**Rowe IT
Plymouth Science Park**

**1 Davy Road**

**Plymouth**

**Cornwall**

**PL6 8BX**

Attn:  **REDACTED TEXT under FOIA Section 40, Personal Information**.

**REDACTED TEXT under FOIA Section 40, Personal Information**.

Date: **20th December 2022**

Contract ref: **CCTS22A48**

Dear Sir/Madam,

**Award of contract for the supply of Rowe IT**

Further to your submission of a bid for the above Procurement, on behalf of Crown Commercial Services (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The call-off contract shall commence 9th January 2023 and the Expiry Date will be 8th July 2023. The Contracting Authority reserves the option to extend the call-off contract by one (1) period of Six (6) months. The total contract value shall be £31,585.00 Ex VAT including all extension options.

This procurement activity was a Direct Award under Commercial Agreement RM1557.13 G cloud 13 Lot 3 Cloud support and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions and forward to the Procurement Lead electronically via the Salesforce messaging service by 22nd December 2022.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| Signed for and on behalf of **Crown Commercial Services** |
| Name: **REDACTED TEXT under FOIA Section 40, Personal Information**.**REDACTED TEXT under FOIA Section 40, Personal Information**. |  |
| Signature: **REDACTED TEXT under FOIA Section 40, Personal Information**. |  |
| Date: **REDACTED TEXT under FOIA Section 40, Personal Information**. |  |