

# DPS Schedule 6 (Order Form Template and Order Schedules)

## Order Form

ORDER REFERENCE: TTDC3048

THE BUYER: Department for Transport

BUYER ADDRESS Great Minster House, 33 Horseferry Road,  
London, SW1P 4DR

THE SUPPLIER: RICARDO-AEA LIMITED

SUPPLIER ADDRESS:

[REDACTED]

### APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated **11/02/2025**  
It's issued under the DPS Contract with the reference number **RM6126 Research & Insights**, for the provision of **Upgraded Low Carbon Fuel and Feedstock Availability Model**.

DPS FILTER CATEGORY(IES):  
**N/A**

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### **ORDER INCORPORATED TERMS**

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) [RM6126]
3. DPS Special Terms
4. The following Schedules in equal order of precedence:
  - Joint Schedules for [RM6126]
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 6 (Key Subcontractors)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
  - Order Schedules for [RM6126]
    - Order Schedule 1 (Transparency Reports)
    - Order Schedule 2 (Staff Transfer)
    - Order Schedule 3 (Continuous Improvement)
    - Order Schedule 20 (Order Specification)
5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) [RM6126]
7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

### **ORDER SPECIAL TERMS**

The following Special Terms are incorporated into this Order Contract:

**Special term 1:** In addition to Clause 15 of the Core Terms – What Must you Keep Confidential, the Supplier agrees that no Information included in the main model (including supporting models, spreadsheets and any other correspondence written or verbal) provided by the Authority is to be shared or discussed externally by the Supplier. Additionally, the Information should only be accessed by the Key Personnel relevant to this contract, outlined in the Supplier's bid pack (Questionnaire 5.1 as set out in Schedule 4 Order Tender), in the course of providing the Services stipulated in Schedule 20 (Order Specification) which constitutes the Authority's statement of

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requirements and identified in the Order Form. This Information is to be treated as official-sensitive.

ORDER START DATE: **14/02/2025**

ORDER EXPIRY DATE: **14/04/2025**

ORDER INITIAL PERIOD: **2 Months**

#### CALL OFF EXTENSION:

The contract will be for an initial 2-month period with an option to extend for a further 3 months subject to performance and business requirement.

#### DELIVERABLES

See further details in Order Schedule 20 (Order Specification)

#### MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

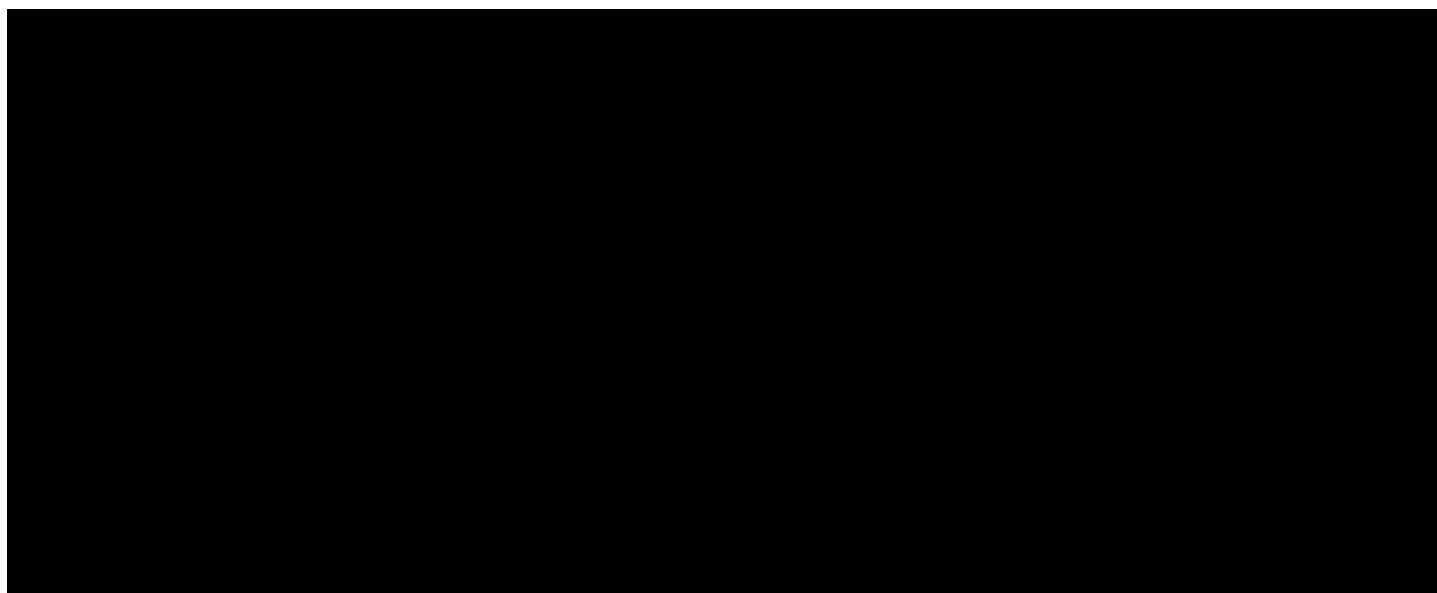
The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£200,000**

