

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
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RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: **Contract Ref C238164 / PRO6011
Atamis Project Ref C221688**

THE BUYER: United Kingdom Health Security Agency

BUYER ADDRESS 10 South Colonnade,
Canary Wharf,
London,
E14 5EA

THE SUPPLIER: KPMG

SUPPLIER ADDRESS: 15 Canada Square, Canary Wharf,
London, E14 5GL

REGISTRATION NUMBER: OC 301540

DUNS NUMBER: 423916167

Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated 2nd February 2024.

It's issued under the Framework Contract with the reference number RM6187 for the provision of Contact Division Market Insights Research and Strategy.

CALL-OFF LOT 7, Health, Social Care & Community

Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.

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2. Joint Schedule 1(Definitions and Interpretation) RM6187
3. The following Schedules in equal order of precedence:

Joint Schedules for RM6187 Management Consultancy Framework Three

- Joint Schedule 1 (Definitions) - Mandatory
- Joint Schedule 2 (Variation Form) - Mandatory
- Joint Schedule 3 (Insurance Requirements) - Mandatory
- Joint Schedule 4 (Commercially Sensitive Information) - Mandatory
- Joint Schedule 10 (Rectification Plan) - Mandatory
- Joint Schedule 11 (Processing Data) - Mandatory

Call-Off Schedules

- Call-Off Schedule 7 (Key Supplier Staff) - Optional
- Call-Off Schedule 9 (Security) - Optional
- Call-Off Schedule 13 (Implementation Plan and Testing) - Optional
- Call-Off Schedule 15 (Call-Off Contract Management)
- Call-Off Schedule 20 (Call-Off Specification) - Optional

4. CCS Core Terms
5. Joint Schedule 5 (Corporate Social Responsibility) - Mandatory
6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

Call-off special terms

The following Special Terms are incorporated into this Call-Off Contract:

Special Term 1 - The Buyer is only liable to reimburse the Supplier for any expense or any disbursement which is

- (i) specified in this Contract or*
- (ii) which the Buyer has Approved prior to the Supplier incurring that expense or that disbursement. The Supplier may not invoice the Buyer for any other expenses or any other disbursements*



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[REDACTED]

[REDACTED]

[REDACTED]

Call-off start date: 5th February 2024

Call-off expiry date: 3rd May 2024

Call-off initial period: 3 Months

Call-off deliverables:

[REDACTED]

Security

Short form security requirements apply

and

Buyer's security policy

<https://www.gov.uk/government/publications/security-policy-framework>

DATA PROTECTION OFFICER: [REDACTED]

[REDACTED]

Maximum liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first contract year are

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£195,393 (Excluding VAT):

The Charges for this Contract are: £195,393 (Excluding VAT)

Call-off charges

Option A: Insert the Charges for the Deliverables

Deliverable	Price (Excluding VAT)	Date
Total	£195,393	

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law
- Benchmarking using Call-Off Schedule 16 (Benchmarking)

Reimbursable expenses

Recoverable as stated in Framework Schedule 3 (Framework Prices) paragraph 4.

Payment method

PAYMENT METHOD

All invoices must be sent, quoting a valid purchase order number (PO Number), to:

[REDACTED]

Within 10 Working Days of receipt of your countersigned copy of this letter, we will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.

To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, PO Number item number (if applicable) and the details (name and telephone number) of your Buyer contact (i.e. Contract Manager). Non-compliant invoices will be sent back to you, which may lead to a delay in payment.

Any queries regarding an outstanding payment please contact our Accounts Payable section either by email or in writing to :

[REDACTED]

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BUYER'S INVOICE ADDRESS:

[REDACTED]

UKHSA VAT No: GB888851648

[REDACTED]

between 09:00-17:00 Monday to Friday.

FINANCIAL TRANSPARENCY OBJECTIVES

The Financial Transparency Objectives apply to this Call-Off Contract.

Buyer's authorised representatives

[REDACTED]

[REDACTED]

Supplier's authorised representative

[REDACTED]

Supplier's contract manager

[REDACTED]

[REDACTED]

[REDACTED]

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As laid out in Project Plan.

As laid out in Schedule 15 Call-Off-Contract-Management

Key staff

Role	Name

Key subcontractor(s)

Not applicable

Commercially sensitive information

As per Joint Schedule 4 (Commercially Sensitive Information)

Service credits

Not applicable

Additional insurances

Not applicable

Guarantee

Not applicable

Buyer's environmental and social value policy

[Environmental and sustainability policy - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

[CCS social value policy - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

Social value commitment

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

Formation of call off contract

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-

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Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

For and on behalf of the Supplier:	For and on behalf of the Buyer:
<div>DocuSigned by:</div> <div></div>	<div>DocuSigned by:</div> <div></div>
Date Signed: 05/02/2024	Date Signed: 06/02/2024