

Contract Deliverables

1. Documents to be Delivered and maintained by the Contractor throughout the Contract Duration

All documents shall be softcopy unless otherwise stated.

Item Ref.	Description	Contract Reference	Required Delivery
A1	Business Continuity Plan.	T&C Condition 52.	3 months After Contract Award (ACA) and reviewed on an annual basis.
A2	Exit Strategy	T&C Condition 53.	3 months ACA and reviewed on a quarterly basis.
A3	IPR Register.	T&C Condition 46.	6 weeks ACA and reviewed and maintained on an annual basis.
A4	Project Management Plan.	Annex A – SoSR Condition 10.	3 months ACA and reviewed on a quarterly basis.
A5	Quality Plan.	Annex A – SoSR Condition 12.	3 months ACA and reviewed on a quarterly basis.
A6	Configuration Management Plan	Annex A – SoSR Condition 30.	6 weeks ACA and reviewed on a quarterly basis.
A7	Risk, Opportunities Management Plan.	Annex A – SoSR Condition 14.	3 months ACA and reviewed on a quarterly basis.
A8	Risk Register.	Annex A – SoSR Condition 15.	3 months ACA and reviewed on a quarterly basis.
A9	Safety and Environmental Management Plan.	Annex A – SoSR Condition 17.	3 months ACA and reviewed on a quarterly basis.
A10	Obsolescence Management Plan.	Annex A – SoSR Condition 27.	3 months ACA and reviewed on a quarterly basis.
A11	Ship System & Equipment Lists.	Annex A – SoSR Condition 31.	12 months ACA and reviewed on a quarterly basis.
A12	Obsolescence Survey.	Annex A – SoSR Condition 31.	18 months ACA.
A13	Software Support Plan.	Annex A – SoSR Condition 35.	3 months ACA and reviewed on a quarterly basis.
A14	Technical Support Register.	Annex A – SoSR Condition 40.	At Contract Award and reviewed on a quarterly basis.
A15	Technical Documentation Management Plan.	Annex A – SoSR Condition 43.	3 months ACA and reviewed on a quarterly basis.

Item Ref.	Description	Contract Reference	Required Delivery
A16	Communications Plan.	Annex A – SoSR Condition 44.	3 months ACA and reviewed on a quarterly basis.

2. Other Documentation

Item Ref.	Description	Contract Reference	Frequency of Delivery
B1	Progress Report.	Annex A – SoSR Condition 46 and DEFCON 604.	Monthly.
B2	Quarterly Progress Report.	DEFCON 604.	Quarterly.
B3	Financial Report.	DEFCON 605 and 647.	Quarterly.
B4	Strategic Review Report.	Annex A – SoSR Condition 48.	Yearly.
B5	Repair Survey Report.	Annex A – SoSR Condition 58.	As agreed with the Authority and through acceptance of the CP&F Order
B6	OEM Handbook/Manuals.	Annex A – SoSR Condition 41 and Annex J – DEFFORM 315.	18 months prior to Contract expiry and at Contract expiry.
B7	Books of Reference (BRs).	Annex A – SoSR Condition 41 and Annex J – DEFFORM 315.	18 months prior to Contract expiry and at Contract expiry.
B8	Manufacturing Data Pack.	Annex A – SoSR Condition 41 and Annex J – DEFFORM 315.	18 months prior to Contract expiry and at Contract expiry.
B9	Master Record Index.	Annex A – SoSR Condition 41 and Annex J – DEFFORM 315.	18 months prior to Contract expiry and at Contract expiry.
B10	Degaussing Equipment and Cathodic Protection and Passive Shaft Grounding equipments: OEM Handbook/Manuals and Books of Reference (BRs).	Annex A – SoSR Condition 41 and the Technical Publications Clause in T&Cs.	18 months prior to Contract expiry and at Contract expiry.