Staffing Hours Template
Please fill yellow cells as appropriate

	Post Name (please record Locum/Temp staff on separate rows)	Expected Hours - Weekly	Expected Hours - Monthly	Expected Hours Quarterly	Hours Post was filled (Month 1)	Hours Post was filled (Month 1)	Hours Post was filled (Month 1)	Actual Hours post was filled - Q Total
1			0	0				0
2			0	0				0
3			0	0				0
4			0	0				0
5			0	0				0
6			0	0				0
7			0	0				0
8			0	0				0
9			0	0				0
10			0	0				0
11			0	0				0
12			0	0				0
13			0	0				0
14			0	0				0
15			0	0				0
16			0	0				0
17			0	0				0
18			0	0				0
19			0	0				0
20			0	0				0
	Totals		0	0				0