

# Direct award Order Form Template

**CALL-OFF REFERENCE:** Project\_5414

**THE BUYER:** The Secretary of State for Education whose acting as part of the Crown (“the Department”, “The Customer”, “The Authority”)

**BUYER ADDRESS:** Sanctuary Buildings, Great Smith Street, London, SW1P 3BT

**SUPPLIER REFERENCE** RM3808-Covid-Lot 1-Abzorb Group Ltd – UNLIMITED4G

**THE SUPPLIER:** Abzorb Group Ltd

**SUPPLIER ADDRESS:** Armytage Road, Brighouse, West Yorkshire, HD6 1QF

**REGISTRATION NUMBER:** 10779280

**DUNS NUMBER:** 222979503

**SID4GOV ID:** n/a

## APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 24<sup>th</sup> March 2021.

It is issued under the Framework Contract with the reference number RM3808 for the provision of Network Services.

## CALL-OFF LOT(S):

Lot 1 Data Access Services

## CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM3808
3. The following Schedules in equal order of precedence:

Joint Schedules for framework reference number RM3808

- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)

- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 6 (Key Subcontractors)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)

- Call-Off Schedules

- Call-Off Schedule 5 (Pricing Details)
- Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
- Call-Off Schedule 9 (Security)
- Call-Off Schedule 10 (Exit Management)
- Call-Off Schedule 14 (Service Levels)
- Call-Off Schedule 20 (Call-Off Specification)

4. CCS Core Terms (version 3.0.5)

5. Joint Schedule 5 (Corporate Social Responsibility)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

#### **CALL-OFF SPECIAL TERMS**

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

**CALL-OFF START DATE** 24<sup>th</sup> March 2021

**CALL-OFF EXPIRY DATE** 31<sup>st</sup> October 2021

**CALL-OFF INITIAL PERIOD** 7 Months

**CALL-OFF OPTIONAL EXTENSION PERIOD** 6 Months plus 6 Months

**MINIMUM PERIOD OF NOTICE FOR WITHOUT REASON TERMINATION**

30 Days

**CATALOGUE SERVICE OFFER REFERENCE:**

RM3808-Covid-Lot 1-Abzorb Group Ltd – UNLIMITED4G

**CALL-OFF DELIVERABLES**

See details in Call-Off Schedule 20 (Call-Off Specification)

**DELIVERY LOCATION**

Piccadilly Gate  
Store Street

Manchester  
M1 2WD

### **MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is, **REDACTED**

Estimated Charges in the initial Contract term are: £22,050.00

### **CALL-OFF CHARGES**

See details in Call-Off Schedule 5 (Pricing Details)

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4 and 5 in Framework Schedule 3 (Framework Prices).

The Charges will not be impacted by any change to the Framework Prices.

### **REIMBURSABLE EXPENSES**

Not recoverable

### **PAYMENT METHOD**

The Supplier shall submit invoices directly to the billing address as per the Buyer's order. The Supplier shall invoice the Buyer for Goods and for Services in accordance with Call-Off Schedule 5 (Pricing Details). Payment to be made by BACS payment.

### **BUYER'S INVOICE ADDRESS:**

**REDACTED**

### **BUYER'S AUTHORISED REPRESENTATIVE**

**REDACTED**

### **BUYER'S ENVIRONMENTAL POLICY**

Not applicable

### **ADDITIONAL INSURANCES**

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

### **GUARANTEE**

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

### **SOCIAL VALUE COMMITMENT**

Not applicable

**STAFF TRANSFER**

Not applicable

**QUALITY PLAN**

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

**MAINTENANCE OF ICT ENVIRONMENT**

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

**BUSINESS CONTINUITY AND DISASTER RECOVERY**

In accordance with Call-Off Schedule 8 (Business Continuity and Disaster Recovery) Part A, the Supplier's BCDR Plan at Annex 1 will apply.

**SECURITY REQUIREMENTS**

In accordance with Call-Off Schedule 9, Part A (Short Form Security Requirements) and Annex A: Department for Education additional security clauses to apply.

**BUYER'S SECURITY POLICY**

In accordance with Annex A: Department for Education of this Call Off Order Form.

**INFORMATION SECURITY MANAGEMENT SYSTEM (ISMS)**

A bespoke ISMS option is not available when the Call-Off Contract is awarded through a direct award procedure.

**CLUSTERING**

Not Applicable

**SERVICE LEVELS AND SERVICE CREDITS**

As described in Schedule 14, Service Maintenance Level 1 will apply.

The Service Period is one (1) Month

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

REDACTED

**SUPPLIER'S CONTRACT MANAGER**

REDACTED

**OPERATIONAL BOARD**

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

**KEY STAFF**

Not Applicable

**KEY SUBCONTRACTOR(S)**

Direct Award Call-Off Order Form  
V1.0 12082019

Not Applicable

**COMMERCIALLY SENSITIVE INFORMATION**

Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	