

SHORT FORM CONTRACT FOR THE SUPPLY OF GOODS AND/OR SERVICES

Order Form

1. Contract Reference	TMAF3029	
2. Buyer	Department for Transport Great Minster House 38 Horseferry Road, Westminster, London SW1P 4DR In entering into this Contract, the Buyer is acting as part of the Crown and the Supplier shall be treated as contracting with the Crown as a whole.	
3. Supplier	Standby RSG UK Limited 19 Hollies Business Park, Hollies Park Road, Cannock, Staffordshire, WS11 1DB	
4. The Contract	This Contract between the Buyer and the Supplier is for the supply of Deliverables. The Supplier shall supply the Deliverables described below on the terms set out in this Order Form and the attached contract conditions (" Conditions ") and Annexes. Unless the context otherwise requires, capitalised expressions used in this Order Form have the same meanings as in the Conditions.	
5. Deliverables	Goods	<ul style="list-style-type: none"> the supply of tracking hardware as and when required by GCS. Further information in [Annex 2 – Specification] The Goods are to be Delivered in accordance with the following instructions: <ul style="list-style-type: none"> Delivery Address: REDACTED. Telephone REDACTED Date of Delivery: Ad-hoc
	Services	<ul style="list-style-type: none"> the provision of a vehicle tracking system that will allow GCS 24-hour access to the system. The tracking will provide current location and have the ability to show historic data for up to 3 months. Also required is the supply of additional tracking hardware as and when required by GCS. Further information found in [Annex 2 – Specification]

6. Specification	The specification of the Deliverables is as set out in [Annex 2 – Specification]
7. Start Date	1 st April 2024
8. Expiry Date	31 st March 2027
9. Extension Period	The Buyer may extend the Contract for a period of up to 12 months by giving not less than 10 Working Days' notice in writing to the Supplier prior to the Expiry Date. The Conditions of the Contract shall apply throughout any such extended period.
10. Buyer Cause	Any Material Breach of the obligations of the Buyer or any other default, act, omission, negligence or statement of the Buyer, of its employees, servants, agents in connection with or in relation to the subject-matter of the Contract and in respect of which the Buyer is liable to the Supplier.
11. Optional Intellectual Property Rights ("IPR") Clauses	N/A
12. Charges	<p>The total contract value is £60,000.</p> <p>The breakdown of Charges for the Deliverables shall be as set out in [Annex 3 – Charges]</p>
13. Payment	<p>Payment of undisputed invoices will be made within 30 days of receipt of invoice, which must be submitted promptly by the Supplier.</p> <p>All invoices must be sent, quoting a valid Purchase Order Number (PO Number) and any other relevant details, to:</p> <p>REDACTED Or Via email: REDACTED</p> <p>The Authority will endeavour to provide you a unique PO number within 10 Working Days of receipt of your countersigned copy of this Order Form. You must be in receipt of a valid PO Number before submitting an invoice.</p> <p>To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, item number (if applicable) and the details (name, email, and telephone number) of your Buyer contact (i.e. Buyer Authorised Representative). Non-compliant invoices may be sent back to you, which may lead to a delay in payment.</p> <p>Payments will be made to Standby RSG UK Ltd, REDACTED</p> <p>If you have a query regarding an outstanding payment please contact: REDACTED</p>

14. Data Protection Liability Cap	In accordance with clause Error! Reference source not found. of the Conditions, the Supplier’s total aggregate liability under clause Error! Reference source not found. of the Conditions is no more than the Data Protection Liability Cap, being £500,000.						
15. Progress Meetings and Progress Reports	<ul style="list-style-type: none">• The Supplier shall attend progress meetings with the Buyer on an Ad-Hoc basis when requested by the Buyer.• The Supplier shall provide the Buyer with information about updates to the system.						
16. Buyer Authorised Representative(s)	For general liaison your contact will continue to be REDACTED						
17. Supplier Authorised Representative(s)	For general liaison your contact will continue to be REDACTED						
18. Address for notices	REDACTED REDACTED						
19. Key Staff	<table><tr><td>Key Staff Role:</td><td>Key Staff Name</td><td>Contact Details:</td></tr><tr><td colspan="3">REDACTED</td></tr></table>	Key Staff Role:	Key Staff Name	Contact Details:	REDACTED		
Key Staff Role:	Key Staff Name	Contact Details:					
REDACTED							
20. Procedures and Policies	<p>For the purposes of the Contract the:</p> <p>The Buyer requires the Supplier to ensure that any person employed in the Delivery of the Deliverables has completed, signed and returned a ‘Non-Disclosure Agreement’ within 48 hours of contract start.</p> <p>Agreed</p>						
21. Special Terms	N/A						
22. Incorporated Terms	The following documents are incorporated into the Contract. If there is any conflict, the following order of precedence applies:						

The Short Form Contract

Crown Copyright 2023

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	<p>(a) The cover letter from the Buyer to the Supplier dated 25/03/2024 (if used)</p> <p>(b) This Order Form</p> <p>(c) Any Special Terms (see row 21 (Special Terms) in this Order Form)</p> <p>(d) Conditions</p> <p>(e) The following Annexes in equal order of precedence:</p> <ul style="list-style-type: none"> i. Annex 1 – Processing Personal Data ii. [Annex 2 – Specification] iii. [Annex 3 – <i>Charges</i>] iv. [Annex 4 – Supplier <i>Tender</i>]
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Signed for and on behalf of the Supplier	Signed for and on behalf of the Buyer acting on behalf of the Crown
<p>Name:</p> <p>REDACTED</p>	<p>Name:</p> <p>REDACTED</p>
<p>Date: 28th March 2024</p>	<p>Date:28/03/2024</p>
<p>Signature: REDACTED</p>	<p>Signature: REDACTED</p>

I. Annex 1 – Processing Personal Data

REDACTED

II. [Annex 2 – Specification]

REDACTED

III. [Annex 3 – Charges]

REDACTED

IV. [Annex 4 – Supplier Tender]

REDACTED