#### ORDER CHARGES

The maximum contract value for this research is £200,000, further information about the budget is set out in in Order Schedule 20 (Order Specification)

Total contract value **£200,000 excluding VAT.**

Costs to be broken down from the fixed deliverables price submission and daily rate card below, see below tables.



[REDACTED]

[REDACTED]

[REDACTED]

**REIMBURSABLE EXPENSES**

None

**PAYMENT METHOD**

Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables relating to invoicing schedule above.

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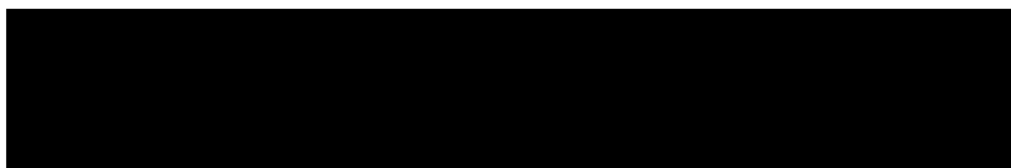
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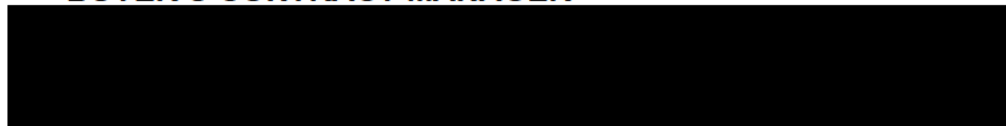
Before payment can be considered, each invoice must include the PO number, a detailed elemental breakdown of work completed and the associated costs.



**BUYER'S AUTHORISED REPRESENTATIVE**



**BUYER'S CONTRACT MANAGER**



**BUYER'S ENVIRONMENTAL POLICY**



DfT Corporate  
Environmental Policy.

