



DVLA
Longview Road
Morriston
Swansea SA6 7JL
Phone:

REDACTED

www.gov.uk/browse/driving

@dvlagovuk

Your ref:

Our ref:

PS/23/116

Date:

31/08/23

REDACTED

Microsoft Limited
Microsoft Campus
Reading
RG6 1WG

Dear REDACTED

CONTRACT REFERENCE NUMBER: PS/23/116

CONTRACT TITLE: Provision of Microsoft Unified Support

FRAMEWORK REFERENCE NUMBER: RM1557.13

On behalf of the Secretary of State for Transport, I accept your quotation dated 29/06/2023 under the terms and conditions of GCloud13 RM1557.13 and in relation to GCloud Service ID 891188006968506. This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for Framework reference RM1557.13
2. Your quote dated 29/06/2023

The period of the contract will be 3 years, commencing on 01/10/2023 and expiring on 30/09/2026.

The Price for the Contract is **£724,604.52**, exclusive of Value Added Tax (£241,534.84 per annum). As detailed in your quote, years 2&3 are subject to true up depending on actual product spend increases.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will follow shortly. Invoices submitted to the Department **must also quote the PO number** and must be submitted in accordance with DVLA's Invoicing Procedures below.

REDACTED

Please ensure invoices are sent to SSa and not DVLA. Invoices received without the correct Purchase Order Number will be returned to you and will delay receipt of payment.

All proposed offshoring activity of Official level data outside the UK, under this contract,



will be subject to prior approval by the Department/Government, as appropriate.

DVLA is certified to ISO 14001:2015 and more information is available in our Environmental Policy at:

<https://www.gov.uk/government/publications/dvlas-environmental-policy>

The Supplier shall comply with this Policy.

The Supplier shall ensure that any activities conform to overarching principles in the Greening Government ICT and digital services strategy 2020-2025 . Namely the Government's vision to be a global leader in sustainable ICT.

Please contact the Lead Officer, **REDACTED** via email to discuss arrangements for commencement of the contract.

Email Address: **REDACTED**

Please acknowledge your receipt of this letter.

Yours sincerely,

REDACTED

Commercial Specialist

Commercial Directorate

REDACTED

On behalf of the Secretary of State for Transport