

## **St Johns Chapel ramped access Quotation**

### **BACKGROUND**

The Town Council is based at St Johns Chapel, The Butts Belper, Derbyshire. St Johns Chapel is the oldest building in Belper, the porch was built in 1864. The Chapel is a Grade 2 Listed Building. The Council seeks a Contractor to adapt the Chapel Porch to provide ramped access.

### **SPECIFICATION**

1. To remove the flag stones in the Chapel Porch and save for re-laying
2. To create a secure ramp to the top step of the Chapel entrance – minimum ramp length – 3 metres – and 1.4 metres width - allowing for the re-laying of the flag stones
3. To re-lay the flag stones and make good any damage to the Chapel porch

### **Costs and Payment**

The Council will pay the successful tenderer on receipt of an invoice after the work has been completed.

The Council will retain 10% of the contract price for 6 months after the work is completed.

### **EVALUATION OF QUOTATION**

#### **Submission**

Quotations should be returned on the attached proforma by 10.00am on Monday 26 March 2018 in a sealed envelope marked “Chapel Ramp Quotation” for the attention of the Town Clerk, Belper Town Council, St Johns Chapel, The Butts, Belper, DE56 1HX.

#### **Evaluation**

The Quotation will be evaluated by a group of Councillors and will be assessed as follows

- 50% cost
- 50% quality – assessed by references, quality and location of contractor.

## QUOTATION RETURN

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| <b>Company</b><br><b>Main Contact</b><br><b>Address</b><br><br><b>Email</b><br><b>Telephone number</b>          |  |
| <b>Cost</b><br>For work in specification  |  |
| <b>Details including proposed method of creating the ramp</b>   |  |
| <b>Details of Councils/Organisations that the company has worked for, including work on Listed Buildings</b>    |  |
| <b>Attached photographs and other evidence in support of quality of service</b>                                 |  |
| <b>Provide 2 references of organisations that the company provides service to, that the Council can contact</b> |  |