

# PROJECT RISK REGISTER

King's House Conservatory, Thetford  
The GW Staniforth Trust

RISK NO.	RISK IDENTIFICATION	IMPACT OR IMPLICATION	CONTROL METHOD AND/OR ACTIONS	PROGRESS AGAINST CONTROL ACTIONS	OWNERSHIP	OPEN/ CLOSED	DRAWING REF
1	Working area adjacent public areas.	Members of the public will be in the vicinity of potentially hazardous operations.	The working areas must be suitably fenced off to prevent unauthorised access.	Identified, awaiting action.	Contractor.	Open.	I 597 / 31 & 32
2	Void below the pammments in conservatory (possible well).	Exact location, size and extend of void unknown. Risk of potential collapse.	No heavy loading to be placed over this location and the scaffolding should avoid point loading. The contractor is to allow for limited investigation prior to erection of scaffolding.	Identified, awaiting action.	Contractor.	Open.	I 597 / 32
3	Working with glass.	Risk of injury, breakages and shattering.	A method statement must be prepared for carrying out the works.	Identified, awaiting action.	Contractor.	Open.	-
4	Structural repairs to timber frame and masonry wall of the conservatory.	De-stabilisation of structure whilst works are being undertaken.	Allow for localised propping to structure whilst repairs are undertaken.	Identified, awaiting action.	Contractor.	Open.	-
5	Route of underground services unknown.	Voids and/or buried services might be present in the working area.	Point loading must be avoided in the working area and caution must be exercised if any excavations are necessitated.	Identified, awaiting action.	Contractor.	Open.	-
6	Loose masonry in adjacent wall of King's House.	Risk of falling masonry.	PPE must be worn at all times.	Identified, awaiting action.	Contractor.	Open.	-
7	Working at height.	Repairs to the conservatory and rainwater goods of King's House will require working at height.	Scaffolding must comply with all current safety legislation. Barrier protection must be in place for all high level access for the duration of the works.	On-going.	Contractor.	Open.	-
8	Use of lime based materials.	Materials are caustic and are hazardous if exposed to bare skin, eyes or is inhaled.	Protective clothing and eye eyewear must be worn at all times when using lime based materials. This is to include a light weight filter mask whilst mixing to avoid inhalation.	On-going.	Contractor.	Open.	-
9	Lead.	The works involve close contact with, and the handling of lead. Workers are at risk of serious health issues if taken into the body via skin contact, digestion or inhalation.	Protective clothing must be worn when handling the lead. Workers should avoid hand-mouth contact and should regularly wash hands and forearms to avoid contamination.	On-going.	Contractor.	Open.	-
10	Fire.	Lead works to flashings around downpipes will require welding.	A hot works permit will be required. All hot works should be completed prior to the end of the working day with min 2 hour fire watch.	On-going.	Contractor.	Open.	-
11	Uneven ground.	Movement around the site.	Contractor must be vigilant. Identified trip hazards should be clearly marked.	On-going.	Contractor.	Open.	-
12	Heavy lifting.	The repairs require transport and lifting of heavy items.	A method statement must be prepared for carrying out the works. Electric hoist must be provided for use as necessary.	On-going.	Contractor.	Open.	-