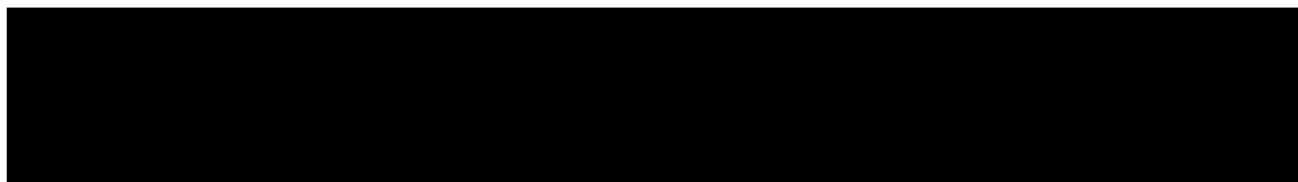
**BUYER'S SECURITY POLICY**

N/A

**SUPPLIER'S AUTHORISED REPRESENTATIVE**



**SUPPLIER'S CONTRACT MANAGER**



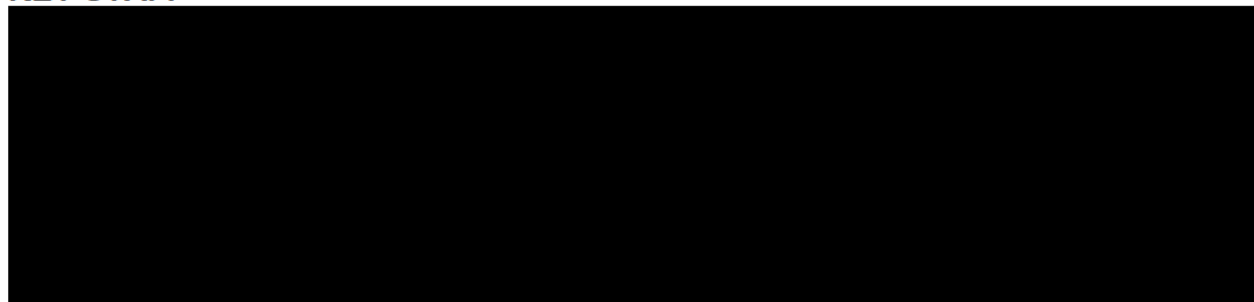
**PROGRESS REPORT FREQUENCY**

To be negotiated at inception meeting

**PROGRESS MEETING FREQUENCY**

To be negotiated at inception meeting

**KEY STAFF**



**KEY SUBCONTRACTOR(S)**

N/A

**E-AUCTIONS**

N/A

**COMMERCIALLY SENSITIVE INFORMATION**

Prices or rates (other than overall tender price), CV's, golden paragraphs, project experience and any Ricardo internal procedure and policy documents quoted in its proposal and any confidential information which is core to Ricardo's business and commercial performance is considered to be commercially sensitive to Ricardo. Information relating to individuals is personal data, publication of which could breach data protection legislation.

**SERVICE CREDITS**

N/A

**ADDITIONAL INSURANCES**

N/A

**GUARANTEE**

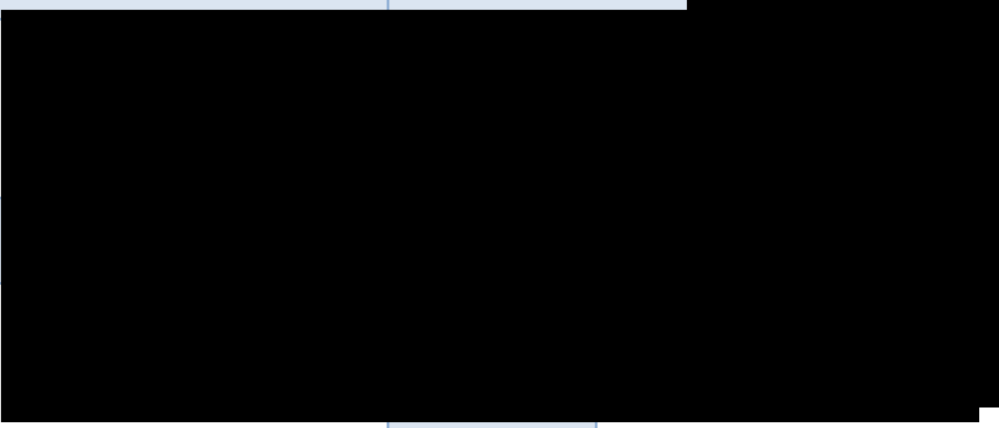
N/A

**SOCIAL VALUE COMMITMENT**

N/A

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:			
Name:			
Role:			
Date:	14 <sup>th</sup> February 2025	Date:	14/02/2025