

Fleet Solutions from BT
Birmingham Business Park,
4520 Solihull Parkway
Solihull
West Midlands
B37 7YN

Highways England
10th Floor
The Cube
199 Wharfside Street
Birmingham, B1 1RN

Direct Line: 0300 470 8306

10 September 2019

via Bravo

For the attention of Paul Browne and Simon Ungless

OFFICIAL – SENSITIVE

**Highways England Fleet Maintenance and Management Contract 2019
CCS Framework – RM6096**

Dear Paul and Simon,

On behalf of Highways England Company Limited, I accept your quote and specification submitted 25 July 2019 for the above Contract.

The Contract price for the period is £4,066,323.96 exclusive of VAT. The contract commencement date is 04 October 2019.

A breakdown of the tendered cost is provided in Annex A.

Highways England does not bind itself to order any goods or to receive and pay for any goods other than those ordered.

Invoices should be forwarded direct to Highways England Company Limited, FS Payments, The Cube, 199 Wharfside Street, Birmingham, B1 1RN quoting the contract agreement number, the appropriate Project Identification Number, the appropriate order and the cost centre numbers. All of which to be confirmed by email.

Following this letter, the CCS RM6096 Order form and Call off schedules will be sent and a Contract commencement meeting will be set up to discuss further arrangements.

Your key contact for the duration of this contract will be Martin Edgecox.

Please acknowledge receipt of this letter, as soon as possible.

Yours faithfully



Jo Pavely
Procurement Delivery Partner

Annex A:

Please see below from the Pricing Schedule, submitted on 19 August 2019.

Implementation and Transition Management						
Item No.	Scope	Description	Unit	Expected Quantity	Rate	Price
1	see note above	Mobilisation - allow for three week mobilisation period and liaise with the incumbent prior the Service going live on 4.10.19 to manage 244nr. Traffic Officer vehicles, 175nr. Asset Delivery Vehicles and 51nr. incident trailers comprising the current fleet.	Lump sum	1	£0.00	£0.00
De-mobilisation						
Item No.	Scope	Description	Unit	Expected Quantity	Rate	Price
2	see note above	Demobilisation - prior to completion of the Contract, provide new incumbent with all vehicle data to ensure a smooth transition, and any necessary TUPE information.	Lump sum	1	£0.00	£0.00
Management of SMR for Planned Maintenance						
Item No.	Scope	Description	Indicative 30 month Cost	Contractors Fee Percentage	Price	
3	see note above	244nr Traffic Officer Vehicles and 51nr incident	£2,115,000.00	0.00%	£2,115,000.00	

		trailers - Planned Maintenance					
4	see note above	175nr. Asset Delivery Vehicles - Planned Maintenance		£850,000.00	0.00%	£850,000.00	
Management of Accident Damage							
Item No.	Scope	Description		Indicative 30 month Cost	Contractors Fee Percentage	Price	
5	see note above	244nr. Traffic Officer Vehicles and 51nr incident trailers - Accident Damage		£ 190,000.00	0.00%	£190,000.00	
6	see note above	175nr. Asset Delivery Vehicles - Accident Damage		£ 190,000.00	0.00%	£190,000.00	
Fleet Account Management							
Item No.	Scope	Description	No. of days	Expected Quantity	Daily Rate per Vehicle	Price	
7	see note above	244nr Traffic Officer Vehicles and 51nr incident trailers - Fleet account management	1247	295	£1.32	£485,930.96	
8	see note above	175nr. Asset Delivery Vehicles - Fleet account management	1247	175	£0.68	£148,393.00	
Vehicle Distribution and Movements							
Item No.	Scope	Description	No. of months	Unit	Expected Quantity mileage per month	Rate	Price
9	see note above	Distribute and move vehicles when	30	per mile	1,000	£2.70	£81,000.00

		instructed by the Employer. (Rate to include for drivers, fuel, equipment and return costs for driver)				
Vehicle Storage						
Item No.	Scope	Description	No of Days	Unit	Rate	Price
10	see note above	Provide daily storage facility for vehicles, trailers or parts when instructed by the Employer.	600	day	£10.00	£6,000.00

The Suppliers Offer	£4,066,323.96
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