CM Monitor (Britain Thinks) Ltd

Metherell Gard,

Morval,

Looe PL13 1PN

Attn: **REDACTED TEXT under FOIA Section 40, Personal Information**

**REDACTED TEXT under FOIA Section 40, Personal Information**

Date: 3 October 2023

Contract ref: CCZZ22A21

Dear **REDACTED TEXT under FOIA Section 40, Personal Information**

**Award of contract for the Provision of Communications Research- Lot 4**

Following our recent correspondence, I can now confirm that the standstill period has expired and I am delighted to inform you that your organisation has now been awarded the Contract, subject to your signature.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence 10 October 2023 and the Expiry Date will be 8 October 2025. The Contracting Authority reserves the option to extend the call-off contract by 1 period of 1 year. The total contract value shall be up to £3,400,000.00 (exc VAT) including all extension options.

This procurement activity was a Call Off under Commercial Agreement RM6126 Research and Insights DPS and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please note that the following schedules require your review and completion:

* Joint Schedule 4 (Commercially Sensitive Information)
* Joint Schedule 6 (Key subcontractors)
* Joint Schedule 7 (Financial Difficulties) Amended\_CM Monitor Thinks
* Joint Schedule 11 (Processing Data)
* Order Schedule 4 (Order Tender)
* Order Schedule 5 (Pricing details)
* Order Schedule 7 (Key supplier staff) – if applicable
* Order Schedule 9 (Security)

Please complete the above schedules where appropriate, sign the Order Form and Contract and forward these to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service at your earliest opportunity, and no later than Monday 9 October2023 at 13:00. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours sincerely,

|  |  |
| --- | --- |
| Signed for and on behalf of Home Office | |
| Name: **REDACTED TEXT under FOIA Section 40, Personal Information** |  |
| Signature:  **REDACTED TEXT under FOIA Section 40, Personal Information** |  |
| Date: 3 October 2023 |  |