**Allied Publicity Services (Manchester) Ltd
Chetham House**

**Bird Hall Lane**

**Cheadle Heather**

**Greater Manchester**

**SK3 0ZP**

Attn: **REDACTED TEXT**

**REDACTED TEXT**

Date:11th April 2022

Contract ref: CCZW21A02

Dear REDACTED TEXT,

**Award of contract for the Provision of Home Office Managed Print Services**

Further to your submission of a bid for the above Procurement, on behalf of the Home Office (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence on Tuesday 21st June 2022 and the Expiry Date will be Friday 20th June 2025. The Contracting Authority reserves the option to extend the call-off contract for a further 1 year, to Friday 19th June 2026. The total contract value is up to a maximum of £12,000,000.00 (excluding VAT) and this includes all extension options.

This procurement activity was a Call Off under Commercial Agreement RM6170 Print Management Services – Lot 2 (Print Management Services), and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions (Attachment 5) and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 15:00pm Friday 8th Aprill 2022. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| --- |
| Signed for and on behalf of the Home Office |
| Name: REDACTED TEXTREDACTED TEXT |  |
| Signature: REDACTED TEXT |  |
| Date: REDACTED TEXT |  |