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This Framework Award Form creates the Framework Contract RM6308 Furniture and Associated Services 2. It summarises the main features of the procurement and includes CCS and the Supplier’s contact details.

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|  | **CCS**  | The Minister for the Cabinet Office represented by its executive agency the Crown Commercial Service (CCS). Its offices are on: 9th Floor, The Capital, Old Hall Street, Liverpool L3 9PP. |
|  | **Supplier** |

|  |  |
| --- | --- |
| Name:  | **[Insert** name (registered name if registered)] |
| Address:  | [**Insert** address registered address if registered] |
| Registration number:  | [**Insert** registration number if registered] |
| SID4GOV ID: | [**Insert** SID4GOV ID if you have one] |
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|  | **Framework Contract** | This framework contract between CCS and the Supplier allows the Supplier to be considered for Call-off Contracts to supply the Deliverables [in Lot(s) [x, y]. You cannot deliver in any other Lot under this contract. Any references made to other Lots in this contract do not apply.] This opportunity is advertised in the Contract Notice in the Find a Tender Service reference [**Insert** reference number] (FTS Contract Notice). |
|  | **Deliverables**  | See Framework Schedule 1 (Specification) for further details. |
|  | **Framework** **Start Date** | [**Insert** Day Month Year] |
|  | **Framework Expiry Date** | [**Insert** Day Month Year] |
|  | **Framework****Optional****Extension****Period** | [**Insert** detail about extensions of this contract]Up to [**Insert** Day Month Year] |
|  | **Order****Procedure** | * direct award
* further competition

See Framework Schedule 7 (Call-off Award Procedure) |
|  | **Framework Incorporated Terms** (together these documents form the ‘the Framework Contract’) | The following documents are incorporated into the Framework Contract. Where numbers are missing we are not using these schedules. If the documents conflict, the following order of precedence applies:1. This Framework Award Form
2. Any Framework Special Terms (see Section 10 ‘Framework Special Terms’ in this Framework Award Form)
3. Joint Schedule 1 (Definitions) **RM6308**
4. Joint Schedule 11 (Processing Data) **RM6308**
5. The following Schedules for **RM6308** (in equal order of precedence):
	* Framework Schedule 1 (Specification)
	* Framework Schedule 3 (Framework Prices)
	* Framework Schedule 4 (Framework Management)
	* Framework Schedule 5 (Management Charges and Information)
	* Framework Schedule 6 (Order Form Template and Call-Off Schedules) including the following template Call-Off Schedules:
		+ Call-Off Schedule 1 (Transparency Reports)
		+ Call-Off Schedule 2 (Staff Transfer)
		+ Call-Off Schedule 3 (Continuous Improvement)
		+ [Call-Off Schedule 4 (Call-Off Tender) ]
		+ [Call-Off Schedule 5 *(*Pricing Details) ]
		+ [Call-Off Schedule 7 (Key Supplier Staff) ]
		+ [Call-Off Schedule 8 (Business Continuity and Disaster Recovery) ]
		+ [Call-Off Schedule 9 (Security) ]
		+ [Call-Off Schedule 11 (Installation Works) ]
		+ [Call-Off Schedule 12 (Clustering) ]
		+ [Call-Off Schedule 13 (Implementation Plan and Testing)]
		+ [Call-Off Schedule 14 (Service Levels) ]
		+ [Call-Off Schedule 15 (Call-Off Contract Management)]
		+ [Call-Off Schedule 16 (Benchmarking) ]
		+ [Call-Off Schedule 17 (MOD Terms) ]
		+ [Call-Off Schedule 18 (Background Checks) ]
		+ [Call-Off Schedule 19 (Scottish Law) ]
		+ [Call-Off Schedule 20 (Call-Off Specification) ]
		+ [Call-Off Schedule 21 (Northern Ireland Law) ]
		+ [Call-Off Schedule 22 (Lease Terms) ]
		+ [Call-Off Schedule 23 (HMRC Terms) ]
		+ [Call-Off Schedule 24 (Corporate Resolution Planning)]
		+ [Call-Off Schedule 25 ( ) ]
* Framework Schedule 7 (Call-Off Award Procedure)
* Framework Schedule 8 (Self Audit Certificate)
* [Framework Schedule 9 (Cyber Essentials Scheme)
* Joint Schedule 2 (Variation Form)
* Joint Schedule 3 (Insurance Requirements)
* Joint Schedule 4 (Commercially Sensitive Information)
* [Joint Schedule 6 (Key Subcontractors)]
* [Joint Schedule 7 (Financial Difficulties)]
* [Joint Schedule 8 (Guarantee)]
* [Joint Schedule 9 (Minimum Standards of Reliability)]
* Joint Schedule 10 (Rectification Plan)
* [Joint Schedule 12 (Supply Chain Visibility)]
1. CCS Core Terms (version 3.0.11)
2. Joint Schedule 5 (Corporate Social Responsibility) **RM6308**
3. Framework Schedule 2 (Framework Tender) **RM6308** as long as any part of the Framework Tender that offers a better commercial position for CCS or Buyers (as decided by CCS) take precedence over the documents above
 |
|  | **Framework Special Terms** | N/A |
|  | **Framework Prices**  | **[Insert** information about the prices]Details in Framework Schedule 3 (Framework Prices) |
|  | **Insurance** | Details in Annex of Joint Schedule 3 (Insurance Requirements). |
|  | **Cyber** **Essentials Certification** | Cyber Essentials Scheme Basic Certificate (or equivalent). Details in Framework Schedule F9 (Cyber Essentials Scheme) |
|  | **Management Charge** | The Supplier will pay, excluding VAT, 1% of all the Charges for the Deliverables invoiced to the Buyer under all Call-Off Contracts. |
|  | **Supplier** **Framework****Manager** | [**Insert** name][**Insert** job title][**Insert** email address]**[Insert** phone number] |
|  | **Supplier** **Authorised Representative** | [**Insert** name][**Insert** job title][**Insert** email address]**[Insert** phone number] |
|  | **Supplier** **Compliance Officer** | [**Insert** name][**Insert** job title][**Insert** email address][**Insert** phone number] |
|  | **Supplier Data Protection** **Officer** | [**Insert** name][**Insert** job title][**Insert** email address][**Insert** phone number] |
|  | **Data Protection Liability Cap** | £10,000,000 |
|  | **Supplier** **Marketing Contact** | [**Insert** name][**Insert** job title][**Insert** email address][**Insert** phone number] |
|  | **Key Subcontractors** | **Key Subcontractor 1**Name (Registered name if registered) [**insert** name]Registration number (if registered) [**insert** number]Role of Subcontractor [**insert** role]**[Guidance:** copy above lines as needed] |
|  | **CCS** **Authorised Representative** | **[Insert** name]**[Insert** job title]**[Insert** email address]**[Insert** phone number] |

|  |  |
| --- | --- |
| **For and on behalf of the Supplier:** | **For and on behalf of CCS:** |
| Signature: |  | Signature: |  |
| Name: |  | Name: |  |
| Role: |  | Role: |  |
| Date: |  | Date: |  |