specified in the Letter of Appointment.

Signed on behalf of Burges Salmon LLP

Signature: REDACTED

Title: REDACTED, Partner

Date: 08 March 2023