

Rooftop Housing Group
Internal Audit Tender Clarification Log

Clarification Question	Question	Date Received	Response	Date Response Provided
1	Please advise if you would be available for a scoping call, so we can better understand you and your requirements?	13/06/2023	Yes happy to arrange scoping calls. Please email procurement@rooftopgroup.org to arrange a Teams call.	16/06/2023
2	In document A. Invitation to tender, regarding the presentation date, you state (on page 8, point 5.3.3) that the presentation will take place on 7&8 September. However, on page 9, point 7, you state w/c 21 August. Please can you confirm which is correct so we can ensure the availability of our team?	13/06/2023	Presentations are due to take place the w/c 21 August. Bidders will be notified in advance if this is likely to change.	16/06/2023
3	In document C. Bidder's response, regarding question 1.0, you ask for evidence of eligibility and familiarity with the Financial Reporting Council Practice. This relates to external audit, not internal audit. Please advise if you require a response of if this has been included in error?	13/06/2023	Thanks for highlighting. Reference to Financial Reporting Council Practice has now been removed from the tender.	16/06/2023
4	In document C. Bidder's response, regarding question 2.0, please could the word count be increased, in line with the score weighting, perhaps to 2,500 words?	13/06/2023	Word count amended to 2,500 words.	16/06/2023