



Department
for Environment
Food & Rural Affairs



The European Agricultural
Fund for Rural Development:
Europe investing in rural areas



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20/11/2018

COMMERCIAL IN CONFIDENCE
Farm Advice Framework (contract ECM_6695)

Farm Advice Framework Theme:	Catchment Sensitive Farming
Mini-Contract Title:	CSF: Nutrient, Soils, Water, Slurry, Pesticides, Biobed, Machinery Calibration and Soil/Slurry sampling : 1-to-1 activities and events in the South West
Mini-Contract Reference:	FAFNECSFSW013

IT IS AGREED as follows:

As per the mini-contract invitation, the delivery of CSF advice in the South West Lot will commence on 20th November 2018. Activities and payment details are summarised below.

Table 1

Activity Type	Delivery Deadline	Funding Source (RDPE or GiA)	No. of Units	Unit Cost (£s exc VAT)	Total Cost (£s exc VAT)
WQ1/B1: Nutrient Management Plan: Preparation	31 Mar 2019	RDPE	█	█	█
WQ1/B2: Nutrient Management Plan: Review	31 Mar 2019	RDPE	█	█	█
WQ1/D: Slurry/Manure Handling and Storage (including financial implications)	31 Mar 2019	RDPE	█	█	█

WQ1/E: Water Management	31 Mar 2019	RDPE	█	████	████
WQ1/G: Machinery Testing and Calibration (Fertiliser and Manure Spreaders)	31 Mar 2019	RDPE	█	████	████
WQ1/H: Soil Husbandry	31 Mar 2019	RDPE	█	████	████
WQ1/I: Pesticide Handling and Application	31 Mar 2019	RDPE	█	████	████
WQ1/J: Pesticide Filling - Washdown Facilities and Bio-bed / Biofilter Design	31 Mar 2019	RDPE	█	████	████
WQ1/L: Water Holding Structure Design and Management Advice	31 Mar 2019	RDPE	█	████	████
WQ1/Q: Soil and Nutrient Management Plan	31 Mar 2019	RDPE	█	████	████
WQ1/R: Farm Machinery Management	31 Mar 2019	RDPE	█	████	████
WQ1a/M1: Standard Soil Sampling with No Interpretation (P, K, Mg, pH, lime requirement)	31 Mar 2019	RDPE	█	████	████
WQ1b/M6: Slurry/Manure Sampling and Analysis. Certificate with Interpretation and Recommendations (pH, dry matter, total N, Ammonium N, total P, K, Mg, Ca, S, Uric Acid N)	31 Mar 2019	RDPE	█	████	█
2a Workshop/Meeting Feed Planning/ Nutrition Capacity:15	31 Mar 2019	RDPE	█	████	████
2a Workshop/Meeting Soil Risk Assessment and Hydrology Capacity:10	31 Mar 2019	RDPE	█	████	████
2c Farm Walk and Workshop Soil Risk Assessment and Hydrology Capacity:15	31 Mar 2019	RDPE	█	████	████
2c Farm Walk and Workshop Maize Planning Capacity:15	31 Jan 2019	RDPE	█	████	████
2c Farm Walk and Workshop Making the Most of Grassland Capacity:15	31 Mar 2019	RDPE	█	████	████
2c Farm Walk and Workshop Making the Most of Nutrients Capacity:15	31 Mar 2019	RDPE	█	████	████
2c Farm Walk and Workshop Slurry/Manure Handling and Storage Capacity:10	31 Mar 2019	RDPE	█	████	████
4b Event flier preparation, printing and postage: <i>Best use of Slurry and Manures</i> Mailing list size approx. 700 addresses	28 Feb 2019	RDPE	█	████	████
4b Event flier preparation, printing and postage <i>Grassland</i> Mailing list size approx. 2,000	31Jan 2019	RDPE	█	████	████

4b Event flier preparation, printing and postage <i>NVZ/Nutrient Planning</i> Mailing list size approx. 200	31 Mar 2019	RDPE	█	█	█
4b East Devon Newsletter : Printing and postage. Mailing list size approx. 700 addresses per newsletter	31 Jan 2019	RDPE	█	█	█
Workshop/meeting – Additional 10% top up payment for over attendance					█
Grand Total					£108,287.40

NB: for RDPE funded events, the unit cost is 110% of the price supplied, due to the potential Sliding Scale bonus payment. The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. the mini-tender specification dated 22nd October 2018 issued by Natural England.
2. the mini-tender submission of the Service Provider submitted to Natural England on 5th November 2018.
3. the delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

1. this Work Order (including Annex A).
2. the mini-tender specification issued by Natural England as referred to above.
3. the Framework Agreement.
4. the mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by 10th May 2019 (within 6 weeks of the mini-contract delivery end date).

Please arrange for an authorised signatory to sign this amendment in manuscript and return a copy via Bravo messaging.

ON BEHALF OF NATURAL ENGLAND

ON BEHALF OF RSK ADAS

By (capitals): █

█

Signature:

By (capitals):

█

█

Signature:

Title: █

Title: █

Date: 21ST November 2018

Date: 21st November 2018

Annex A: Delivery Milestones

Deadline	Activity
20 November 2018	<p>Delivery to start</p> <p>Progress reports to be provided to the Contract Manager at least every two weeks to include visits booked and undertaken.</p> <p>Claims to be submitted on a monthly basis.</p> <p>A minimum [REDACTED] of one to one contacts to be passed across immediately after inception meeting</p>
30 November 2018	<p>Draft Event Delivery plan submitted to Natural England</p> <p>December edition: East Devon Newsletter provided by NE</p>
1 December	Events Commence
10 December 2018	<p>[REDACTED] undertaken [REDACTED])</p> <p>[REDACTED]</p>
31 December 2018	<p>[REDACTED] submitted to Natural England</p> <p>[REDACTED]</p> <p>[REDACTED]</p>
10 January 2019	<p>[REDACTED]</p> <p>[REDACTED] visits undertaken (inc. soil sampling) reports sent to the farmers</p>
31 January 2019	<p>[REDACTED] of visits undertaken [REDACTED] of reports sent to the farmers</p> <p>[REDACTED] of contacts for one to one visits passed across.</p> <p>[REDACTED] approved for posting</p>
28 February 2019	<p>[REDACTED] of visits undertaken [REDACTED] of reports sent to the farmers</p>
15 March 2019	<p>[REDACTED] of visits undertaken [REDACTED] of reports sent to the farmers</p>
31 March 2019	<p>All events completed</p> <p>[REDACTED] of visits undertaken</p>
12 April 2019	All reports sent to farmers
10 May 2019	Final claim to be submitted by this date

Please note: claims and relevant supporting documentation (including contract outputs for all activity covered by the claim) should be submitted on a **monthly** basis.